

NESD Regular Board Meeting

DATE: Tuesday, September 17, 2024

TIME: 12:30pm

LOCATION: Salopian Room – Tisdale RecPlex, Tisdale SK

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF AGENDA

- Proposed Motion: That the agenda be adopted (as presented) or (as amended).

5. ADOPTION OF MINUTES

- That the minutes of the [August 13, 2024 Regular Meeting](#) to be adopted as presented.

6. DELEGATIONS and SPECIAL PRESENTATIONS

- DELEGATION - Boundary Review

7. CONSENSUS AGENDA ITEMS:

Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:

- Correspondence

8. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. [Tisdale/Star City Boundary Change Request](#)
2. [New School Buses ordered in 2023-2024](#)
3. [Internally Restricted Surplus - CRVS](#) (added - 09/12/2024)
4. [School Board Election update](#) (**updated - 09/12/2024)
5. [Interest Rate Fluctuation Protection - Internal Restriction](#) (**updated-09/13/2024)
6. [Graduation Exercises - Dates and Times](#)
7. [Star City School Grade Discontinuance](#)

B. Monitoring and Reporting Items:

1. [Small School Sustainability](#)
2. [September 2024 Director's Report](#) (** 09/13/2024)

C. Board of Education Strategic Direction Items:

- 1.

9. INFORMATION ITEMS

- [Transportation Challenges - September 2024](#) - (**09/13/2024)

10. CORRESPONDENCE

- [Ministry of Education Approval of 2024-2025 Budget](#)
- [Ministry of Education Approval of PMR Submission](#)

11. CELEBRATING EXCELLENCE

- [September 2024 Board Celebrations](#): Youth Council Porcupine Plain, Terry Fox Foundation (Tisdale Elementary and Naicam School), TMSS Construction Project.

12. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

NESD Regular Board Meeting

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13. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

14. ADJOURNMENT

15. TEN-MINUTE RECESS and MEDIA INTERVIEWS (if necessary)

16. CLOSED SESSION ROUNDTABLE and MEETING REVIEW



MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, August 13, 2024, at 11:00am at the North East School Division office in Melfort, SK.

TRUSTEES:

Kathrene Bank
Sherri Hanson
Kevin Graham (Teams)
Dustin Kelsey
Lori Kidney - CHAIR
Ted Kwiatkowski
Marla Walton

NESD ADMINISTRATION:

Director of Education: Stacy Lair
Supt. of Business Admin.: Wanda McLeod

CALL TO ORDER at 11:14 am.

LAND ACKNOWLEDGMENT

M. Walton provided the land acknowledgement.

“This beautiful and bountiful land, which I am honoured to call my home, is an Indigenous space. As a newcomer to Turtle Island, I recognize that I, along with my family, my community, and our school division benefit from this land, and from the flora and fauna that nurtured First Nations people for thousands of years before me.

I also recognize and acknowledge that all the benefits from this land have come at a great cost to First Nation and Métis people.

As part of my personal commitment to and my responsibility in reconciliation as a leader within my division, my community, and my family roles, I honour and acknowledge the land on which we meet today is the homeland of the Métis and is situated on Treaty 6 Territory.”

DECLARATION OF CONFLICT OF INTEREST

S. Lair declared a conflict of interest with the Out of Attendance Area Delegation Board Item.

ADOPTION OF AGENDA

2024-08-200 M. Walton moved that the agenda be adopted as presented. CARRIED

MINUTES

2024-08-201 D. Kelsey moved that the minutes of the June 18, 2024, Regular Board Meeting be adopted as presented. CARRIED

2024-08-202 K. Bank moved to enter an in-camera session at 11:17 am. CARRIED

S. Lair and W. McLeod left the meeting at 11:17 am.

L. Kidney and K. Graham left the meeting at 12:20 pm.

T. Kwiatkowski left the meeting at 1:03 pm.

L. Kidney, S. Lair and W. McLeod returned to the meeting at 1:29 pm.

2024-08-203 M. Walton moved to end the in-camera session at 1:29 pm. CARRIED

DELEGATIONS and SPECIAL PRESENTATIONS:

- Saskatchewan School Board Association (SSBA)
 - Executive Director - Darren McKee
 - President - Jaimie Smith-Windsor
 - Vice President - Shawn Davidson.

2024-08-204 S. Hanson moved to have a recess at 2:08 and to return at 2:15 pm. CARRIED

S. Lair left the meeting at 2:15 pm.

2024-08-205 L. Kidney called the meeting back to order at 2:15 pm.

Delegation: Out of attendance area requests in the Star City School attendance area – Sandra and Shaun Dancey, Michelle and Mike Anderson, Kelly and Tom Teichroeb. CARRIED

K. Graham returned to the meeting at 2:18 pm.

2024-08-206 D. Kelsey moved to enter an in-camera session at 2:26 pm. CARRIED

S. Lair returned to the meeting at 2:26 pm.

T. Kwiatkowski returned to the meeting at 2:27 pm.

2024-08-207 M. Walton moved to end the in-camera session at 3:02 pm. CARRIED

2024-08-208 M. Walton moved that the Board approves the requests of the families in the Star City School attendance area to receive transportation to attend school in Tisdale for grades 7 to 12, contingent on a recommendation by the School Community Council to discontinue the grades at the Star City School. CARRIED

CONSENSUS ITEMS

2024-08-209 M. Walton moved that the Board approve the following consent items as presented and that the Board receive the following items as information: CARRIED

- Out of Province Travel – August 2024.

NEW BUSINESS

2024-08-210 D. Kelsey moved that the Board renew the contract with BMO Financial Services as the financial institution for the daily banking services of the North East School Division for another five-year term to April 30, 2029. CARRIED

2024-08-211 K. Bank moved that the NESD Board approves the Committee of the Whole (Closed Session) Terms of Reference, effective immediately. CARRIED

T. Kwiatkowski left the meeting at 3:14 pm.

MONITORING AND REPORTING ITEMS

2024-08-212 S. Hanson moved that the Board accept the financial report for the nine months ending May 31, 2024. CARRIED

2024-08-213 D. Kelsey moved that the Board approve the use of up to \$35,000 from the unrestricted accumulated surplus for the cost of the additional unexpected sitework for the new school in Carrot River; Administration of the North East School Division will continue to work with the province to recover the unexpected additional project costs. CARRIED

STRATEGIC DIRECTION ITEMS

- 2024-08-214 M. Walton moved to enter an in-camera session at 3:21 pm. CARRIED
L. Kidney, K. Graham, S. Lair and W. McLeod left the meeting at 3:21 pm.
L. Kidney, S. Lair and W. McLeod returned to the meeting at 4:18 pm.
- 2024-08-215 M. Walton moved to end the in-camera session at 4:18 pm. CARRIED
K. Graham returned to the meeting at 4:21 pm.
- 2024-08-216 M. Walton moved to have a recorded vote. CARRIED
- 2024-08-217 D. Kelsey moved that the board proceed with issuing a Letter of Censure to Kevin Graham, pursuant to Board Policy 104.A2, section 6.1. CARRIED

Recorded vote: In Favor – D. Kelsey, M. Walton, K. Bank; Not in Favor – S. Hanson; Abstain – K. Graham; L. Kidney.

ADJOURNMENT

- 2024-08-218 M. Walton moved that the Board Meeting adjourn at 4:25 pm. CARRIED
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NESD Board Chair/Vice-Chair

Superintendent of Business Administration



NESD Board of Education

Meeting Date: September 17, 2024

Topic: Requested Attendance Area Boundary Review

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

A family from the Star City attendance area has requested a boundary change so their children may attend Tisdale with busing provided by the North East School Division. The family has provided the North East School Division with the necessary information (as attached).

CURRENT STATUS

Please find attached the draft advertisement that would be placed in the local papers.

The deadline for written submissions as a result of the proposed change in the attendance areas is proposed to be October 15, 2024. Administration is requesting that the Board waive the 15 day requirement (prior to the board meeting) for delegations as outlined in Board Policy 107-6.2.

Administration will notify the Ministry of Education of any boundary changes that are finalized (Section 122(2) of *The Education Act, 1995*).

RECOMMENDATION

Proposed motion:

That the attendance boundary for the North East School Division No. 200 will be changed from the Star City attendance area to Tisdale in accordance with the following land locations: NW-10-44-16-W2, NE-10-44-16-W2, SW-10-44-16-W2, SE-10-44-16-W2, NW-3-44-16-W2, NE-3-44-16-W2, SW-3-44-16-W2, SE-3-44-16-W2, NW-34-43-16-W2, NE-34-43-16-W2, SW-34-43-16-W2, SE-34-43-16-W2, NW-27-43-16-W2, NE-27-43-16-W2, SW-27-43-16-W2, SE-27-43-16-W2, NW-22-43-16-W2, NE-22-43-16-W2, SW-22-43-16-W2, SE-22-43-16-W2, NW-15-43-16-W2, NE-15-43-16-W2, SW-15-43-16-W2, SE-15-43-16-W2, NW-33-42-16-W2, NE-33-42-16-W2, SW-33-42-16-W2, SE-33-42-16-W2, NW-28-42-16-W2, NE-28-42-16-W2, SW-28-42-16-W2, SE-28-42-16-W2, NW-34-42-16-W2, SW-34-42-16-W2;

And that the proposed changes will be communicated in local area papers and correspondence will be sent to the affected families;

And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the October 22, 2024 Regular Board Meeting.

