

**1. IN-CAMERA SESSION**

**2. CALL TO ORDER**

**3. ADOPTION OF AGENDA**

*Proposed Motion: That the agenda be adopted (as presented) or (as amended).*

**4. ADOPTION OF MINUTES**

a) Minutes of Regular Meeting – [2020\\_02\\_26-Regular Board Minutes.FINAL.pdf](#)

*Proposed Motion: That the minutes of the Regular Meeting of February 26, 2020 adopted (as presented) or (as amended).*

**5. DELEGATIONS & SPECIAL PRESENTATIONS -**

**6. CONSENSUS AGENDA ITEMS**

*Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:*

- Director's Personnel Report – February and March 2020
- Correspondence.

**7. DISCUSSION/DECISION - BOARD DIRECTION**

**A. New Business**

1. COVID-19 Update - [COVID 19-033120Board-FINAL.pdf](#); [COVID 19-033120-2-Instructional Framework-March 27, 2020.pdf](#)
2. Provincial Budget Update - [Budget-033120-NESD 2020-21 Budget-TZ.pdf](#)
3. Pathlow Transportation to Horizon - [Pathlow Boundary Issue-033120-0.docx](#)

**B. Monitoring and Reporting Items**

**C. Board of Education Strategic Direction Items**

1. 2020-21 NESD Calendar - [Calendar-033120-2020-21-NESD school year calendar-TZ.pdf](#)

**\*8. INFORMATION ITEMS**

**A. Director's Personnel Report - February and March, 2020- [2020\\_02-03-Director's Personnel Report.pdf](#)**

**B. Out of Province Travel - NONE**

**C. CONFIDENTIAL Student Suspensions - NONE**

**D. Administrative Procedures - NONE**

**\*9. CORRESPONDENCE -**

- [NESD\\_Chair-Premier\\_Moe-032020-COVID.pdf](#)
- [NESD\\_Chair-Min\\_Wyant-032020-Carrot\\_River\\_School.pdf](#)
- [2020\\_03-Board and Administrator.pdf](#)

**10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION - [2019-2020 SSBA](#)**

- [SSBA-Provincial Planning team update-20\\_28\\_2020.docx](#)
- [SSBA-Public Section Update February 28 2020.pdf](#)

**11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING**

**12. ADJOURNMENT**

**13. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)**

**14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW**

Complete Board Package -

**MINUTES OF A MEETING:** of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Wednesday, February 26, 2020 at 1:30pm at the Melfort Division Office in Melfort, Saskatchewan.

**PRESENT:**

Michael Botterill	Lori Kidney	Director of Education: Don Rempel
Linda Erickson	Ted Kwiatkowski	Supt. of Business Admin.: Wanda McLeod
Bob Gagné	Luke Perkins - Chair	
Richard Hildebrand	Marla Walton (via conference call)	

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**CALL TO ORDER** – 1:45pm

**ADOPTION OF AGENDA**

2020-02-13 B. Gagné moved that the agenda be adopted as presented. *CARRIED*

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**MINUTES**

2020-02-14 T. Kwiatkowski moved that the minutes of the Regular Board Meeting held on Tuesday, January 21, 2020 be adopted as presented. *CARRIED*

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**SPECIAL PRESENTATION:**

❖ NONE

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**CONSENSUS ITEMS**

2020-02-15 L. Kidney moved that the Board approve the following consent items as presented and that the Board receive the following items as information: *CARRIED*

- ❖ Director's Personnel Report – January 2020
- ❖ Correspondence.

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**NEW BUSINESS**

2020-02-16 R. Hildebrand moved that the Board approve the use of \$60,000 of the Preventative Maintenance and Renewal funds for renovations of the washrooms at Melfort Unit and Comprehensive Collegiate during the 2019-20 fiscal year, for a total project cost of \$210,000. *CARRIED*

2020-02-17 B. Gagné moved that the Board approves the submission of the following projects, in order of priority, to the Ministry of Education Infrastructure Branch by the North East School Division in the 2021-22 Application for Major Capital Project Funding: *CARRIED*

1. Carrot River School (new expansion onto the high school gym to consolidate two or three schools)
2. Joint Use Addition to Melfort and Unit Comprehensive Collegiate, new expansion onto the Collegiate to consolidate two to five schools (addition/consolidation/modernization/renovation)
3. L.P. Miller Comprehensive School (consolidation/modernization/renovation).

