

*(06/15/2020)

1. IN-CAMERA SESSION

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

a) Minutes of Regular Meeting – [2020_05-26-Regular Board minutes.FINAL.pdf](#)

Proposed Motion: That the minutes of the Regular Meeting of May 26, 2020 adopted (as presented) or (as amended).

5. DELEGATIONS & SPECIAL PRESENTATIONS -

6. CONSENSUS AGENDA ITEMS

Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:

- May 2020 Director's Personnel Report.

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. Internally Restricted Accumulated Surplus - [Internally Restricted Accum Surplus-061620-0.pdf](#)
2. 2020 School Board Elections - [School Board Elections-061620-0-PUBLIC.pdf](#)
3. Preventative Maintenance and Renewal (PMR) - [PMR-061620-FINAL.pdf](#)

B. Monitoring and Reporting Items

1. Supplemental Learning Summary-Week 7 - [Supplemental Learning Summary Week 7-061620-FINAL.pdf](#)
2. 2020 Board Governance and Director Survey - [2020 Board Director Survey-061620-FINAL.pdf](#)
3. Calendar Change - [Calendar change-061620-FINAL.pdf](#)

C. Board of Education Strategic Direction Items

1. Education Continuity Plan 2020 - 21 - [Education Continuity Plan-061620-FINAL.pdf](#)
2. Budget 2020-21 - [Budget 2020-21-061620-FINAL.pdf](#)

NESD Board Meeting Agenda - DRAFT
Tuesday, June 16, 2020
2:00pm - 4:00pm
via Board Team due to the COVID-19 Pandemic

***8. INFORMATION ITEMS**

A. Director's Personnel Report - May 2020 -2020_05-Director's Personnel Report May 2020 - Revised.pdf

B. Out of Province Travel - NONE

C. CONFIDENTIAL Student Suspensions - NONE

D. Administrative Procedures - NONE

***9. CORRESPONDENCE -**

10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION - [2019-2020 SSBA](#)

- [SSBA-Position Statement Review-2020.pdf](#)
- [SSBA-2021 SSBA Budget Proposal.pdf](#)
- [SSBA Email-061220-Use of schools for Elections.pdf](#)
- [SSBA budget CCSTA membership fee payment-memo.pdf](#)

11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

12. ADJOURNMENT

13. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, May 26, 2020 at 2:45 pm via Microsoft Teams due to the COVID-19 pandemic.

PRESENT:

Michael Botterill	Lori Kidney	Director of Education: Don Rempel
Bob Gagné	Ted Kwiatkowski	Supt. of Business Admin.: Wanda McLeod
Richard Hildebrand	Marla Walton - Chair	

ABSENT:

- Luke Perkins
- Linda Erickson

CALL TO ORDER – 2:45 pm.

ADOPTION OF AGENDA

2020-05-40 R. Hildebrand moved that the agenda be adopted as presented. *CARRIED*

MINUTES

2020-05-41 L. Kidney moved that the minutes of the Regular Board Meeting held on April 21, 2020 be adopted as presented. *CARRIED*

SPECIAL PRESENTATION:

❖ None

CONSENSUS ITEMS

2020-05-42 T. Kwiatkowski moved that the Board approve the following consent items as presented and that the Board receive the following items as information: *CARRIED*

- ❖ April 2020 – Director’s Personnel Report
- ❖ Correspondence.

NEW BUSINESS

2020-05-43 B. Gagné moved that the Board approve that the North East School Division include the following projects in the Climate Action Incentive Fund application: *CARRIED*

- ❖ Roof replacement of sections 19 and 20 at LP Miller Comprehensive School;
- ❖ Roof replacement of section 1 at Tisdale Middle and Secondary School;
- ❖ Replace the furnaces at Reynolds Elementary School and install energy efficient furnaces.