PREPARED BY	DATE	ATTACHMENTS
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NESD Board of Education

Wanda McLeod, Superintendent of Business Administration	September 10, 2024	<ul style="list-style-type: none">• Request from Michelle and Mike Anderson• Supporting Documentation from the Neighbours in the Area to be Changed• Notice of Intent to Change School Attendance Area Boundaries - Advertisement
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NESD Board of Education

Meeting Date: September 17, 2024

Topic: New School Buses Ordered in 2023-24

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

Transportation Services ordered six new school buses in March of 2024. The buses were promised to be delivered in June 2024; however, at August 31, 2024 (fiscal year end), there were no deliveries. As a result, the school buses will be reported in the 2024-25 fiscal year (and not 2023-24). The funding for this purchase was included in the 2023-24 budget.

The 2024-25 budget includes a plan to purchase nine new school buses. As a result, fifteen school buses would be reported in the 2024-25 fiscal year: the six school buses that were ordered in 2023-24 but arriving in 2024-25 and the nine school buses included in the 2024-25 budget.

CURRENT STATUS

Administration would like to request a board motion to allow for the reporting of six extra school buses in the 2024-25 fiscal year. On August 31, 2023, there was \$1.7 million remaining in the Internally Restricted Designated Asset – Bus Fleet Renewal. Additional dollars will need to be transferred to this account to fund all planned purchases.

The six new school buses ordered in 2023-24 are expected to arrive at the end of September or beginning of October 2024.

The request for proposals (RFPs) for the nine new school buses will be issued shortly. (NESD waits for Ministry approval of the budget before RFPs are issued.) It is expected the new buses will be ordered in October 2024.

RECOMMENDATION

Proposed motions:

That the Board approve the use of up to \$960,000 from Internally Restricted Designated Asset – Bus Fleet Renewal to fund the purchase of the six school buses that were ordered during the 2023-24 fiscal year and will be received in 2024-25.

That the Board approve the transfer of \$800,000 from Unrestricted Surplus to Internally Restricted Designated Asset – Bus Fleet Renewal.

PREPARED BY	DATE	
Wanda McLeod, Superintendent of Business Administration	September 11, 2024	



NESD Board of Education

Meeting Date: September 17, 2024

Topic: Purchases from New School in Carrot River – Interest Designated Asset

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The 2023-24 budget had \$20,000 allocated to purchase welding lab equipment and a 3-D printer for Carrot River Valley School. The funds were to come from a portion of the interest earned from the Novak Family Foundation donation.

CURRENT STATUS

The school did not purchase the equipment and printer in 2023-24 but would like to purchase both during the 2024-25 fiscal year. Administration is requesting a Board motion to fund this purchase. The funds are still available to be spent.

RECOMMENDATION

Proposed motion:

That the Board approve the use of \$20,000 from the Internally Restricted Designated Asset - New School in Carrot River – Interest for the purchase of welding lab equipment and a 3-D printer for Carrot River Valley School during the 2024-25 fiscal year.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	September 12, 2024	



NESD Board of Education

Meeting Date: September 17, 2024

Topic: 2024 School Board Elections

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee Meeting	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The deadline to post and publish the Notice of Call for Nominations is September 24, 2024 and the Nomination Day will be October 9, 2024. School board elections will be held on November 13, 2024.

CURRENT STATUS

Tanya Biesenthal, Returning Officer, and Triki Zenner, Nomination Officer, have posted the candidate information on the North East School Division website: [2024 School Board Elections](#) .

Advertising for the elections will be in the following papers:

- The Journal (Melfort and Nipawin)
- Junction Review (Hudson Bay)
- Kelvington Chronicle (Kelvington)
- Pattison Media – paNOW, northeastNow
- Rural Roots
- PA Herald.

The election information will also be posted on the NESD webpage which will be pushed out to all the school websites, as well a paper copy will be posted at two locations in each school community. This meets the legislative requirements. In addition, rural and urban municipality offices will be asked to post in their buildings.

There is a ten day lead time for the Melfort and Nipawin Journal. The call for nominations is October 9 and a school division will not know if there is a second call until 4:00 pm on that day. Based on the ten day lead time, the earliest there would be a second call posting in the paper is October 25 which is two days after the second call deadline of October 23. This means the posting in the newspaper as per legislation could not be met due to the newspaper lead times that are out of the control of the school division.

The deadline for Notice of Poll (as per section 81 of The Local Government Elections Act, 2015) would be another example:

- If the number of persons nominated is more than the number required to be elected to any office, the returning office shall, within 10 business days after the close of the nomination period, give notice in accordance with Section 9 that an election is to be held in accordance with section 10 or 11, as the case maybe.

Section 10 relates to the date of the general election and section 11 relates to the setting of the date of a by-election.

Section 9(4) of *The Local Government Elections Act, 2015*

(4) The contents of a notice that is distributed or delivered need not be published in a newspaper if:

- (a) in the opinion of the council or board, it is not feasible or practicable to do so; and
- (b) all or part of the contents of the notice are:



NESD Board of Education

- (i) distributed by mail to all voters of the municipality or school division;
- (ii) published on a website or publicly distributed by other electronic means; or
- (iii) distributed by any other means of publishing or otherwise providing

notice as long as notice is given within the same time frame and frequency required by this Act.

Based on the legislation, the best option for the Board would be to make a motion to publish the notices on the North East School Division’s website because the timelines do not accommodate legislation. Administration would still post the notices in the Journal; however, the legislated deadlines will not be met.

The Board is requiring that Criminal Record Checks are provided with the nomination papers. The Criminal Record Checks will be maintained at Division Office and available to view by electors upon request.

RECOMMENDATION

Proposed Board Motion:

That the Board approves that Administration will publish the election notices, as required by legislation, on the North East School Division website as the timelines of publishing the notices with two of the local newspapers will not accommodate the deadlines of *The Local Government Election Act, 2015*. Administration will still publish in the local newspapers, but the required deadlines may not be met in all newspapers.

PREPARED BY	DATE	
Wanda McLeod, Superintendent of Business Administration Tanya Biesenthal, Business Manager Triki Zenner, Administrative Assistant to the Director of Education	September 12, 2024	



NESD Board of Education

Meeting Date: September 17, 2024

Topic: Interest Rate Fluctuation Protection

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The interest rate had been steadily increasing since 2021. It is difficult to budget accurately for the investment income of the school division when the interest rate is not consistent and exceptionally challenging when this rate is decreasing.

CURRENT STATUS

During the last half of 2024, the interest rate has been steadily declining. The assumption used in budget 2024-25 was for an interest rate of 5.25%. Currently, this interest rate is 4.90%.

The following is a snapshot of the investment income and related data (estimated dollar amounts for 2023-24):

	August 31				
	Interest	Investment Income			August 31
Year	Rate	Budget	Actual	Variance	Cash Balance
2020-21	0.90%	\$ 125,000	\$ 125,121	\$ 121	\$20.8 million
2021-22	3.90%	\$ 125,000	\$ 211,647	\$ 86,647	\$20.5 million
2022-23	5.65%	\$ 315,000	\$ 851,810	\$ 536,810	\$21.0 million
2023-24	5.15%	\$ 600,000	\$ 1,000,000	\$ 400,000	\$18.0 million

Administration is proposing the creation of an internally restricted designated asset (accumulated surplus) for interest rate fluctuation protection. This designated asset could be used as the school division experiences an unexpected decrease in the interest rates.

RECOMMENDATION

Proposed Board Motion:

That the Board allocate \$500,000 to the Interest Rate Fluctuation Protection internally restricted designated asset in the 2023-24 financial statements and funds from this designated asset could be used during the 2024-25 fiscal year.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	September 4, 2024	



NESD Board of Education

Meeting Date: September 17, 2024

Topic: Graduation Exercise Dates and Times

MEETING	AGENDA ITEM		INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input type="checkbox"/> Information Items	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> PUBLIC	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Celebrating Excellence: Innovation, Connections, Empowerment, Inclusion	<input checked="" type="checkbox"/> Discussion
<input type="checkbox"/> CONFIDENTIAL			

BACKGROUND

During the 2024 teacher job action, the Saskatchewan Teachers' Federation (STF) directed its members to refrain from participating in school graduation ceremonies that took place outside of their assigned work hours. To prevent future teacher job actions from affecting graduation exercises, the North East School Division (NESD) Board has expressed interest in exploring options to establish uniform dates and times for these events.

CURRENT STATUS

Senior administration has provided the Board with several options, outlining key considerations and concerns to assist in decision-making regarding the timing of graduation exercises.

1. Schools Set Graduation Exercise Dates and Time When No Labor Action Occurs

Schools continue to set their own graduation dates and communicate them to the division office for tracking purposes. However, in a year where job action is anticipated, by November 30, schools must select a graduation date that aligns with either option 2 or option 3.