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**MONITORING AND REPORTING ITEMS**

2020-02-18 M. Botterill moved that the Board accept the *North East School Division 2019-20 Transportation Report: September 2019 to January 2020*. *CARRIED*

2020-02-19 L. Erickson moved that the Board has received the updated *North East School Division Business Continuity Plan* and finds it acceptable. *CARRIED*

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**STRATEGIC DIRECTION ITEMS**

2020-02-20 M. Botterill moved that the Board approve the permanent reduction of board members to eight, as of September 1, 2020.

*And*

2020-02-21 M. Walton moved that the Board approve, as of September 1, 2020, the following electoral boundary areas, each with one board member:

- Hudson Bay; Carrot River-Arborfield; Nipawin; Nipawin Rural-White Fox-Choiceland; Melfort- Melfort Rural; Naicam-Gronlid-Star City; Tisdale-Tisdale Rural; Bjorkdale-Porcupine Plain.

2020-02-22 L. Kidney moved that the Board circulate a draft calendar with a September 1, 2020 start date for students and that the Board will receive feedback prior to finalizing the calendar at the March 31, 2020 business meeting. *CARRIED*

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**ADJOURNMENT**

2020-02-23 B. Gagné moved that the Board Meeting adjourn at 2:05pm. *CARRIED*

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\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Superintendent of Business Administration



# NESD Board of Education

Meeting Date: March 31, 2020

Topic: Response to the Pandemic

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee Meeting	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

On March 11, 2020 the World Health Organization declared a world-wide pandemic. The North East School Division in consultation with the local Medical Health Officer began implementing measures prepare for the pandemic and to respond to the threat of community spread of the coronavirus. The business continuity plan was utilized to guide processes for emergency planning and response. The Director of Education implemented a process for operationalizing pandemic planning and responses.

On March 16, 2020 the Premier in consultation with the Chief Medical Officer of Saskatchewan issued a directive that classes be cancelled indefinitely and that schools should begin to wind down and close by the end of the day on Thursday, March 19. A provincial Response Planning Team (RPT) was established to guide the Saskatchewan education sector through the pandemic. On March 18, the RPT made the decision to send all but essential staff home until March 30, 2020 and pause the education sector until a sector wide approach to education continuity could be developed.

## CURRENT STATUS

The following memorandums and administrative directives have been shared with Administrative Council as of Friday March 27, 2020:

- NESD Working From Home Policy
- Guidelines form Employees Returning to Work Environments
- Working Guidelines for March 30-April 9

## RECOMMENDATION

### Proposed Board Motion:

That the Board of Education has reviewed the memorandums and directives provided by the Director of Education and has found them acceptable.

PREPARED BY	DATE	ATTACHMENTS
<b>Don Rempel, Director of Education</b>	<b>March 27, 2020</b>	<ul style="list-style-type: none"> <li>• NESD Working From Home Policy</li> <li>• Guidelines form Employees Returning to Work Environments Working Guidelines for March 30-April 9</li> <li>• Human Resources Working Guidelines for March 30 – April 9, 2020.</li> </ul>



# NESD Board of Education

Meeting Date: March 31, 2020

Topic: Provincial 2020-21 Budget

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

On March 18, 2020, the provincial budget was announced.

## CURRENT STATUS

Please find attached the following:

- North East School Division: Outline of 2020-21 Budget Results (prepared by NESD)
- 2020-21 Changes to Formulae and Rates (prepared by the Ministry of Education).

## RECOMMENDATION

### Proposed Board Motion:

That the Board receive the 2020-21 Provincial Budget information as presented.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	March 24, 2020	<ul style="list-style-type: none"> <li>• NESD: Outline of 2020-21 Budget Results</li> <li>• 2020-21 Changes to Formulae and Rates</li> </ul>

**North East School Division  
Provincial Budget 2020-21  
Outline of Budget Results  
Provincial Budget Announcement: March 18, 2020**

1. A new school will be constructed in Carrot River. Additional information will be received from the Ministry of Education within a few weeks regarding this project.

2. The funding from the province for NESD has increased by approximately \$134,000 compared to budget day 2019-20. This excludes the funding to be received for the teachers' salary increase in the future Collective Bargaining Agreement. The enrolment projections for September 30, 2020 forecasts a reduction in enrolment compared to the September 30, 2019 forecast of 60.5 FTE students for the North East School Division. The September 30, 2019 actual enrolment compared to the September 30, 2020 estimated enrolment is a reduction of 10 students.

