

North East School Division - Administrative Procedure



AP 402 Student Governance

References:

Related:

AP 417 Student Fees
AP 201 Establishment and Maintenance of SCCs
AP 421 Fundraising activities in the school

Tracking:

Revised - Aug 2023

Status:

Approved – Dec. 2023

Background

The North East School Division endorses the formation and operation of Student Councils to enable facilitation of school activities so long as those Councils act in accordance with school division policy and procedures.

Procedure

1. General

- a. The principal, or a staff advisor designated by the principal, supervises the Student Council.
- b. The principal, or a staff advisor is the liaison between the Student Council and the staff of the school.
- c. The principal, advisor, School Community Council, Student Council, and student body of the school determine the mandate of the Student Council.

2. Formation

- a. Student Council members must be students enrolled in the school.
- b. The principal or staff advisor and the Student Council are to set the regulations governing Student Council members.
- c. The Student Council is responsible for producing a written constitution that describes procedures for selecting student council members, holding meetings, disseminating information, and other pertinent activities:
 - i. The constitution is to describe the Student Council's membership positions and the responsibilities of each position.
 - ii. The constitution is to describe the responsibilities and reporting procedures of the Student Council-appointed committees.
 - iii. The Student Council is responsible for revising and updating the constitutional requirements that regulate members' performance, including procedures for sanctions against or dismissal of members from the Council.

3. Local and Division Activities

- a. The principal is to consult the Student Council regarding requests for student representation in local and school division activities.

4. Activity Fund

- a. The Student Council is to follow school division protocol regarding student fundraising, charitable donations, corporate sponsorship, and financial accountability (see AP 417 Student Fees, 201 Establishment and Maintenance of SCCs, AP 421 Fundraising activities in the school).
- b. The Student Council is accountable to the school principal for its financial operations and fundraising activities.