Concerns:

- Year-to-year changes in graduation dates could disrupt the planning process for parent graduation committees, leading to confusion or scheduling conflicts.
- There may be challenges with consistency across the division, which could create inequities or misunderstandings between schools.

2. Board-Directed Specific Administrative Day for Graduation

The Board assigns a specific administrative day across the entire school division for graduation exercises.

Concerns:

- Staff with family members attending different NESD schools may face scheduling conflicts, as they would not be able to attend graduations at other schools due to the same fixed date. The same would be true for community members with family and friends graduating in different communities.
- The LINC agreement (Article 7.1.2 and 12.3.3) prohibits staff from using personal days or *Earned Days Off* (EDO's) on administration days. *Pressing matters* days can only be used if staff are attending the graduation of a dependent family member. This will create challenges for staff who are required to work on the designated administrative day for graduation exercises at their school when they would like to attend a family members graduation at a different school.
- Communities may feel that their unique needs and traditions are not respected if a single, uniform date is imposed across the division.



NESD Board of Education

3. Board-Directed June Graduation During Assigned Hours

Graduation ceremonies take place in June during assigned work hours, with schools and communities given flexibility to choose the specific day.

Concerns:

- Staff working with grades K-11 students would likely need to arrange substitute coverage in order to attend graduation ceremonies. This option could limit the participation of staff in graduation activities, impacting the overall experience for students and staff.
- This option may lead to increased absenteeism, complicating scheduling and coverage.

RECOMMENDATION

Recommended Board Motions –

Option 1: Schools Set Graduation Exercise Date and Time When No Labor Action Occurs

The North East School Division Board approves maintaining the current practice of allowing individual schools to set their own graduation dates. In years when job action is anticipated, schools are required to confirm a graduation date by November 30 that aligns with either a Board-designated administrative day or a date during assigned school hours in June.

Option 2: Board-Directed Specific Administrative Day for Graduation

The North East School Division Board directs all schools within the North East School Division to hold graduation exercises on a specified administrative day assigned by the Board. This date shall be communicated to all schools and staff annually, with the understanding that exceptions or special considerations for individual staff members or schools will be addressed according to the LINC agreement and other applicable administrative procedures.

Option 3: Board-Directed June Graduation During Assigned Hours

The North East School Division Board directs all schools within the North East School Division to hold graduation exercises during regular school hours in June, with schools and communities given the flexibility to choose a specific day within this timeframe. Staff participation will be managed in accordance with division policies and substitute coverage availability.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	September 10, 2024	



NESD Board of Education

Meeting Date: September 17,2024

Topic: Families Requesting Transportation K-6 Historic Tisdale Enrolment

MEETING	AGENDA ITEM		INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information Items	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> PUBLIC	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Celebrating Excellence: Innovation, Connections, Empowerment, Inclusion	<input type="checkbox"/> Discussion
<input type="checkbox"/> CONFIDENTIAL			

BACKGROUND

The Board of Education is considering discontinuing grades 7-12 at Star City School, based on a recommendation from the Star City School and Community Council (SCC).

Following the SCC's advisement, the Board passed a motion to transport Star City students in grades 7-12 to Tisdale Middle and Secondary School (TMSS), starting in the 2024-2025 school year.

CURRENT STATUS

To implement the Board's decision for the 2024-2025 period, an express bus service runs between Star City School and TMSS, with a direct route in the morning and a return trip in the afternoon. The timing of this route is tight and does not allow for an additional stop at Tisdale Elementary School.

RECOMMENDATION

Proposed Board Motion:

Students in grade six, residing within the Star City catchment area and who have previously and currently attended a Tisdale School, may ride the express bus from Star City School to Tisdale Middle and Secondary School.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	September 16, 2024	



NESD Board of Education

Meeting Date: September 19, 2024

Topic: Star City Grade Discontinuance

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

During the 2022/2023 and 2023/2024 school years, the Star City SCC has been actively involved in determining the best course of action for their high school. With declining enrollment trends, they recognize the importance of engaging the community to evaluate whether discontinuing certain grades could create a more sustainable elementary school. Additionally, the SCC acknowledges the need to assess equitable opportunities for high school students in a setting with very few students.

On May 2nd, 2024, the SCC hosted a town hall, to share and collect feedback on grade discontinuance. A Q&A was shared with families to answer questions at this engagement. [Town Hall Presentation and Q & A](#)

On May 21, 2024, the SCC invited the community to attend a meeting to review the [results of a second survey](#), which asked families in the Star City attendance area if they supported grade discontinuance. The School Principal and SCC Chair presented the survey results (attached) to the SCC. Board Chair Lori Kidney, Director Stacy Lair, Principal Robert Unruh, and five SCC and community members attended the meeting.

At the August 13, 2024 Regular Board Meeting, following a delegation representing 4 families requestion transportation to Tisdale schools, the North East School Division No. 200 Board of Education passed the following motion:

That the Board approves the requests of the families in the Star City School attendance area to receive transportation to attend school in Tisdale for grades 7 to 12, contingent on a recommendation by the School Community Council to discontinue the grades at the Star City School.

At the August 21st, 2024 Star City School Community Council meeting, the following motion was passed.

The Star City School Community Council, having thoroughly reviewed and considered the input and data collected from the community, and the historical enrolment trends of the school, and the data and information shared by the NESD and School Administration, hereby move to recommend to the Board of Education of the North East School Division that Star City School discontinue grades 7-12 starting with the 2025-2026 school year.

In addition, the Star City SCC would like the Board to consider the following recommendations:

- NESD provide bussing to Tisdale and Melfort for students who would like to attend one or the other schools.
- NESD look into and work toward pre-k programming for Star City School to help promote families to keep their children at Star City School.
- Consider the possibility of having supervisors on the bus during a transition period for students who may struggle with that change in routine.

CURRENT STATUS

Pursuant to Section 55(1)(a)(ii) of *The School Division Administration Regulations*, the criteria for school review are outlined in Board Policy 114 as factors to guide the commencement of a school review. [Board Policy 114, Section 2 School Review Criteria](#)

2.0 Projected enrolment for the school under review for the following school year is less than:

- 2.5.1 For a school offering kindergarten to Grade 4 only, 25 students;
- 2.5.2 For a school offering kindergarten to Grade 5 only, 30 students;
- 2.3.1 For a school offering kindergarten to Grade 6 only, 37 students;
- 2.4.1 For a school offering kindergarten to Grade 7 only, 44 students;
- 2.5.3 For a school offering kindergarten to Grade 8 only, 51 students;
- 2.6.1 For a school offering kindergarten to Grade 9 only, 58 students;
- 2.7.1 For a school offering kindergarten to Grade 12 only, 88 students.

Star City School K-12 enrolment – September 5, 2024

- As of Sept 5, 2024 - 44 pupils
- 2024-2025 straight line projection – 44 pupils

Pursuant to Section 58 of *The School Division Administration Regulations*, and Board Policy 114, the Board shall consider the following information, which is provided to the Board in a School Review Package:

- Physical condition of the school;
- Operational cost per student;
- Number of grades combined in each classroom;
- Any additional criteria that the Board considers relevant to the review:
 - Distribution of enrolments by grade level;
 - Projected enrolments;
 - Condition and capacity of potential receiving school(s).

The Board of Education, in its efforts to provide meaningful learning opportunities that reflect the Board's vision, mission and commitments for student learning, recognizes that it needs to maintain viable schools, classrooms and programs. Consequently, although school viability considerations are difficult for communities, the Board must consider grade discontinuance or school closure based on the learning needs of students and effective and efficient use of division wide resource deployment, deciding on a standard for learning experiences and environments, inclusive of equitable access of high school programming.

When considering equitable opportunities for learners, the Board acknowledges the limited access to high school programming and extra-curricular opportunities that Star City School can offer. Currently, access to high school programming and extra-curricular opportunities in Tisdale and Melfort are limited to a family's ability or means to transport their children. The inequality of this access is a concern for the Board.

The nature of rural education necessitates time spent on buses; however, the Board is aware of the possible negative impacts for extended bus times. While additional ride times are undesirable, the Board feels the times are within reason.