Bottom line - NESD received approximately \$400,000 more in funding from the province compared to a status quo budget.

Since 2015-16, the funding for NESD has decreased by approximately \$2.7 million. Approximately \$800,000 of this relates to enrolment decline from September 30, 2015 to September 30, 2020.

2. The province has provided funding for the estimated cost of the teachers' salary increase as a result of a new Collective Bargaining Agreement that has not been finalized.

The province has instructed school divisions to not include either the revenues or the cost of the anticipated increase to the teachers' salaries in the expenses of the 2020-21 budget.

3. PMR funding for NESD has decreased from \$1,751,655 in 2019-20 to \$1,580,394 in 2020-21 (2018-19 was \$1.5 million, 2017-18 was \$1.3 million and 2016-17 was \$1,163,000). During 2019-20, school divisions in the province received additional PMR funding. NESD received an additional approximately \$174,000.

4. Please refer to the attached document titled "2020-21 Changes to Formulae and Rates" for additional information provided by the Ministry of Education.

***Document completed by Wanda McLeod, Superintendent of Business Administration, March 24, 2020***

## **2020-21 Changes to Formulae and Rates**

The following changes have been made to the Prekindergarten to Grade 12 funding distribution model (PreK-12 funding distribution model) for 2020-21:

### **Current Enrolments**

The 2020-21 funding allocations are determined using projected enrolments for September 2020. This is an estimate, which will be adjusted, up or down, once actual enrolments are confirmed. Funding model rates may also be adjusted at that time. A summary of the 2020-21 rates is included in Appendix J.

### **Operating Adjustment**

The 2020-21 Budget Summary provides an increase to operating funding of \$42.1 million. The increase includes \$22.0 million for enrolment growth and inflation, the ministry has adjusted rates within the PreK-12 funding distribution model to ensure equitable distribution. The changes will flow through the associate schools funding component as it is based on overall funding levels. An additional \$20.05 million is budgeted for the teachers' collective bargaining agreement, which will be allocated to school divisions once a new agreement is reached.

### **Base Instruction**

The base instruction funding for Carlton Comprehensive High School will no longer be capped by the school profile factor. As the largest school in the province, the school was considered to be an outlier and the school profile factor applied a 0.900 cap on the base instructional units for the school. Carlton is still the largest school but with declining enrolments, the school is no longer an outlier. The school will be eligible for school profile factor of 1.035, the same factor applied to all high schools in the province.

### **Supports for Learning**

The supports for learning (SFL) funding calculations that use school division enrolments will no longer include associate school enrolments. SFL funding for students in associate schools is provided through the associate schools funding component.

Immigrant and refugee data is part of the data set used to provide funding support for students in vulnerable circumstances and those requiring additional language supports within the SFL component. The immigrant and refugee data is collected at the community level; therefore, the data must be split between school divisions that are in the same community. Historically, the data has been split based on each divisions' portion of 2012 English as an Additional Language (EAL) students. EAL data will continue to be used to split the immigrant and refugee data but will now be updated annually based on the most current EAL student count.



### **First Nations and Métis Education Achievement Fund**

The number of self-identified First Nations, Métis, and Inuit (FNMI) students used in the First Nations and Métis Education Achievement Fund subcomponent has been updated to September 30<sup>th</sup>, 2019 data. FNMI data will be updated annually to allow funding to better represent the most current distribution of FNMI students.

### **Associate School Funding**

Associate schools will be funded using two funding rates: 80% of the eligible average per student amount and an incremental funding rate. The average rate will apply to enrolment up to 399 student FTEs and the incremental rate will apply to the remaining FTEs. This is an interim measure until a review of associate school funding is completed.



# NESD Board of Education

Meeting Date: March 31, 2020

Topic: School Year Calendars

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting Committee of the Whole	<input type="checkbox"/> Principle and Policy Item <input checked="" type="checkbox"/> Board Strategic Direction <input type="checkbox"/> Monitoring or Reporting Items <input type="checkbox"/> Information Items <input type="checkbox"/> Correspondence	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Decision Discussion

## BACKGROUND

There is a late Labour Day (September 7) holiday in 2020 and as a result the Ministry had designated Wednesday September 3 as the first day of school for students. The Board, at its January meeting, approved draft calendars to distribute to School Community Councils for feedback.

