

*\*\*{10/16/2019}*

## **1. IN-CAMERA SESSION**

## **2. CALL TO ORDER**

## **3. ADOPTION OF AGENDA**

*Proposed Motion: That the agenda be adopted (as presented) or (as amended).*

## **4. ADOPTION OF MINUTES**

a) Minutes of Regular Meeting – [2019\\_09\\_17-Regular Board minutes.FINAL.pdf](#)

*Proposed Motion: That the minutes of the Regular Meeting of September 17, 2019 be adopted (as presented) or (as amended).*

## **5. DELEGATIONS & SPECIAL PRESENTATIONS -**

### **6. CONSENSUS AGENDA ITEMS**

*Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:*

- Director's Personnel Report – September 2019

## **7. DISCUSSION/DECISION - BOARD DIRECTION**

### **A. New Business**

- 1) Application to the Ministry of Education - Relocatable Classrooms-[Applications to the Ministry-Relocatables-102219-FINAL.pdf](#)
- 2) Internally Restricted Accumulated Surplus Transfer - [Internally Restricted Accumulated Surplus-102219-FINAL.pdf](#)
- 3) Arborfield-Tisdale Boundary Review Request - [Arborfield-Tisdale-Requested Attendance Area Boundary Changes-102219-FINAL.pdf](#)
- 4) Tisdale Middle and Secondary School Community Council Constitution revision - [TMSS Constitution revision-102219-FINAL.pdf](#)

### **B. Monitoring and Reporting Items**

- 1) September 30, 2019 Final Enrolment - [Enrolments 2019-20-102219-FINAL.pdf](#)
- 2) Director of Education Goals - [Director Goals 2019-2020-102219-FINAL.pdf](#)

### **C. Board of Education Strategic Direction Items**

- 1) SSBA Fall Assembly - Voting Delegation - [SSBA Fall AGM Voting delegates-102219-FINAL.pdf](#)

**\*8. INFORMATION ITEMS**

A. Director's Personnel Report - [2019 09-Director's Personnel Report.pdf](#)

B. Out of Province Travel - NONE

C. CONFIDENTIAL Student Suspensions - NONE

D. Administrative Procedures - NONE

**\*9. CORRESPONDENCE - NONE**

**10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION - [2019-2020 SSBA](#)**

- [Trustee Academy-SAVE THE DATE-101619.pdf](#)
- [The School Trustee-October2019.pdf](#)
- [Sept 19 2019 PLT Pres to Boards - FINAL.PDF](#)
- [Prairie Spirit Resolution to the SSBA - 2019.pdf](#)
- [PRESENTATION TO SSBA - Regina - September 2019 FINAL MR.pdf](#)

**11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING**

**12. ADJOURNMENT**

**13. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)**

**14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW**

Complete Board Package -

Board Events - [Board event table](#)

Board Readings - [Media & Thank you](#)

**MINUTES OF A MEETING:** of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, September 17, 2019 at 1:30pm pm at the North East School Division Boardroom in Melfort, Saskatchewan.

**PRESENT:**

Randy Ariss	Lori Kidney	Director of Education: Don Rempel
Michael Botterill	Luke Perkins - Chair	Supt. of Business Admin.: Wanda McLeod
Linda Erickson	Marla Walton	
Bob Gagné		
Richard Hildebrand		

**ABSENT:** Ted Kwiatkowski

**CALL TO ORDER** at 1:35pm

**ADOPTION OF AGENDA**

2019-09-61 B. Gagné moved that the agenda be adopted as presented. *CARRIED*

**MINUTES**

2019-09-62 R. Hildebrand moved that the minutes of the Regular Board Meeting held on June 18, 2019 be adopted as presented. *CARRIED*

**DELEGATION:**

❖ **Ronnie Bitzer - boundary review presentation**

2019-09-63 M. Walton moved that the Board of Education move into closed session at 1:45 pm. *CARRIED*

2019-09-64 L. Kidney moved that the Board of Education move out of closed session 1:55 pm. *CARRIED*

**CONSENSUS ITEMS**

2019-09-65 M. Walton moved that the Board approve the following consent items as presented and that the Board receive the following items as information: *CARRIED*

- ❖ Director's Personnel Report – June, July, and August 2019
- ❖ Administrative Procedures:
  - AP 202-Roles and Responsibilities (as amended)
  - AP 403-Admission of Students (as amended)
  - AP 525-Employee and Student Acceptable Use (as amended)
- ❖ Out of Province Travel - September 2019.
- ❖ Correspondence.