RECOMMENDATION

Proposed Board Motions

That pursuant to Section 55 of the School Division Administration Regulations, the Board of Education for the North East School Division No. 200 of Saskatchewan intends to review the viability of Grades Kindergarten to Grade 12 at Star City School, in Star City, Saskatchewan in accordance with the review criteria of Board Policy 114: School Viability Review.

or

That pursuant to Section 54(1) of the School Division Administration Regulations, the Board of Education for the North East School Division No. 200 of Saskatchewan, following the review of materials relevant to the closure or grade discontinuance of Star City School; pursuant to Section 63(1) of *The School Division Administration Regulations*, will discontinue grades 7-12 at Star City School, effective July 2, 2025, as consented to by the Star City School and Community Council.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	September 6, 2024	Star City SCC Community Presentation and Q&A Star City SCC Family Survey Results Star City School SCC Minutes (unapproved) Star City School Board School Review Package















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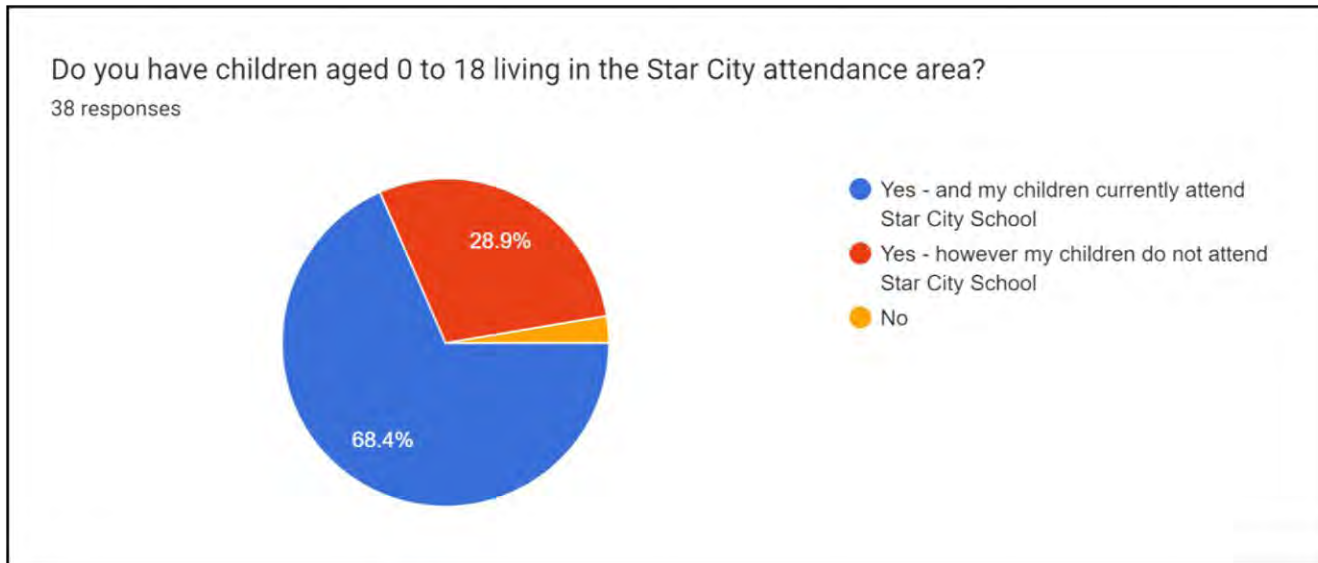
Grade Discontinuance - Star City SCC Survey

Background

The SCC is tasked to provide advice and recommendations to the Board of Education regarding grade discontinuance. In line with the responsibility, the Star City SCC held a town hall meeting on May 2nd to address concerns about grade discontinuance due to low enrollment numbers. During the meeting, they presented the results of a previous survey, shared additional information, and collected questions from attendees. These questions were later answered to provide clarity and gather community input. [See the linked summary document.](#)

A follow up survey was shared with families of children ages 0-18 living in the Star City School attendance area from May 14-19, 2024. The findings of this survey (below) will assist the Star City School Community Council (SCC) in making a recommendation to the NESD Board of Education concerning grade discontinuance. The SCC acknowledges the possible necessity for such a recommendation, aiming to ensure equitable access to educational and extracurricular opportunities for high school students and to establish an elementary school with a sustainable enrollment.

Survey Respondents



Survey Responses

Do you have children aged 0-18 living in the Star City attendance area?	What ages are your Children?	If grades are discontinued, what grade do you think Star City School should maintain?	Consider sharing your reason for your choice above.	Do you support grade discontinuance for High School Students in Star City (knowing they would be bussed by the School Division to Melfort or Tisdale)?	When would you like to see the grade discontinuance begin?
Yes - and my children currently attend Star City School	5-7 years	Grades K-8	Having gone to high school in both Melfort and Star City, I preferred the student-teacher interaction of Star City School.	No	Unsure
	5-7 years	Grades K-6 Grades K-8	The value a small school offers is immense in development for some students. More and more students are needing 1-on-1 supports to succeed at school. Smaller schools offer this opportunity directly with the teachers.	No	Unsure
	12-13 years	Grades K-8	My child will be grade...*identifying info removed... I would like her to go to star city and rather not want her to ride a bus to a nearby town	No	Unsure
	14+ years	Grades K-8		No	Start for the 2026-2027 school year
	14+ years	Unsure	Continue with k-12 until school division pushes for closure and than grade discontinuation should be implemented	No	Start for the 2026-2027 school year
	12-13 years 14+ years	Grades K-8	I think they should stay in the small school setting as long as possible	No	Start for the 2026-2027 school year, Unsure
	10-11 years 12-13 years 14+ years	Grades K-8		No	Unsure
	5-7 years 10-11 years	Unsure		No	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
	14+ years	Grades K-8		No	Start for the 2026-2027 school year
	5-7 years	Grades K-8	The reason why my child attends SCS, is for the smaller class sizes and the one on one supports. Many on our children k-12 at SCS thrive much better in smaller classroom sizes and will lack success and supports necessary to thrive in a larger school. I am 100%	No	Start for the 2026-2027 school year

		AGAINST closing another smaller school as this is very much necessary for some students to truly succeed in life.		
5-7 years 8-9 years 14+ years	Grades K-8		No	Unsure
8-9 years 10-11 years	Grades K-8		No	Unsure
14+ years	Grades K-8	Learning in a smaller school has many positive benefits!	Unsure	Start for the 2026-2027 school year
12-13 years	Grades K-6	The high schools in the area start at grade 7 so it makes sense to have the kids of our school join the highschool at the same time as Melfort and Tisdale kids. Then they are all in the same boat in terms of being new kids.	Unsure	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
10-11 years	Grades K-8		Unsure	Unsure
8-9 years 10-11 years	Grades K-8	Elementary programming can be offered well in a small school	Yes	Start for the 2025-2026 school year
5-7 years, 8-9 years, 10-11 years	Grades K-6		Yes	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
12-13 years 14+ years	Grades K-6		Yes	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
12-13 years	Grades K-6		Yes	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
14+ years	Grades K-8	Keep them in the smaller community for longer is better for them.	Yes	Start for the 2025-2026 school year
0-4 years (not in school yet), 5-7 years, 12-13 years	Grades K-6		Yes	Start for the 2025-2026 school year, If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
12-13 years	Grades K-8	Can only speak from the response of my daughter that prefers staying at star city school until high school. However the more we discuss this the more open she is to the concept of changing schools, so with time I think most kids would adjust.	Yes	Unsure
8-9 years	Grades K-8		Yes	Unsure
12-13 years	Grades K-6	Most highschools start in grade 7. It is more difficult for kids to move as they get older.	Yes	Start for the 2025-2026 school year, If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)

	12-13 years	Grades K-6, Unsure	Uncertain if a couple a couple years of junior high might be an advantage.	Yes	Start for the 2025-2026 school year
	10-11 years 14+ years	Grades K-8		Yes	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
Yes - however my children do not attend Star City School	5-7 years	Unsure	Close school use the resources in melfort or tisdale	Yes	Start for the 2025-2026 school year
	14+ years	Grades K-6	The kids can adapt better and more seamlessly fit in when they are younger rather than going in grade 9 when it may be harder to fit into friend groups. School sports are another concern, and the younger they start in a bigger school they may consider joining those activities.	Yes	Start for the 2025-2026 school year
	10-11 years 12-13 years	Grades K-6	More oppourtunities in tisdale high school	Yes	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
	5-7 years	Grades K-6		Yes	Start for the 2025-2026 school year
	5-7 years 8-9 years	Grades K-6, Unsure	Not that we already take our kids (grade 1 and 3) into Tisdale . Child care , extracurricular start times, parents work location, bus pick up and drop off were all contributing factors at the time of our decision .	Yes	Start for the 2025-2026 school year
	5-7 years, 8-9 years	Grades K-6	More options in Melfort Tisdale for students in junior high Kids making friends at younger age is easier than when older Easier transition on kids	Yes	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
	14+ years	Grades K-6	More extra curricular options in larger schools for grade 7+	Yes	Start for the 2025-2026 school year
	0-4 years (not in school yet)	Grades K-6, Grades K-8, Unsure	I'm in favour of at least keeping some grades at star city but just not sure when it cuts off and would be better to go to high school	Yes	Start for the 2025-2026 school year, Start for the 2026-2027 school year
	10-11 years	Unsure	Small town school cannot ...attract staff ... *comment removed. This is the reason we no longer attend Star City School.	Yes	If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
	0-4 years (not in school yet)	Grades K-6		Yes	Start for the 2025-2026 school year, If grade discontinuance is going forward, I would send my highschool students to Melfort or Tisdale next school year (2024-2025)
	14+ years	Grades K-6	mucc starts at grade 7	Unsure	Unsure

SCC Meeting
Date August 21, 2024

- 1) Call to order by the chair
- 2) Adoption of the Agenda: Jaci, seconded by Anita
- 3) Approval of the minutes from meeting in June. Robyn, seconded by Dale
- 4) SCC financial report \$22 in the account.
- 5) SRC Report
 - none

- 6) Principals Report
 - currently 51 students projected for 2024-25
 - may get a few more elem. Students
 - 23 students grade 7-12, 28 students k-6.
 - Mrs. Gayler has been hired in our grade 3/4 classroom.
 - First day of school, Sept. 3

- 7) Business Arising from the minutes
 - None.

