



# AP 702.1F – Budget Form

## Plan for the Decentralized Carry Forward Balance (AP 702)

DATE:

SCHOOL: \_\_\_\_\_

According to the newly amended *Administrative Procedure 702: Budget*, the school may carry forward a decentralized balance of up to 10% of the annual budget allocation of the school. As the schools transition into meeting the 10% maximum, principals shall complete a detailed plan and timeline for the use of the carry forward balance to ensure the 10% limit is reached. The deadline for providing this plan to the school’s Superintendent of Learning for approval is May 31, 2026. The deadline for reaching the 10% limit is August 31, 2028.

DESCRIPTION OF USE OF FUNDS	DATE FUNDS WILL BE USED	AMOUNT
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
<b>TOTAL:</b>		\$

REQUESTING EMPLOYEE:  
(Signature/Date Stamp Required)

APPROVED BY: (Superintendent of Learning)  
(Signature/Date Stamp Required)

\_\_\_\_\_

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**\*\*To SUBMIT** – EMAIL approved plan to [accounting@nesd.ca](mailto:accounting@nesd.ca)





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## Plan for the Decentralized Carry Forward Balance (AP 702)

Additional entries:

DESCRIPTION OF USE OF FUNDS	DATE FUNDS WILL BE USED	AMOUNT
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
	Click or tap to enter a date.	\$
<b>TOTAL:</b>		\$

REQUESTING EMPLOYEE:  
(Signature/Date Stamp Required)

APPROVED BY:  
(Signature/Date Stamp Required)

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