**NEW BUSINESS**

2019-09-66 R. Hildebrand moved that the Collective Agreement with CUPE Local 4875 effective from September 1, 2018 to August 31, 2022 be ratified by the Board of Education of the North East School Division. *CARRIED*

Schools eligible for review

2019-09-67 M. Walton moved that the attendance boundary for the North East School Division No. 200 will be changed from the Tisdale attendance area to Arborfield in accordance with the attached maps and the following land locations: SE-07-46-12-W2, S-08-46-12-W2, SW-09-46-12-W2, 27-45-12-W2, E-06-46-12-W2, 05-46-12-W2, W-04-46-12-W2, 26-45-12-W2, E-31-45-12-W2, 32-45-12-W2, W-33- *CARRIED*

46-12-W2, 25-45-12-W2, E-30-45-12-W2, 29-45-12-W2, 28-45-12-W2, E-19-45-12-W2, 20-45-12-W2.

And that the proposed changes will be communicated in local area papers and correspondence will be sent to the affected families;

And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the November 26, 2019 Regular Board Meeting.

- 2019-09-68 L. Kidney moved that the Board rescind the following motion: that the attendance boundary for the North East School Division No. 200 will be changed from the Tisdale attendance area to Arborfield in accordance with the attached maps and the following land locations: SE-07-46-12-W2, S-08-46-12-W2, SW-09-46-12-W2, 27-45-12-W2, E-06-46-12-W2, 05-46-12-W2, W-04-46-12-W2, 26-45-12-W2, E-31-45-12-W2, 32-45-12-W2, W-33-46-12-W2, 25-45-12-W2, E-30-45-12-W2, 29-45-12-W2, 28-45-12-W2, E-19-45-12-W2, 20-45-12-W2. *CARRIED*

And that the proposed changes will be communicated in local area papers and correspondence will be sent to the affected families;

And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the November 26, 2019 Regular Board Meeting.

- 2019-09-69 R. Ariss moved that the attendance boundary for the North East School Division No. 200 will be changed from the Tisdale attendance area to Arborfield in accordance with the attached maps and the following land locations: SE-07-46-12-W2, S-08-46-12-W2, SW-09-46-12-W2, 27-45-12-W2, E-06-46-12-W2, 05-46-12-W2, W-04-46-12-W2, 26-45-12-W2, E-31-45-12-W2, 32-45-12-W2, W-33-46-12-W2, 25-45-12-W2, E-30-45-12-W2, 29-45-12-W2, 28-45-12-W2, E-19-45-12-W2, 20-45-12-W2. *CARRIED*

And that the proposed changes will be communicated in local area papers and correspondence will be sent to the affected families;

And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the October 22, 2019 Regular Board Meeting.

**MONITORING AND REPORTING ITEMS**

- 2019-09-70 M. Botterill moved that the Board approve, as a monitoring report, the September 2019 Wall Walk for the key data sets of the North East School Division for the end of the 2018-19 school year. *CARRIED*

- 2019-09-71 L. Erickson moved that the Board accept the financial report for the nine months ending May 31, 2019. *CARRIED*

- 2019-09-72 B. Gagné moved that the Board accept the North East School Division 2018-19 Transportation Report: September 2018 to August 2019. *CARRIED*

**STRATEGIC DIRECTION ITEMS**

Emergent letter

**ADJOURNMENT**

- 2019-09-73 B. Gagné moved that the Board Meeting adjourn at 2:30 pm. *CARRIED*

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Board Chairperson

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Superintendent of Business Administration



# NESD Board of Education

Meeting Date: October 22, 2019

Topic: Application to the Ministry of Education – Relocatable Classrooms

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee Meeting	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

The following motion was made at the October 23, 2018 board meeting:

“That the Board approve the submission of the following new 2019-20 relocatable classroom requests to the Ministry of Education for funding support: one relocatable at Brunswick School and one relocatable at Central Park School.”

The deadline for the “2020-21 Relocatable Classroom Program Application” is November 8, 2019.