- 8) New Business

6.1 Grade Discontinuance Considerations

During the 2022/2023 and 2023/2024 school years, the Star City SCC has been actively involved in determining the best course of action for their high school. With declining enrollment trends, they recognize the importance of engaging the community to evaluate whether discontinuing certain grades could create a more sustainable elementary school. Additionally, the SCC acknowledges the need to assess equitable opportunities for high school students in a setting with very few students.

Throughout the 2023/2024 year, the SCC has invested in ensuring Star City families were aware of their work regarding a grade discountenance decision. Meetings and community engagements were advertised on the school Edsby platform, Website, shared through email and text message as well as posted on the school Facebook page.

On May 2nd, 2024, the SCC hosted a town hall, to share and collect feedback on grade discontinuance. The results of an initial community survey were shared along with additional data (see linked QR, slides 1-13). As a result of this meeting, additional questions, shared during the meeting, were answered through a Q&A format (see linked QR, slides 15-17). The Q&A was shared within a second survey and the during following community meeting.

On May 21, 2024, the SCC invited the community to attend a meeting to review the results of a second survey, asking families in the Star City attendance area if they supported grade discontinuance. The initial survey and data were shared along with this survey. The School Principal and SCC Chair presented the survey results (see linked QR) to the SCC. Board Chair Lori Kidney, Director Stacy Lair, Principal Robert Unruh, and five SCC and community members attended the meeting.

6.2 Motion: Shaun

The Star City School Community Council, having thoroughly reviewed and considered the input and data collected from the community, and the historical enrolment trends of the school, and the data and information shared by the NESD and School Administration, hereby move to recommend to the Board of Education of the North East School Division that Star City School discontinue grades 7-12 starting with the 2025-2026 school year.

Second: Dale

Vote Results: yes – 3

No – 2

Abstained – 0

6.3 Additional considerations for the Board should the recommendation be taken:

- * NESD provide bussing to Tisdale and Melfort for students who would like to attend one or the other schools.
- * NESD look into and work toward pre-k programming for Star City School to help promote families to keep their children at Star City School.
- * Consider the possibility of having supervisors on the bus during a transition period for students who may struggle with that change in routine.

9) Board/ SCC Linkage

Next Meeting: Sept. 24/24

Meeting Adjourned: 5:47pm

Notes: _____

Absent:

Present: Anita, Jaci, Robyn, Dale, Shaun, Rob



NESD School Viability Data

September 17, 2024

Star City School

Historical Enrolment & Projections/Capacities Star City School

Star City School - Including 5-year straight line projection

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2006/07	11	15	11	13	12	8	6	12	15	9	11	11	14	148
2007/08	11	11	11	17	13	13	8	8	13	14	9	10	9	147
2008/09	5	13	11	11	18	13	14	7	7	12	14	6	9	140
2009/10	6	5	12	11	11	18	13	12	8	3	10	10	6	125
2010/11	7	9	6	14	13	11	16	14	12	7	7	8	12	136
2011/12	1	7	8	9	13	13	9	14	9	10	9	2	7	111
2012/13	6	2	7	8	9	14	13	10	13	9	8	5	6	110
2013/14	2	8	1	6	7	7	14	11	9	11	8	5	5	94
2014/15	4	2	8	1	4	7	6	14	12	8	15	5	5	91
2015/16	1	5	4	8	2	4	7	6	15	12	9	13	5	91
2016/17	11	1	5	4	8	2	4	7	6	15	10	7	12	92
2017/18	4	10	1	7	4	7	2	6	7	6	11	10	8	83
2018/19	5	3	7	1	6	6	9	2	7	8	6	8	8	76
2019/20	7	4	6	8	1	10	5	8	2	4	5	6	8	74
2020/21	6	10	7	4	6	8	2	7	5	7	2	2	6	72
2021/22	7	10	6	5	6	10	3	6	5	6	3	3	5	75
2022/23	4	5	8	4	5	5	9	3	6	5	4	1	3	62
2023/24	4	3	4	8	1	4	5	7	3	5	4	3	5	56
2024/25	1	5	3	6	7	3	3	4	3	2	3	2	2	44
2025/26	2	1	5	3	6	7	3	3	4	3	2	3	2	44
2026/27	3	2	1	5	3	6	7	3	3	4	3	2	3	45
2027/28	5	3	2	1	5	3	6	7	3	3	4	3	2	47
2028/29	3	5	3	2	1	5	3	6	7	3	3	4	3	48
2029/2030	3	3	5	3	2	1	5	3	6	7	3	3	4	48

Star City School – Current and Projected Staffing

K-12 Environment

7.5 Hrs/Day

Year	# of students	Admin	Admin Assistant	Library	Teacher	Caretaker	EA	Total
2024/25	45	0.40	0.929	0.071	6.1	1	3	11.50
2025/26	45	0.40	0.929	0.071	5.6	1	3	11.00
2026/27	46	0.40	0.929	0.071	5.6	1	3	11.00
2027/28	48	0.40	0.929	0.071	5.6	1	3	11.00
2028/29	49	0.40	0.929	0.071	5.6	1	3	11.00
2029/30	49	0.40	0.929	0.071	5.6	1	3	11.00

Comments

No change to staffing
 Reduce 0.5 FTE - will be overstaffed by 1 due to high student needs

K-6 Environment

7.0 Hrs/Day

Year	# of students	Admin	Admin Assistant	Library	Teacher	Caretaker	EA	Total
2024/25	45	0.40	0.929	0.071	6.1	1	3	11.50
2025/26	28	0.40	0.867	0.071	4.1	1	3	9.44
2026/27	28	0.40	0.867	0.071	4.1	1	2	8.44
2027/28	26	0.40	0.867	0.071	3.6	1	1	6.94
2028/29	23	0.40	0.867	0.071	3.6	1	1	6.94
2029/30	23	0.40	0.867	0.071	3.6	1	1	6.94

Comments

No change to staffing (K-12 environment)
 Reduce 2 FTE - will be overstaffed by 1 due to high student needs
 Reduce 1 EA
 Reduce 1 EA & 0.5FTE Teacher

NESD Cost Per Student

Actual Cost per Student NESD K-12 Schools, 2022-2023

<i>School</i>	Enrolment 22-23 Budget Day	Instruction Costs Per Student	Plant Operation Costs	Total Costs Per Student
Bjorkdale School	62	9,067	1,390	10,457
Hudson Bay Community School	308	8,022	1,049	9,070
Naicam School	204	7,213	1,028	8,241
Porcupine Plain Community School	217	7,523	1,056	8,580
Star City School	68	12,142	1,818	13,961
William Mason School	140	8,154	1,379	9,533

Notes:

1. Enrolment represents the full-time equivalent students (kindergarten at 0.5). Prekindergarten is excluded because the related costs are not included with instruction costs.
2. Instruction includes decentralized school budgets and all instructional staff in the school excluding substitute costs.
3. Plant operation costs exclude substitute costs, minor renovations (varies too much from year to year) and amortization.

Expenditure / Savings as a Result of Grade Discontinuance

	Average (2023-24)	FTE (Full Time Equivalent)	Total Savings
Admin Assistant/Library (Reduction from 7.5 to 7.0 hours/day)		1.00	\$3,300
Teacher redundancy	\$96,600	2.00	\$193,200
Additional Transportation Estimate – Star City to Tisdale			-\$5,000
Projected Savings			\$191,500
* 2 teachers would transition to another school			

Educational Programming

Star City School

ELA.10A	English Language Arts A 10	3	S1
ELA.10B	English Language Arts B 10	0	S2
SCI.10	Science 10	3	FY
HIST10	History 10	3	S1
HIST11	History 11	0	S1
MAT.10 W	Math: Workplace and Apprenticeship 10	3	S1
MAT.10F	Math: Foundations and Pre-calculus 10	0	S2
CONS10	Construction and Carpentry 10	7	S1
FLIT10	Financial Literacy 10	3	S2
ELA.20	English Language Arts 20	0	S2
ELA.21	English Language Arts 21	0	S2
ESCI20	Environmental Science 20	2	FY
MATH21	Mathematics 21	1	FY
LFTR20	Life Transitions 20	6	S1
PHED20	Physical Education 20	3	S2
LFTR28	Life Transitions 28	1	S1
ELA.28	English Language Arts 28	0	S2
ELA.30A	English Language Arts A 30	0	S1
ELA.30B	English Language Arts B 30	0	S2
ELA.31A	English Language Arts A 31	1	S1
ELA.31B	English Language Arts B 31	0	S2
MAT.30 W	Math: Workplace and Apprenticeship 30	2	S1
MATH38	Mathematics 38	1	FY
ELA.38A	English Language Arts A 38	1	S1
ELA.38B	English Language Arts B 38	0	S2

