


North East School Division - Administrative Procedure

 AP 524 Interns and Field Experiences	References:	Tracking: Approved Sept. 2015 Revised - August 2023
	Related:	Status: Approved – December 2023

INTERNS AND FIELD EXPERIENCES

The North East School Division encourages the practice of hosting student teachers and students from other practicum programs in schools. The division expects that employees will provide supervision and guidance to individuals who are completing educational programs to further their education thus adding value to the education system and our communities as a whole.

PROCEDURES

1. Arrangements for placement will be facilitated by the Superintendent of Human Resources in conjunction with the University or College requesting the placement.
2. The applicable Superintendent will discuss with the principal of the school or Supervisor of the Department what an appropriate placement would be given the subject area expertise, and location requested by the intern/field placement.
3. Requests for placement of non-teaching field experience students by post-secondary institutions may be considered for placement if satisfactory arrangements can be made by the Superintendent of Human Resources and the applicable Department Supervisor.