On January 31, 2020, Deputy Minister Rob Currie informed Directors of Education that: *For this year only, school divisions will have the flexibility to begin the instructional school year calendar no earlier than September 1, 2020. Thus, the dates of September 1, September 2 or September 3 may be considered when drafting a 2020-2021 school year calendar.*

Given the directive of January 31, 2020 administration prepared a new draft calendar with a September 1 start date for students. The board approved the new drafts for distribution to School Community Councils at the February 25, 2020 business meeting.

## CURRENT STATUS

The following elements are contained in the attached calendar drafts. These specifics are consistent with the calendars of the North East School Division provided legislative requirements and the common first day of school for students. The North East Teachers' Association has allowed for convention day to be used for division in-service:

- 185 student days
- 194 teacher days (9 non-instruction)
- 3 division in-service days
- 3.5 school administrative planning days
- 2.5 school improvement planning days
- 310 minute instructional days
- 955.8 instructional hours
- Student led conferences in evenings (10 hours)
- February break in conjunction with Family Day
- Spring break is aligned with Easter
- March 12 holiday the week of student led conferences

White Fox School Alternatives:

- 183 teacher days (9 non-instruction)
- 174 student days
- 330 minute instructional days
- 957 instructional hours

## RECOMMENDATION – Proposed Motion

That the Board approve the 2020-2021 School Year Calendar and the Alternate White Fox School Calendar as presented.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education	March 31, 2020	2020-2021 NESD Regular and Alternate Calendars



# NESD School Calendar – DRAFT v. 2

2020 - 2021

Aug 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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23	24	25	26	27	28	29
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Sep 2020						
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20	21	22	23	24	25	26
27	28	29	30			
	T=	21		S=	21	

Oct 2020						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	T=	21		S=	20	

Nov 2020						
S	M	T	W	T	F	S
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29	30					
	T=	20		S=	20	

Dec 2020						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
	T=	14		S=	14	

Jan 2021						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	T=	20		S=	18	

Feb 2021						
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14	15	16	17	18	19	20
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Mar 2021						
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Apr 2021						
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May 2021						
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June 2021						
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27	28	29	30			
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July 2021						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31
	T=	X		S=	X	

LEGEND				STATUTORY HOLIDAYS			
	First day of School		Last Day of School	<b>Aug 3</b>	Civic Holiday	<b>Jan 1</b>	New Years
	School Improvement Planning – no students		School Admin - no students	<b>Sept 7</b>	Labor Day	<b>Feb 15</b>	Family Day
	Teacher Convention –none in 2019-20		Student Led Conferences	<b>Oct 12</b>	Thanksgiving	<b>Apr 2</b>	Good Friday
	Division In-service- no students		School Break	<b>Nov 11</b>	Remembrance Day	<b>Apr 5</b>	Easter Monday
	Statutory Holiday			<b>Dec 25</b>	Christmas Day	<b>May 24</b>	Victoria Day
T	Teacher days = 194	S	Student Days = 185	<b>Dec 26</b>	Boxing Day	<b>July 1</b>	Canada Day



# White Fox School Calendar – DRAFT v. 2

2020 - 2021

Aug 2020						
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Sep 2020						
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27	28	29	30			
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Oct 2020						
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Nov 2020						
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29	30					
	T=	18		S=	18	

Dec 2020						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
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Jan 2021						
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24	25	26	27	28	29	30
31	T=	20		S=	18	

Feb 2021						
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28						
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Mar 2021						
S	M	T	W	T	F	S
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Apr 2021						
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May 2021						
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June 2021						
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20	21	22	23	24	25	26
27	28	29	30			
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July 2021						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	T=	X		S=	X	

LEGEND				STATUTORY HOLIDAYS			
	First day of School		Last Day of School	<b>Aug 3</b>	Civic Holiday	<b>Jan 1</b>	New Years
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	Division In-service- no students		School Break	<b>Nov 11</b>	Remembrance Day	<b>Apr 5</b>	Easter Monday
	Statutory Holiday			<b>Dec 25</b>	Christmas Day	<b>May 24</b>	Victoria Day
T	Teacher days = 183	S	Student Days = 174	<b>Dec 26</b>	Boxing Day	<b>July 1</b>	Canada Day