Melfort Unit Comprehensive School

ACCT10	Accounting 10
ACCT20	Accounting 20
ACCT30	Accounting 30
BAND10	Band 10
BAND20	Band 20
BAND30	Band 30
BIOL30	Biology 30
CALC30	Calculus 30
CALC30AP	Calculus 30 (AP)
CHEM30	Chemistry 30
CMED10	Communication Media 10
CMED20	Communication Media 20
COCO10	Commercial Cooking 10
COCO20	Commercial Cooking 20
COCO30	Commercial Cooking 30
CONS10	Construction and Carpentry 10
CONS20	Construction and Carpentry 20
CONS30	Construction and Carpentry 30
CWEX10	Career and Work Exploration 10
CWEX20	Career and Work Exploration 20
CWEX30A	Career and Work Exploration A 30
DCAD10	Drafting & Computerized Design 10
DCAD20	Drafting & Computerized Design 20
DCAD30	Drafting & Computerized Design 30
DRAM20	Drama 20
DRAM30	Drama 30
ELA.10A	English Language Arts A 10
ELA.10B	English Language Arts B 10
ELA.20	English Language Arts 20
ELA.30A	English Language Arts A 30
ELA.30AAP	English Language Arts A 30 (AP)
ELA.30B	English Language Arts B 30
ESCI20	Environmental Science 20
FITL20L	Active Living and Fitness Leadership 20L
FLIT10	Financial Literacy 10
FLIT30	Financial Literacy 30
FREN10	Core French 10
FREN20	Core French 20
FREN30	Core French 30
HAES10	Hairstyling & Esthetics 10
HAES20	Hairstyling & Esthetics 20
HIST10	History 10
HIST20	History 20
HIST30	History 30: Canadian Studies
HSCI20	Health Science 20
IPO10	Information Processing 10

LFTR20	Life Transitions 20
LFTR30	Life Transitions 30
MAT.10F	Math: Foundations and Prealculus 10
MAT.10W	Math: Workplace and Apprenticeship 10
MAT.20F	Math: Foundations 20
MAT.20P	Math: Prealculus 20
MAT.20W	Math: Workplace and Apprenticeship 20
MAT.30F	Math: Foundations 30
MAT.30P	Math: Prealculus 30
MAT.30W	Math: Workplace and Apprenticeship 30
MECH10	Mechanical and Automotive 10
MECH20A	Mechanical and Automotive A 20
MECH30A	Mechanical and Automotive A 30
NAST30	Native Studies 30: Canadian Studies
PHED20	Physical Education 20
PHED30	Physical Education 30
PHYS30	Physics 30
PSCI20	Physical Science 20
PSYC30	Psychology 30
PTGR10	Photography 10
SCI.10	Science 10
VART10	Visual Art 10
VART20	Visual Art 20
VART30	Visual Art 30
WELD10	Welding 10
WELL10	Wellness 10

Tisdale Middle & Secondary School

ACCT10	Accounting 10
ACCT20	Accounting 20
ANIM30L	Animation 30L
BAND10	Band 10
BAND20	Band 20
BAND30	Band 30
BIOL30	Biology 30
CALC30	Calculus 30
CHEM30	Chemistry 30
CONS10	Construction and Carpentry 10
CONS20	Construction and Carpentry 20
CONS30	Construction and Carpentry 30
CSCI20	Computer Science 20
CSCI30	Computer Science 30
DEST10	Design Studies 10
DEST20	Design Studies 20
ELA.10A	English Language Arts A 10
ELA.10B	English Language Arts B 10

ELA.20	English Language Arts 20
ELA.30A	English Language Arts A 30
ELA.30B	English Language Arts B 30
ESCI20	Environmental Science 20
FLIT10	Financial Literacy 10
FLIT10	Financial Literacy 10
FLIT10	Financial Literacy 10
FLIT30	Financial Literacy 30
FOOD10	Food Studies 10
FOOD20	Food Studies 20
FSCI20L	Forensic Science 20L
GART20	Graphic Arts 20
HIST10	History 10
HIST20	History 20
HIST30	History 30: Canadian Studies
HOCS10L	Hockey Skills 10L
HOCS20L	Hockey Skills 20L
HOCS30L	Hockey Skills 30L
HSCI20	Health Science 20
INDC30L	Indigenous Culture 30L
LAW.30	Law 30
LFTR30	Life Transitions 30
MAT.10F	Math: Foundations and Prealculus 10
MAT.10W	Math: Workplace and Apprenticeship 10
MAT.20F	Math: Foundations 20
MAT.20P	Math: Prealculus 20
MAT.20W	Math: Workplace and Apprenticeship 20
MAT.30F	Math: Foundations 30
MAT.30P	Math: Prealculus 30
MAT.30W	Math: Workplace and Apprenticeship 30
NAKA10	Nakawe 10
PHED20	Physical Education 20
PHED30	Physical Education 30
PHYS30	Physics 30
PSCI20	Physical Science 20
PSYC20	Psychology 20
PSYC30	Psychology 30
PTGR20	Photography 20
SCI.10	Science 10
VART10	Visual Art 10
VART20	Visual Art 20
VART30	Visual Art 30
WELD10	Welding 10
WELD20	Welding 20
WELD30A	Welding A 30
WELL10	Wellness 10
WILD10	Wildlife and Habitat Studies 10

Physical Condition of Star City School

Facility General Summary:

Star City School was originally built in 1959 and additions were constructed in 1961, 1964 and 1983. The size of the school is 2,448 sq.m with an approximate replacement cost of \$7,833,600 based at \$3,200 sq/m

Exterior Summary:

Brick veneer and stucco cladding provide the envelope for most of the school. Exterior doors in the facility are either wood or steel. Exterior windows in the facility are a mixture of pvc & aluminum. The roof covering the school is primarily an EPDM rubber membrane with a gravel ballast material. One small section on the roof is a Built-up bituminous (BUR) roof covering. Roof sections 1-3 are over 30 years old and need replacement when budget allows; current state we'll continue to send the roof repair company as leaks rise.

Interior Summary:

The school is primarily composed of framed gypsum board and concrete masonry unit partition walls. You will also find many types of flooring throughout the facility including vinyl asbestos tiles (VAT), vinyl composite tiles (VCT), sheet vinyl products and carpet. The Stage floor consists of hardwood flooring. The school's ceiling finishes include fixed acoustic ceiling tiles, t-bar suspended ceilings and gypsum board ceiling finishes. Interior doors in the facility are either metal or wood. All classrooms could use a refresh of painting, flooring and ceiling tiles. All millwork is aged with many coats of paint on them, replacing them with new would be more functional.

Plumbing Summary:

Star City School contains 4 domestic water heaters which supply all the necessary hot water. Plumbing fixtures include floor mounted, tank flush toilets and floor mounted and wall mounted urinals. Washroom sinks include enamel on steel sinks set in vanities.

Mechanical Summary:

9 standard furnaces and 2 hot water boilers supply all the necessary heat to the school. One Air Handling Unit helps distribute heat to the necessary areas and provides ventilation. Auxiliary heating equipment include unit heaters. 2 of the 9 furnaces are 20 plus years and are showing signs of replacement needed, we'll do reactive work on them when needed. School doesn't have air conditioning or ventilation that would meet today's requirements for classroom. Crawlspace is not insulated or has positive ventilation. New air handlers would provide proper air quality to meet today's code recommendations for a classroom setting.

Electrical Summary:

The Main Switchgear provides a 120/208V, 400 amp, 1 phase, 3 wire electrical service to the facility. The original switchgear which is still in use has a 120/240V, 200A service. Lighting in the facility is primarily LED lighting. Exterior lighting consists of LED fixtures installed around the perimeter and at exit points. Power capacity is limited to the 1960 design, any mechanical upgrades to need larger power service to the building. Branch wiring to rooms are limited, only a few outlets.

Fire and Life Safety Summary:

The building is protected by an updated fire alarm control panel with applicable initiating and notification devices. Illuminated exit signs and emergency lighting battery packs with remote light heads have been installed throughout the facility. Portable fire extinguishers can also be found throughout the school.

