



# Immigration/International Student Application

**Tuition fees will be charged if a non-resident student is (NESD AP 403.3 – Admission of Students):**

- ❖ NOT accompanied by a parent with a Canadian Permanent Residency or a valid Work Permit issued by Immigration.
- ❖ or Parent is NOT a Saskatchewan resident.

**FAMILY SURNAME:**

**APPLICATION DATE:**

**DATE REQUESTING TO ATTEND:**

## Application Process:

**Step 1 Complete the application form**

**Step 2 Prepare the following documents and provide copies to the North East School Division:**

- Parent(s) Canadian Permanent Residency card or Sask Immigrant Nominee Program (SINP) work permit &/or Certificate of Nomination SINP - Appendix - with family members listed.
- Parent(s) passport
- Parent(s) Marriage certificate (if applicable)
- Proof of residency in community (IE. Sask Drivers licence, utility bill, or rental agreement)
- Non-Accompanying Parent for Minors - need to fill out the [IRCC - IMM 5604](#) Form (for each student)
- Student(s) Arriving without parent: [Custodianship documents](#) - notarized by lawyer

### STUDENT Documents

- Copy of Student's passport (picture page)
- Copy of Student's Birth Certificate
- Copy of Study Permit (if available)
- Copy of Academic record (if available)

**Step 3 E-mail the application form(s) with supporting documents to: Email: [divisionoffice@nesd.ca](mailto:divisionoffice@nesd.ca)  
\*Please submit application as one PDF document.**

**Step 4 Notification of Acceptance**

You will be notified within two weeks of receipt of a full application package if the application has been accepted.

If tuition payment is required an invoice will be issued for payment. The Letter of Acceptance will be issued once all fees have been paid in full.

### NOTE - Tuition fees will be waived, if parent(s) of the registering student:

- ❖ Are currently Permanent Residents of Canada
- ❖ Have a valid Work Permit issued by Immigration Canada
- ❖ Have Refugee status
- ❖ Has a valid study permit and is registered in a full-time degree or diploma program in Saskatchewan (not including English as an additional language).
- ❖ [Non-Accompanying Parent form from IRCC](#) - will be needed for each student from a parent that will not be arriving with the student or who will be staying in their home-country. - Form 5604e



# Immigration/International Student Application

Please complete the application in **ENGLISH** and ensure that the application is completed in full.  
**Retain a copy of the application for your records.**

## Parent Information

FATHER	MOTHER
<b>FULL NAME:</b> (Surname, First name) **as it appears on passport.	<b>FULL NAME:</b> (Surname, First name) **as it appears on passport.
EMAIL ADDRESS:	EMAIL ADDRESS:
PHONE NUMBER:	PHONE NUMBER:
STREET ADDRESS in Saskatchewan (if applicable) (house or unit number, street name, town, province, postal code)	STREET ADDRESS in Saskatchewan
Country of Origin/Citizenship:	Country of Origin/Citizenship:
Language(s) spoken at home:	Language(s) spoken at home:
<u>Copies of documentation provided to NESD:</u>	<u>Copies of documentation provided to NESD:</u>
One of the following:	One of the following:
<ul style="list-style-type: none"> <li>• Permanent Residency documentation or</li> <li>• Work Permit      Expiry Date:</li> <li>• Study Permit      Expiry Date:</li> </ul>	<ul style="list-style-type: none"> <li>• Permanent Residency documentation or</li> <li>• Work Permit      Expiry Date:</li> <li>• Study Permit      Expiry Date:</li> </ul>
Passport (photo page)	Passport (photo page)
Marriage Certificate (if applicable)	Marriage Certificate (if applicable)
Proof of residency in school community (Example – Utility bill, rental agreement, Saskatchewan Driver’s license)	Proof of residency in school community (Example – Utility bill, rental agreement, Saskatchewan Driver’s license)

## Student #1 - Information

Surname (family Name)  
\*\*as it appears on passport.

Given Name(s)

English Name (if applicable)

Birth Date: (mm/dd/yyyy)

Age:

Gender:    Male  
              Female  
              Unspecified

Grade previously completed:

Grade applying for:

Copies of documentation provided to NESD:

Birth Certificate  
Passport (photo page)  
Study Permit (if applicable)      Expiry Date:  
Academic Record (if applicable)

## Student # 2 - Information

Surname (family Name)  
\*\*as it appears on passport.

Given Name(s)

English Name (if applicable)

Birth Date: (mm/dd/yyyy)

Age:

Gender: Male  
Female  
Unspecified

Grade previously completed:

Grade applying for:

Copies of documentation provided to NESD:

Birth Certificate  
Passport (photo page)  
Study Permit (if applicable)  
Academic Record (if applicable)

Expiry Date:

## Student # 3 - Information

Surname (family Name)  
\*\*as it appears on passport.

Given Name(s)

English Name (if applicable)

Birth Date: (mm/dd/yyyy)

Age:

Gender: Male  
Female  
Unspecified

Grade previously completed:

Grade applying for:

Copies of documentation provided to NESD:

Birth Certificate  
Passport (photo page)  
Study Permit (if applicable)  
Academic Record (if applicable)

Expiry Date:

## Student # 4 - Information

Surname (family Name)  
\*\*as it appears on passport.

Given Name(s)

English Name (if applicable)

Birth Date: (mm/dd/yyyy)

Age:

Gender: Male  
Female  
Unspecified

Grade previously completed:

Grade applying for:

Copies of documentation provided to NESD:

Birth Certificate  
Passport (photo page)  
Study Permit (if applicable)  
Academic Record (if applicable)

Expiry Date:

## Living Arrangement

The student(s) will live with:

Parent

Custodian/Canadian Caregiver/Family Friend (\*\*please note that tuition fees will be charged)

## Custodian / Canadian Caregiver Information - if not living with parents

(\*\*please note that tuition fees will be charged for each student who is living with a Canadian Caregiver)

FULL NAME: (Surname, First name)

RELATIONSHIP to Student(s)

EMAIL ADDRESS:

PHONE NUMBER:

STREET ADDRESS in Saskatchewan  
(house or unit number, street name, town, province, postal code)

NESD provided with:

Immigration Custodian Declaration (must be notarized)

I have read and understood the guidelines and expectations and verify that that all information provided on this application form and attached documents is complete, true and accurate.

Parent Name (print):

DATE:

Name of Person applying (printed)  
\*\*if not parent

Relationship to Student(s)

EMAIL application and copies of required documents to [divisionoffice@nesd.ca](mailto:divisionoffice@nesd.ca)

### NESD OFFICE ONLY:

DATE RECEIVED:

DATE LETTER SENT:

Copies sent to:

Principal (receiving school)

Admin Assistant (receiving school)

NESD EAL Consultant

Northeast Newcomers Services