## CURRENT STATUS

Based on the five year and ten year projections of the schools of the North East School Division, there are no schools that have a utilization rate of greater than 100% for all five or ten years. The Ministry would only fund school divisions with schools with utilization rates of greater than 100%. As a result, Administration is recommending that NESD does not submit a 2020-21 Relocatable Classroom Program Application.

## RECOMMENDATION

### Proposed Motion:

That the Board approve there will be no submission made to the Ministry of Education for the *2020-21 Relocatable Classroom Program Application*.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	October 11, 2019	



# NESD Board of Education

Meeting Date: October 22, 2019

Topic: Internally Restricted Accumulated Surplus Transfers

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

Late in 2018-19, the 15-passenger van at L.P. Miller Comprehensive School was involved in a minor accident. The van was written-off as a result of the accident. The school would also like to purchase a MFSAB. This would also require another \$38,000 in funding. L.P. Miller will fund \$40,000 of this purchase.

Typically, the budgets of the schools provide the funding necessary for schools to replace the digital projectors in the classrooms. When the Hudson Bay Community School was built and furnished, the digital projectors purchased and installed were a different technology than projectors at the other schools at the North East School Division. The digital projectors at the school have had operational issues and need to be replaced. As the cost of replacing so many projectors at one time would be financially difficult for the school, Administration is requesting a reserve for this purpose. Currently, there is \$18,114 in the internally restricted accumulated surplus for digital projector replacement.

## CURRENT STATUS

Administration is requesting the following:

- A formal motion for the use of up to \$38,000 from unrestricted accumulated surplus in 2019-20 to help fund the purchase of a MFSAB for L.P. Miller Comprehensive School.
- A formal motion to transfer \$11,886 from unrestricted accumulated surplus to internally restricted accumulated surplus for digital projector replacement.
- A formal motion to use up to \$30,000 from the internally restricted accumulated surplus for digital projector replacements during 2019-20.

## Proposed Board Motions:

- a. That the Board approve the use of up to \$38,000 from unrestricted accumulated surplus in 2019-20 to help fund the purchase of a multi-functional school activity bus for L.P. Miller Comprehensive School.
- b. That the Board approve moving \$11,886 from unrestricted accumulated surplus to internally restricted accumulated surplus for digital projector replacement.
- c. That the Board approve the use of up to \$30,000 from internally restricted accumulated surplus for digital projector replacement for replacing digital projectors at the schools during 2019-20.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	October 15, 2019	



# NESD Board of Education

Meeting Date: October 22, 2019

Topic: Requested Attendance Area Boundary Review

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

Michelle and Ronnie Bitzer from the Arborfield/Tisdale area have requested a boundary change so that their children may attend Arborfield with busing provided by the North East School Division. The family has provided the North East School Division with the necessary information.

At the September 17, 2019 regular meeting of the Board, the following motion was made:

“That the attendance boundary for the North East School Division No. 200 will be changed from the Tisdale attendance area to Arborfield in accordance with the attached maps and the following land locations: SE-07-46-12-W2, S-08-46-12-W2, SW-09-46-12-W2, 27-45-12-W2, E-06-46-12-W2, 05-46-12-W2, W-04-46-12-W2, 26-45-12-W2, E-31-45-12-W2, 32-45-12-W2, W-33-46-12-W2, 25-45-12-W2, E-30-45-12-W2, 29-45-12-W2, 28-45-12-W2, E-19-45-12-W2, 20-45-12-W2

And that the proposed changes will be communicated in local area papers and correspondence will be sent to the affected families;

And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the October 22, 2019 Regular Board Meeting.”

## CURRENT STATUS

Please find attached the advertisement placed in the local papers. The Melfort and Nipawin Journal carried the advertisement during the weeks of October 7 and October 15 (there were delays on the newspaper side). The East Central Recorder (Tisdale) carried the advertisement during the weeks of September 30 and October 7.

The deadline for written submissions as a result of the proposed change in the attendance areas was October 15, 2019. There was no feedback received.