Facilities – Star City School 2018 Audit

Services – Mechanical	\$1,390,534
Interiors	\$957,159
Shell	\$ 1,370,906
Building Site Work	\$ 101,700
Equipment & Furnishings	\$263,150
Service Electrical	\$630,676
Substructure	\$126,565

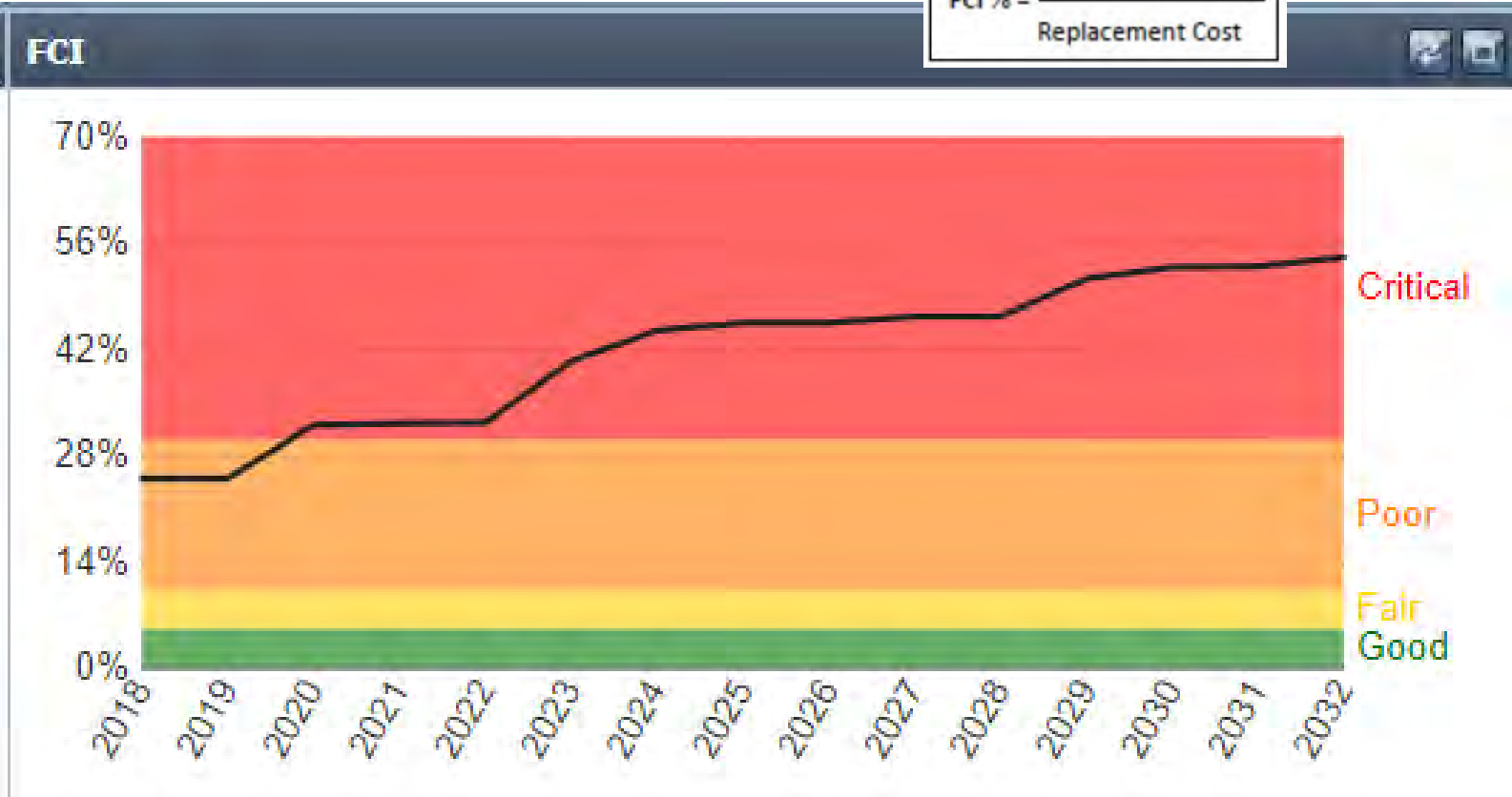
note: This information, gathered on all schools in SK, lists building age according to the oldest portion of a building.

Physical Condition of the Facility Condition Index (FCI)

The FCI is a comparative indicator of the relative condition of facilities. FCI is expressed as a ratio of the cost of remedying maintenance deficiencies needs (deferred maintenance) to the current replacement value (CRV). FCI provides facility managers a method of measurement to determine the relative condition index of a single facility or group of facilities. The replacement cost is calculated based on the Ministry of Education’s current standards for building schools.

The Facility Condition Index (FCI) represents a tool for identifying the relative condition of a building with respect to its size. The higher the percentage FCI, the worse the condition of the building based on its renewal needs. When reviewing school’s FCI rating, it’s important to remember that the FCI does not include items such as: asbestos abatement, accessibility needs, safe schools’ initiatives, requirements due to upgrades to the building code or programming needs.

$$\text{FCI \%} = \frac{\text{Renewal Needs}}{\text{Replacement Cost}}$$



Number of Grades Combined in Each Classroom

- K/1/2, 3/4, 5/6, 7/8/9, 10/11/12

Condition and Capacity of Receiving Schools

The receiving schools have enough room for the additional students. Utilization rates of the receiving schools:

- TMSS 72%
- MUCC 64%

Transportation Implications to Potentially Receiving Schools

At this point in the planning, there would be no implications to the transportation of the students at the receiving schools. There would be an express bus from Star City School to Tisdale (and possibly Melfort).



NESD Board of Education

Meeting Date: September 17, 2024

Topic: Small School Update

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The North East School Division continues to operate three small schools, two of which fall below the policy threshold for potential closure. As part of its commitment to responsible stewardship for education and employees, the Board conducts an annual review of the academic and social opportunities, as well as the impact on teacher assignments, ensuring equitable access to resources and opportunities for NESD students.

In accordance with Board Policy 114 – School Viability Review, section (2), As part of its Continuous Agenda, the Board of Education will carry out an annual evaluation of the schools in the North East School Division in September.

2. School Review Criteria

2.1 Projected enrolment for the school under review for the following school year is less than:

- 1.1.1 For a school offering kindergarten to Grade 4 only, 25 students;
- 2.2.1 For a school offering kindergarten to Grade 5 only, 30 students;
- 2.3.1 For a school offering kindergarten to Grade 6 only, 37 students;
- 2.4.1 For a school offering kindergarten to Grade 7 only, 44 students;
- 2.5.1 For a school offering kindergarten to Grade 8 only, 51 students;
- 2.6.1 For a school offering kindergarten to Grade 9 only, 58 students;
- 2.7.1 For a school offering kindergarten to Grade 12 only, 88 students.

CURRENT STATUS

A report created for board to review details for Arborfield, Bjorkdale and Star City schools, listing enrolment, high school course options, and teaching assignments.

RECOMMENDATION

Proposed Board Motion:

That the Board of Education has received the Small School Sustainability Report 2024 and found it acceptable.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	September 10, 2024	Small School Sustainability Report 2024

Small School Update September 2024

Arborfield School

School Enrolment (as of Sept 10, 2024)

K	1	2	3	4	5	6
7	15	5	11	11	8	9
Total	66					

Teaching Assignment and Grade Configurations

K, 1/2, 3/4, 5/6, Diversity Education, Administration

Bjorkdale School

School Enrolment (as of Sept 10, 2024)

K	1	2	3	4	5	6	7	8	9	10	11	12
3	3	3	4	3	8	5	5	5	7	7	4	4
Total	61											

Teaching Assignment and Grade Configurations

K/1/2, 3/4, 5/6, 7/8, 9/10, 11/12, Diversity Education, Administration

Highschool Course Selection

English Language Arts 10	Math: Foundations and pre-calculus 10
English Language Arts 11	Math: Foundations 20
English Language Arts 20	Physical Education 20
English Language Arts 30	Physical Education 30
History 10	Physical Science 20
History 11	Science 10
History 20	Science 11
History 21	Visual Art 10
History 30	Chemistry 30
Life Transitions 20	Visual Art 30
Math: Workplace and Apprenticeship 10	Wildlife and Habitat Studies 10
Math: Workplace and Apprenticeship 20	Wildlife and Habitat Studies 30
Math: Workplace and Apprenticeship 30	Financial Literacy 10
Mathematics 11	

Small School Update September 2024

Star City School

School Enrolment (as of Sept 10, 2024)

K	1	2	3	4	5	6	7	8	9	10	11	12
1	5	3	6	7	3	3	4	3	2	3	2	2
Total	44											

Teaching Assignment and Grade Configurations

K/1/2, 3/4, 5/6, 7/8/9, 10/11/12, Diversity Education, Administration

Highschool Course Selection

English Language Arts 10	Math: Workplace and Apprenticeship 30
English Language Arts 11	Mathematics 11
English Language Arts 20	Mathematics 21
English Language Arts 21	Mathematics 38
English Language Arts 28	Physical Education 20
English Language Arts 30	Environmental Science 20
English Language Arts 31	Financial Literacy 10
English Language Arts 38	Science 10
History 10	Construction and Carpentry 10
History 11	Life Transitions 20
Math: Workplace and Apprenticeship 10	Life Transitions 28
Math: Foundations and Pre-Calculus 10	Life Transitions 38
Math: Workplace and Apprenticeship 20	



NESD Board of Education

Meeting Date: September 17,2024

Topic: Transportation Challenges

MEETING		AGENDA ITEM		INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information Items	<input checked="" type="checkbox"/> Information	
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Decision	
<input type="checkbox"/> PUBLIC	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Celebrating Excellence: Innovation, Connections, Empowerment, Inclusion	<input type="checkbox"/> Discussion	
<input type="checkbox"/> CONFIDENTIAL				

BACKGROUND

The North East School Division Transportation Services has faced increasingly evident challenges over the past several years, due to several factors:

- Difficulty finding both regular route and casual drivers for bus routes.
- Delays in receiving replacement parts.
- Challenges recruiting journey person mechanics and/or apprentices.
- Delays in receiving new buses by their contracted delivery dates.
- Warranty work delays by vendor.
- Increased costs with the price of buses doubling since 2015-16

Despite these challenges, our current driver workforce continues to demonstrate dedication and professionalism. During last year’s teacher job action, drivers frequently adjusted their schedules to accommodate the shortened school day, ensuring transportation services remained available for NESD families.

