

# North East School Division - Administrative Procedure



## AP 406 Student Supervision

**References:****Related:**

AP418 Learning Activities Outside the School

**Tracking:**

Policy maintenance August, 2023

**Status:**

Approved October 10, 2023

## STUDENT SUPERVISION

Principals are required to make provisions for supervision of students while in school or while engaged in school authorized activities outside of the school premises. A safe supervised environment must be provided for students during all school functions and activities.

### PROCEDURES

#### 1. *General*

- a. The principal, in consultation with the teachers, and persons involved, shall assign responsibility for student supervision.
- b. The principal will ensure supervision is assigned in a reasonable and equitable way.
- c. Supervisory responsibilities include:
  - i. supervision of students before school in the morning;
  - ii. during recess periods, at noon, after school;
  - iii. during loading and unloading of school buses;
  - iv. or at any time students are engaged in authorized school activities, either on, or off school premises.
- d. The principal is to establish and communicate expectations for general supervision of students in the morning, during recess, at noon hour, after school hours, during loading and unloading of school buses, and at times of other activities on or off school premises.
- e. All supervision practices will value safe, positive learning environments. They are to be consistent with the educational, physical, social, and moral development of the individual child.

#### 2. *Lunch*

- a. The principal is to assign lunch period supervision for students subject to local agreements, or local arrangements, budget allocations, and the needs of the school.
- b. The schedule of rates paid to supervisors is to be determined annually through the budget process and/or the local agreements.

#### 3. *Co-Curricular*

- a. The Principal will ensure adequate supervision of students during approved co-curricular activities on the school premises or while away from school as per AP 418 Learning activities outside the school.