## RECOMMENDATION

### Proposed motion:

That the Board approve the school attendance boundaries for the North East School Division No. 200 be changed from the Tisdale attendance area to Arborfield in accordance with the following land locations: SE-07-46-12-W2, S-08-46-12-W2, SW-09-46-12-W2, 27-45-12-W2, E-06-46-12-W2, 05-46-12-W2, W-04-46-12-W2, 26-45-12-W2, E-31-45-12-W2, 32-45-12-W2, W-33-46-12-W2, 25-45-12-W2, E-30-45-12-W2, 29-45-12-W2, 28-45-12-W2, E-19-45-12-W2, 20-45-12-W2.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	October 15, 2019	• Notice of Intent to Change School Attendance Area Boundaries - Advertisement

# North East School Division No. 200

## Notice of Intent to Change School Attendance Area Boundaries

Under authority of Section 85(1)(i) and Section 122(1) of *The Education Act, 1995* the Board of Education made the following motion at their meeting held September 17, 2019:

That the attendance boundary for the North East School Division No. 200 will be changed from the Tisdale attendance area to Arborfield in accordance with the attached maps and the following land locations: SE-07-46-12-W2, S-08-46-12-W2, SW-09-46-12-W2, 27-45-12-W2, E-06-46-12-W2, 05-46-12-W2, W-04-46-12-W2, 26-45-12-W2, E-31-45-12-W2, 32-45-12-W2, W-33-46-12-W2, 25-45-12-W2, E-30-45-12-W2, 29-45-12-W2, 28-45-12-W2, E-19-45-12-W2, 20-45-12-W2

And that the proposed changes will be communicated in local area papers and correspondence will be sent to the affected families;

And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the October 22, 2019 Regular Board Meeting.

A written submission should be sent to the division office at 402 Main Street, Box 6000 MELFORT SK S0E 1A0 by October 15, 2019. Anyone wishing to appear as a delegation must contact the Director of Education at 306-752-5741 by October 15, 2019 as per Board Policy No. 103.4 (Meetings).

*For the maps of the proposed boundary changes, please visit our website at [www.nesd.ca](http://www.nesd.ca). For additional information regarding the outlined changes, please contact the transportation office at 306-873-4555.*





# NESD Board of Education

Meeting Date: October 22, 2019

Topic: September 2019 Enrolments

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

The funding from the province is based on the actual enrolment at September 30, 2019. The funding provided by the province on budget day is based on the estimated enrolments as provided by the school divisions.

## CURRENT STATUS

As of September 30, 2019, the total enrolment for the North East School Division was 4,884 students compared to 4,943 at September 30, 2018 (a decrease of 59 students). The largest decline in enrolment was LP Miller Comprehensive Collegiate with a decrease of 29 students and the largest increase was Melfort Unit and Comprehensive Collegiate (MUCC) at 25. Tisdale Elementary School has also decreased by 25 students. Please find attached the detail for each school.

In January 2019, the school division provided the Ministry of Education with the September 30, 2019 projected enrolment by school. This projection was used when the Ministry calculated the estimated operating grant for 2019-20 as announced in March of 2019. The total projection provided to the Ministry in January was 4,945 students (compared to the actual of 4,884). The projections include variances (at each school) compared to actuals, too. The largest variances compared to projections: the preliminary actual for Maude Burke Elementary School was 23 less than the projection and MUCC has 18 more students more than projection.

For funding purposes, the preliminary prekindergarten to grade 12 full time equivalent enrolment is approximately 26 less than the projection provided to the Ministry. This could result in approximately \$130,000 less in funding.

The Ministry of Education will also be analyzing the enrolment information provided by NESD. There could be small adjustments after this work.

## RECOMMENDATION

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education Wanda McLeod, Superintendent of Business Administration	October 10, 2019	<ul style="list-style-type: none"> <li>September 30, 2019 NESD Enrolment Count</li> </ul>

