


# Administrative Procedures

 <b>AP 612</b> <b>Distance Learning</b>	<b>References:</b> Quality Assurance Framework for K-12 Online Learning, March 2023	<b>Tracking:</b> NEW, Sept 2023 Approved – Nov. 2023
	<b>Related:</b>	<b>Status:</b> Draft Sept 2023 Approved – Nov 2023

## DISTANCE LEARNING

The North East School Division (NESD) encourages students to participate in face-to-face instruction. However, in some circumstances it may be beneficial and necessary for students to enroll in distance learning.

### PROCEDURES

1. Part-time online students:
  - a. Approval of part-time online course requests will be given to students who possess the independent ability to meet minimum requirements of courses that support a legitimate need, a graduation plan and are not offered by the school or cannot be taken due to scheduling conflicts.
  - b. Students interested in taking online classes may contact their school administration for approval. Once approved, the principal or designate will register the student with the online school.
  - c. NESD school support of part-time online learners shall align with the [Quality Assurance Framework for K-12 Online Learning, 2023](#).
2. Full-time online students:
  - a. NESD students can enroll full-time with any provincially approved online provider.
  - b. Full-time online students enrolled with the SaskDLC and approved catholic or francophone online schools are permitted access to NESD services:
    - i. Full-time online students are permitted access to common educational resources, such as libraries, provided they do not interfere with school-based operations.
    - ii. Full-time online students are permitted access to driver education through the school in their attendance area.
    - iii. Full-time online students may participate in extracurricular activities providing:
      1. Participation adheres to school-based extra-curricular processes and expectations.
      2. Participation fees and travel costs are born by the parent.
      3. Participation in any extracurricular activity can be ended at the discretion of the principal.