

# NESD Organizational Minutes –111720

**MINUTES of the ORGANIZATIONAL MEETING:** of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, November 17, 2020 at 1:00 pm at the Hanover Room in the Tisdale Recplex in Tisdale, Saskatchewan.

**PRESENT:**

Kathrene Bank	Ted Kwiatkowski	Director of Education: Don Rempel
Kevin Graham	Kevin Trew	Supt. of Business Admin.: Wanda McLeod
Dustin Kelsey	Marla Walton - CHAIR	
Lori Kidney		

**ABSENT: NONE**

**CALL to ORDER** at 1:05 pm.

The Director of Education chaired the meeting until the election of the Board Chairperson was completed.

**Declaration of Office**

The Director of Education read the results of the election as provided by the Returning Officer certifying as to the election of new members. The Director of Education also called for the Declarations of Office.

The Declaration of Office was read aloud at the meeting by each board member. The Declarations were signed in the presence of the Commissionaire of Oaths at the November 17, 2020 Committee of the Whole Board meeting.

**ELECTION of CHAIRPERSON - Call for Nominations**

L. Kidney nominated Marla Walton to serve as Chair of the Board of Education.

K. Graham nominated Lori Kidney.

T. Kwiatkowski moved that nominations ceased.

M. Walton accepted the nomination.

L. Kidney declined the nomination.

Marla Walton was declared Chairperson of the Board.

Marla Walton took over chairing the meeting.

**ELECTION of VICE-CHAIRPERSON - Call for Nominations**

K. Trew nominated Lori Kidney to serve as Vice-Chairperson of the Board of Education

T. Kwiatkowski moved that nominations ceased.

The nomination was accepted.

Lori Kidney was declared Vice-Chairperson of the Board.

---

# NESD Organizational Minutes –111720

## ADOPTION OF AGENDA

2020-11-103 T. Kwiatkowski moved that the agenda be adopted as presented. *CARRIED*

## ADOPTION OF THE MINUTES

The Minutes of the November 26, 2019 Organizational Meeting were approved at the Regular Meeting of the Board on January 21, 2020.

## MEETINGS OF THE BOARD OF EDUCATION

2020-11-104 K. Graham moved that the Committee of the Whole and Regular Meetings of the Board of Education be held as follows: *CARRIED*

- January 19, 2021
- February 23, 2021
- March 16, 2021
- April 20, 2021
- May 18, 2021
- June 15, 2021
- September 21, 2021
- October 19, 2021
- November 23, 2021 (Organizational Meeting)

Committee of the Whole meetings to be held at 10:00am and Regular Board meeting will follow at 1:30pm.

Committee meetings are subject to cancellation at the discretion of the Board Chair.

## MEETING PROTOCOLS

2020-11-105 L. Kidney moved that the Board adopts the Saskatchewan School Boards Association Code of Ethics. *CARRIED*

2020-11-106 L. Kidney moved that motions be accepted by the Chair without a seconder as per Section 19(3) of The School Division Administration Regulations. *CARRIED*

## INDEMNITIES AND EXPENSES

2020-11-107 K. Bank moved that indemnities be set as per Section 23(a) of The School Division Administration Regulations: *CARRIED*

*a) That the Board indemnity rates be set as follows:*

- The indemnity for the chairperson is to be \$275 when chairing meetings and
- \$226 for all Regular and/or Committee of the Whole meetings of the Board of Education and all full day meetings and
- A half day indemnity of \$113 to be paid for meetings of less than three hours (excluding Regular or Committee of the Whole meetings of the Board of Education) and
- \$226 for one day per month for each month that a regular meeting is held, for preparation time and

# NESD Organizational Minutes –111720

- An additional \$113 per month that a regular meeting is held, for preparation time of the chairperson and
- \$50 per hour (or portion thereof) be paid for meetings held by conference call, and
- \$25 per hour for traveling to and from meetings, and conferences.

b) That the Board indemnity rates for attending School Community Council meetings be set as follows:

- A maximum of \$226 per year per school in the subdivision of the Trustee. Mileage expenses will be paid for any additional School Community Council meetings attended.

**Expenses while on board business as per Section 23(b) of The School Division Administration Regulations:**

- 2020-11-108 K. Trew moved that the Board reimburse Board Members and school division staff for expenses incurred while on board business as follows: CARRIED
- Lodging upon presentation of actual receipts, or \$75 without a receipt.
  - Actual meal expense to a maximum of:
    - a. Breakfast \$15
    - b. Lunch \$20
    - c. Supper \$25
  - Mileage rate be set at \$0.45 per kilometer for use of personal vehicle.

**SIGNING AUTHORITIES**

- 2020-11-109 D. Kelsey moved that the Board Chair or Vice Chair, together with the Superintendent of Business Administration (or Director of Education or Manager of Financial Services as alternates), is authorized to sign all cheques and financial documents. The signature of the Board Chairperson may be by electronic signature or stamp. The signature of the Superintendent of Business Administration may be by electronic signature. CARRIED

That the Superintendent of Business Administration and/or the Manager of Financial Services are authorized to carry out deposit activity, transfer of funds, purchase card administration, new card application and all other required banking activities for all financial institutions that the School Division deals with.

**CONFIRMATION OF EXTERNAL AUDITOR SERVICES**

At the Regular Board Meeting on October 20, 2020 a motion was passed to award the contract for audit services to MNP for the time period of January 1, 2021 to December 31, 2025. Therefore, no motion for external audit services is required at this time.

**ADJOURNMENT**

- 2020-11-110 T. Kwiatkowski moved that the Board Meeting adjourn at 1:15 pm. CARRIED