September 30, 2019

NESD Enrolment Count

	Arbor-field	Bjork-dale	Brunswick	CRE	CRHS	C PARK	Gronlid	HBCS	LP MILLER	M BURKE	MUCC	Naicam	PPC	Reynolds	SC Colony	Star City	TES	TMSS	Wagner	W FOX	WM Mason	Total by Grade	Home-school			
Kindergarten	5	6	26	20		73	5	22		30		9	27	36	0	7	47			4	11	328	8			
Grade 1	3	4	29	17		68	4	19		22		18	16	32	0	4	53			8	10	307	20			
Grade 2	8	5	29	19		83	3	39		27		15	15	34	0	6	33			8	6	330	9			
Grade 3	3	4	46	17		89	5	21		30		17	15	35	4	8	55			7	15	371	16			
Grade 4	10	8	39	18			7	26		17		18	21	38	1	1	57		74	13	14	362	16			
Grade 5	4	7	38		23		2	30		30		18	20	40	3	10	62		77	6	9	379	16			
Grade 6	5	4	37		19		2	29		28		17	12	29	1	5		64	82	9	13	356	14			
Grade 7	10	3			27		2	25	62		104	19	17		4	8		56		8	13	358	17			
Grade 8	2	5			22		3	26	68		109	18	18		1	2		51		13	10	348	7			
Grade 9	6	5			16			24	69		105	12	21		3	4		69		8	10	352	12			
Grade 10	4	5			27			24	87		97	12	12			5		72			17	362	8			
Grade 11	5	5			14			25	82		100	18	18			6		66			16	355	7			
Grade 12	12	2			16			26	96		119	11	16			8		59			11	376	3			
<b>K-12 totals</b>	<b>77</b>	<b>63</b>	<b>244</b>	<b>91</b>	<b>164</b>	<b>313</b>	<b>33</b>	<b>336</b>	<b>464</b>	<b>184</b>	<b>634</b>	<b>202</b>	<b>228</b>	<b>244</b>	<b>17</b>	<b>74</b>	<b>307</b>	<b>437</b>	<b>233</b>	<b>84</b>	<b>155</b>	<b>4584</b>	<b>153</b>	<b>4737</b>	<b>Base</b>	
<b>EE</b>				1		5	1	1						3		1	1			1					14	<b>E.E.</b>
<b>Pre K</b>						64		10		15				28			16								133	<b>Pre K</b>
<b>PK-12 total</b>	<b>77</b>	<b>63</b>	<b>244</b>	<b>92</b>	<b>164</b>	<b>382</b>	<b>34</b>	<b>347</b>	<b>464</b>	<b>199</b>	<b>634</b>	<b>202</b>	<b>228</b>	<b>275</b>	<b>17</b>	<b>75</b>	<b>324</b>	<b>437</b>	<b>233</b>	<b>85</b>	<b>155</b>	<b>4731</b>	<b>153</b>	<b>4884</b>	<b>TOTAL</b>	
<b>SEPT 30 2018</b>	<b>82</b>	<b>53</b>	<b>257</b>	<b>96</b>	<b>164</b>	<b>387</b>	<b>35</b>	<b>350</b>	<b>493</b>	<b>222</b>	<b>609</b>	<b>210</b>	<b>234</b>	<b>264</b>	<b>19</b>	<b>76</b>	<b>349</b>	<b>435</b>	<b>209</b>	<b>95</b>	<b>162</b>			<b>142</b>	<b>4943</b>	
<b>Increase (decrease)</b>	<b>(5)</b>	<b>10</b>	<b>(13)</b>	<b>(4)</b>	<b>-</b>	<b>(5)</b>	<b>(1)</b>	<b>(3)</b>	<b>(29)</b>	<b>(23)</b>	<b>25</b>	<b>(8)</b>	<b>(6)</b>	<b>11</b>	<b>(2)</b>	<b>(1)</b>	<b>(25)</b>	<b>2</b>	<b>24</b>	<b>(10)</b>	<b>(7)</b>			<b>11</b>	<b>(59)</b>	



# NESD Board of Education

Meeting Date: October 22, 2019

Topic: Director of Education Goals 2019-2020

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee Meeting	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

Each year, at the October board meeting the Director of Education shares his professional goals with the Board of Education. In May of each year, the board conducts a performance review of the director.

## CURRENT STATUS

The Director of Education has developed the goals for the 2019-2020 school year:

Goal #1 - To work with stakeholders to align the professional learning and staff development and performance management processes with the principles of Visible Learning and Following Their Voices.

Goal #2 - To collaborate with the Board of Education and executive council and to manage high-risk items identified in the school division.

Goal #3 - To implement a sustainable cost structure for the next school year.

The Director of Education is mindful of the following goal in the 2020-2021 school year:

Goal - To provide for the on-board and orientation of a new Board of Education and to assist in the transition to a new Director of Education.

## RECOMMENDATION

### Proposed Board Motion:

That the Board of Education has reviewed the goals of the Director of Education and found them acceptable.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education	October 7, 2019	