

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, September 25, 2018 at 2:00 pm at the North East School Division Office Boardroom in Melfort, SK.

PRESENT:

Randy Ariss	Richard Hildebrand	Director of Education: Don Rempel
Michael Botterill	Ted Kwiatkowski	Supt. of Business Admin.: Wanda McLeod
Linda Erickson	Marla Walton – via conference	
Bob Gagné - Chair		

ABSENT:

- ❖ Luke Perkins
- ❖ Lori Kidney

CALL TO ORDER – 2:00 pm.

ADOPTION OF AGENDA

2018-09-68 R. Hildebrand moved that the agenda be adopted as presented. *CARRIED*

MINUTES

2018-09-69 T. Kwiatkowski moved that the minutes of the Regular Board Meeting held on June 18, 2018 be adopted as presented. *CARRIED*

SPECIAL PRESENTATION

Mark Jensen, Coordinator of Continuous Improvement and Reporting - 2018 September Wall Walk.

CONSENSUS ITEMS

2018-09-70 M. Botterill moved that the following consent items be received and recommendations be approved by the Board as presented: *CARRIED*

- ❖ Information Items
- ❖ Correspondence

NEW BUSINESS

2018-09-71 L. Erickson moved that the Board approve the proposed Contract of Purchase and Sale and Indemnification Agreement with the Town of Hudson Bay, in its draft form. Wherein, an indemnification payment of \$150,000 is to be provided to the Town of Hudson Bay and in exchange, the Town of Hudson Bay will accept ownership of the title to the Stewart Hawke school property and all other assets on the land for a nominal purchase price of \$100. This is a cost saving measure, as the Board has been unable to locate a purchaser for the title to the Stewart Hawke school and the estimated cost for the North East School Division to demolish the old Stewart Hawke school building is at least \$300,000. *CARRIED*

2018-09-72 R. Hildebrand moved WHEREAS Board of Education of the North East School Division No. 200 of Saskatchewan (the “Board”) considers it necessary to borrow certain sums of money from time to time to meet current operating expenditures; *CARRIED*

NOW THEREFORE, be it resolved that:

1. The Board do borrow from The Bank of Nova Scotia (“the Bank”) sums of money from time to time as required to meet current expenditures of the Board, provided that the total principal amount owed to the Bank at any one time shall not exceed the sum of Four Million Nine Hundred Thousand (\$4,900,000) Dollars.
2. Board Chair or Board Vice-Chair with any one of following officers.
 - Superintendent of Business Administration
 - Director of Education
 - Manager of Financial Services

(the “Officers”)

Be and are hereby authorized for and on behalf of the Board:

- a) to apply to the Bank for the aforesaid loan to the Board and to negotiate rates of interest; and
 - b) to obtain advance of monies from the Bank by way of overdraft on the Board’s account or pursuant to promissory notes, loan agreements or other evidence of indebtedness from the Bank, as maybe permitted or required by the Bank; and
 - c) to execute on behalf of the Board such bills, promissory notes or similar or other forms of obligation as the Bank may require as evidence of and security for all sums borrower hereunder, and each document executed as aforesaid shall be valid and binding upon the Board according to its tenor and the Bank shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this resolution.
3. All sums borrower pursuant to paragraph 1 hereof or so much thereof as from time to time remains unpaid shall bear interest at rates per annum as mutually agreed between the Board and the Bank from time to time.
 4. As security for repayment of money borrowed pursuant to paragraph 1 hereof, the Board hereby charges to and in favor of the Bank all the revenues of whatever nature and kind by such security documentation as the Bank may require in respect to the foregoing charge. The said charge shall be collateral to the obligation of the Board to repay with agreed interest on all sums borrowed from the Bank. The Bank shall not be bound to recover any such requisitions or other monies before being entitled to repayment from the Board.
 5. The Bank shall be furnished with a certified copy of this resolution and a list of the Officers together with specimens of their signatures, and this resolution and the said list shall be binding on the Board until notice to the contrary or of any changes therein shall be given to the Manager of the Bank.

MONITORING AND REPORTING ITEMS

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| 2018-09-73 | R. Hildebrand moved that the Board approve, as a monitoring report, the September 2018 Wall Walk for the key data sets of the North East School Division for term one of the 2018-19 school year. | <i>CARRIED</i> |
| 2018-09-74 | M. Botterill moved that the Board accept the financial report for the nine months ending May 31, 2018. | <i>CARRIED</i> |

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
September 25, 2018**

2018-09-75 T. Kwiatkowski moved that the Board accept the North East School Division 2017-18 Transportation Report: September 2017 to August 2018. *CARRIED*

2018-09-76 R. Hildebrand moved that the Board approves the secure destruction of the following paper format records that are eligible for destruction as per SSBA Records Retention and Disposal Guide for Saskatchewan School Divisions (December 2012): *CARRIED*

- ❖ 1 box of Marsh Student Incident Reports from 2015;
- ❖ 2 boxes of School Community Council minutes from 2007-2013;
- ❖ 1 box of governance and student records of the Nipawin School Division from 1976 to 1977;
- ❖ 1 box of human resource contracts and correspondence of the Hudson Bay School Division from 1943 to 1947;
- ❖ 1 box of accounting, administration, election and governance documents of Tiger Lily and Tisdale school divisions from 1920 to 1958;
- ❖ 1 box of accounting, governance and reports and statistic documents of the Hudson Bay and Melfort school divisions from 1979 to 2005;
- ❖ 1 box of governance, accounting and administration documents of Tiger Lily, Melfort and Nipawin school divisions from 1996 to 2002;
- ❖ 1 box of payroll records of Tiger Lily School Division from 1952 to 1987;
- ❖ 1 box of administration, governance and building and property records of Tiger Lily School Division from 1984 to 2003;
- ❖ 1 box of administration, student and accounting records of Tiger Lily School Division from 1989 to 2003;
- ❖ 1 box of administration records of Hudson Bay School Division from 1946 to 1947;
- ❖ 1 box of administration records of Tisdale School Division from 1959 to 1961;
- ❖ 1 box of administration records of Hudson Bay School Division from 1948 to 1952;
- ❖ 1 box of administration records of Hudson Bay School Division from 1980 to 1991;
- ❖ 1 box of accounting, school and governance records of Tisdale School Division from 1990-1992.

ADJOURNMENT

2018-09-77 T. Kwiatkowski moved that the Board Meeting adjourn at 3:05 pm. *CARRIED*

Board Chairperson

Superintendent of Business Administration