CURRENT STATUS

To keep families informed, the Director has shared the attached letter explaining the ongoing challenges. Transportation Services is actively working to resolve issues as swiftly as possible. Efforts include:

- Request for Proposals issued for next year’s new bus purchases six months earlier than in previous years.
- Ordering nine new buses in 2024-25 (past years, six buses were ordered annually).
- Utilizing third-party mechanical services.
- Ongoing recruitment initiatives for drivers and mechanics. Shifting from recruiting a journey person mechanic to an apprentice.

RECOMMENDATION

PREPARED BY

Stacy Lair, Director of Education

DATE

ATTACHMENTS

Director of Education Family Letter



North East School Division

402 Main Street
PO Box 6000
Melfort, SK S0E 1A0

P: 306-752-5741; F: 306-752-1933
email: divisionoffice@nesd.ca
Facebook: NESD X: @nesd200

Dear NESD Families:

Welcome to the start of the 2024-25 school year. As many families know or may have heard, Transportation Services of the North East School Division has faced some challenging times that have led to temporary cancellations of many bus routes. We understand how critical reliable transportation is to your daily routines, and we sincerely apologize for any inconvenience this may cause.

Current route cancellations are due to several factors: a shortage of mechanics, limited replacement parts, a lack of casual bus drivers, and delays in the delivery of new buses, initially expected in May 2024 but now postponed to October. Additionally, seven buses from 2020 or newer are out of service due to warranty work. The school division is actively working with the bus vendor to ensure these buses return to operation as soon as possible.

We are working diligently to get our buses back on the road, utilizing third-party assistance for bus maintenance ensuring our busses meet all safety standards before being put into service. To address staffing shortages, we are increasing our recruitment efforts. In the meantime, we appreciate your patience and understanding as we work through these challenges.

The safety and well-being of our students remain our top priority, and we are committed to improving our services despite these challenges. If you have any questions or concerns, please contact Transportation Services at 306-873-4555 or transportation@nesd.ca.

Again, if you are one of the families without bus service at the start of the 2024-25 school year, we sincerely apologize. We thank you for your understanding and patience as we work through these challenges and appreciate any efforts you take to share our job advertisements found on our NESD website. <https://www.nesd.ca/Careers/AvailablePositions/>

Sincerely,

Stacy Lair
NESD Director of Education



NESD Board of Education

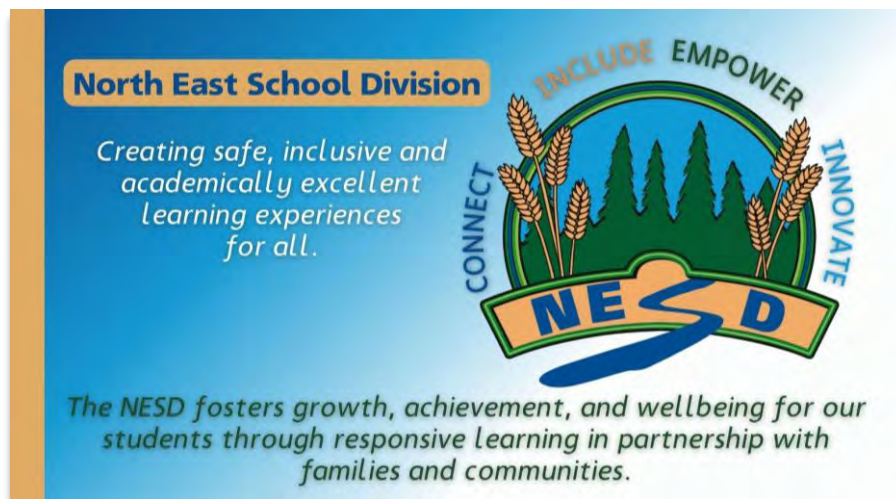
Meeting Date: September 17, 2024

Topic: Board Celebrations

MEETING		AGENDA ITEM		INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information Items	<input checked="" type="checkbox"/> Celebrating Excellence: Innovation, Connections, Empowerment, Inclusion	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Correspondence		<input type="checkbox"/> Decision
<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Monitoring or Reporting Items			<input type="checkbox"/> Discussion
<input type="checkbox"/> Closed				

BACKGROUND

Sharing celebrations during school board meetings is a multifaceted approach that reinforces the NESD's values, vision, mission, and strategic imperatives. It nurtures a positive, inclusive, and engaged school community that values growth, achievement, and wellbeing.



CURRENT STATUS



NESD Board of Education

Celebrating Connections

NESD schools are dedicated to supporting the Terry Fox Foundation by raising funds each year through activities and sponsorships involving students, SCCs, and staff. We are thrilled to announce that last spring, two of our schools were recognized as part of the Top 50 Fundraisers in Saskatchewan.





NESD Board of Education

Celebrating Empowerment

The 2024-25 Provincial Youth Council provides advice and insights on education policies, curriculum, programs or priorities in response to requests made by the Minister of Education, Ministry of Education staff and sector partners. We are pleased to congratulate Elissa Holinaty, a student from Porcupine Plain Comprehensive School on her appointment to the 2024-25 Youth Council.

"The Government of Saskatchewan knows our youth play a fundamental role in building a strong province. Being a part of the provincial Youth Council provides students an opportunity to bring their individual voice, creativity and life experiences directly to the table. Sharing their perspectives on education allows our province to continue to be a place where we celebrate our differences and learn from each other to ensure our greatest potential for the future." - Honourable Jeremy Cockrill, Minister of Education



Government
of
Saskatchewan

Ministry of Education
Deputy Minister
5th Floor, 2220 College Avenue
Regina, Canada S4P 4V9

August 9, 2024

Elissa Holinaty
P.O. Box 358
PORCUPINE PLAIN SK S0E 1H0

Dear Elissa:

On behalf of the Ministry of Education, congratulations on being selected as a member of the 2024-25 Youth Council! By participating on the Youth Council, you will have regular opportunities throughout the school year to provide advice and insights on education policies, curriculum, programs and priorities in response to requests made by the Minister of Education and Ministry of Education staff. We look forward to hearing new perspectives from you and your fellow Youth Council members.

We at the ministry feel very fortunate to have the opportunity to learn from dedicated and passionate Youth Council members on how we, as a government, can better support and engage with students in our province.

Once again, congratulations on the opportunity to be a member of the 2024-25 Youth Council.

Sincerely,



Clint Repski

cc: Stacy Lair, Director of Education, North East School Division
Dan Mielke, Principal, Porcupine Plain Comprehensive School



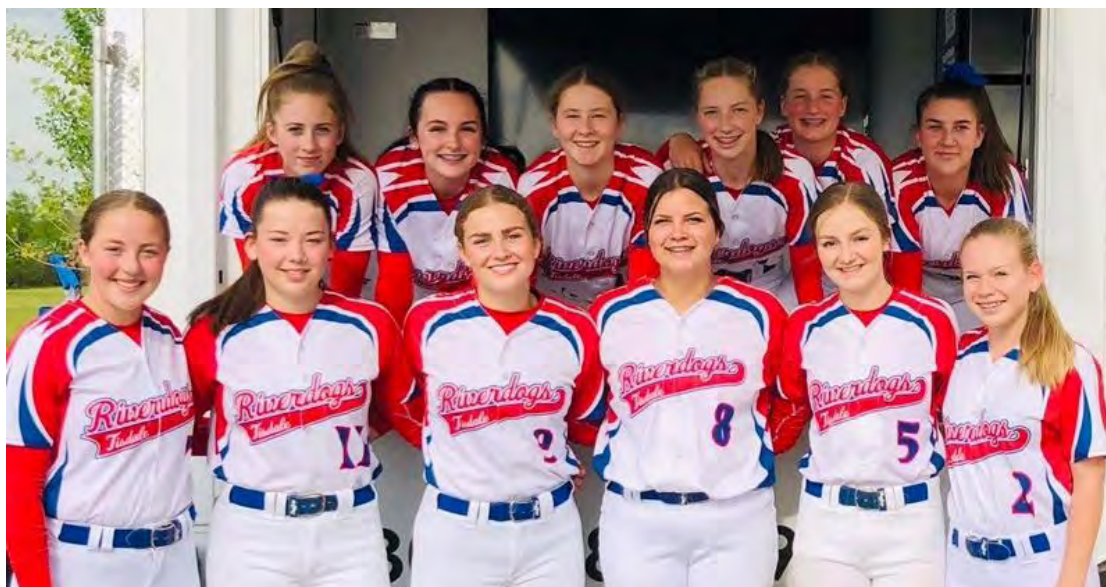
NESD Board of Education

Celebrating Connection

Tisdale Middle and Secondary School News

In the spring Mr. Hobbins' Construction 20 class built 10 picnic tables for Tisdale Minor Ball to use. The money to buy the supplies for the picnic tables was donated by the members of the Tisdale Riverdogs softball teams that were together from 2013-2021.

Thanks to Mr. Hobbins class for doing such a fantastic job! The tables have already been used frequently!



RECOMMENDATION

PREPARED BY

Stacy Lair, Director of Education

DATE

September 11, 2024

ATTACHMENTS