MONITORING AND REPORTING ITEMS

2020-05-44 R. Hildebrand moved that the North East School Division Board of Education receive the week four supplemental learning update as presented. *CARRIED*

STRATEGIC DIRECTION ITEMS

2020-05-45 M. Botterill moved that the Board of Education has reviewed the memorandums and directives provided by the Director of Education, in response to COVID-19, and has found them acceptable. *CARRIED*

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
May 26, 2020**

2020-05-46 B. Gagné moved that the last instructional day for students on the 2019-2020 school year calendar shall be June 19, 2020 on the regular calendar and June 12, 2020 on the White Fox School Alternate Calendar. *CARRIED*

2020-05-47 T. Kwiatkowski moved that the Board approves that on Tuesday, August 25, 2020 a Committee of the Whole meeting be held at 12:00 pm and a Regular Meeting of the Board be held at 2:00 pm. *CARRIED*

2020-05-48 L. Kidney moved that the Continuous Agenda of the Board of Education 2020-2021 be adopted. *CARRIED*

ADJOURNMENT

2020-05-49 B. Gagné moved that the Board Meeting adjourn at 3:15pm. *CARRIED*

Board Chairperson

Superintendent of Business Administration



NESD Board of Education

Meeting Date: June 16, 2020

Topic: Internally Restricted Accumulated Surplus

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The 2020-21 budget for the North East School Division includes the use of the accumulated surplus – both internally restricted and unrestricted. In order to be consistent with the budget plans, additional internal restrictions would need to be made.

CURRENT STATUS

Administration is proposing the following transfers from unrestricted accumulated surplus:

- \$150,000 for Chemistry Labs in Schools – Chemical Clean-up
- \$120,000 for Vehicle Replacements
- \$706,000 for School Bus Replacements
- \$330,000 for Computer Software Replacement and Software Upgrade.

In addition, due to the expenditure savings experienced while no students were in the school buildings, Administration would request that a motion is made to allow the funding for the LED project to be from the unrestricted accumulated surplus. The 2019-20 budget was approved based on this funding coming from Contingency.

RECOMMENDATION

Proposed Board Motion:

That the Board approves the following 2019-20 internally restricted allocations from the unrestricted accumulated surplus:

- \$150,000 for Chemistry Labs in Schools – Chemical Clean-up
- \$120,000 for Vehicle Replacements
- \$706,000 for School Bus Replacements
- \$330,000 for Computer Software Replacement and Software Upgrade.

That the Board approves that the 2019-20 LED project will be funded from the unrestricted accumulated surplus.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	June 11, 2020	



NESD Board of Education

Meeting Date: June 16, 2020

Topic: School Board Elections

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On November 9, 2020, the elections for the school boards in Saskatchewan will be held.

According to *Local Government Elections Act (LGEA)* and *The Education Act, 1995*, there are board motions that could be required.

CURRENT STATUS

The Board will be provided time during the meeting to discuss the possible motions and decide which motions will be made.

RECOMMENDATION

Proposed Board Motions:

- a. That the Board approves the appointment of Wanda McLeod as Returning Officer for the 2020 general election of the school board for the North East School Division No. 200.
- b. That the Returning Officer be authorized to establish polls in personal care facilities or other similar institutions if appropriate.
- c. That the Board pay election officials at the same rate as the municipality when working with a municipality and when coordination does not occur, then the default rate is the Election Saskatchewan rate for 2020.

Optional Board Motion:

That the Board require candidates to provide a Criminal Record Check along with their nomination form as permitted by Section 87(1)(aa.2) of *The Education Act, 1995*.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	June 10, 2020	



NESD Board of Education

Meeting Date: June 16, 2020

Topic: Preventative Maintenance and Renewal (PMR)

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The deadline for submitting the three year PMR plans and budgets to the Ministry of Education is June 30, 2020.

CURRENT STATUS

Please find attached the proposed PMR budgets for 2020-21 plus the next three years. Administration is proposing that \$1,275,760 would be spent on PMR projects during 2020-21. This is the amount that has been included in the 2020-21 draft budget.

RECOMMENDATION

Proposed board motions:

That the Board approve the Preventative Maintenance and Renewal plans for the fiscal years 2020-21, 2021-22, 2022-23 and 2023-24 as presented.

That the Board approve the movement of Preventative Maintenance and Renewal projects from future years into the 2020-21 expenditures if a planned project is either under budget or will not be completed which results in additional funds being available.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Supervisor of Facilities	June 10, 2020	❖ 2020-21 to 2023-24 PMR Budgets

NESD PMR PROJECT PLAN

Fiscal Year	Asset / Facility	Summary	Estimated Cost	Service Provider
2020-21	Administrative Office	Replace furnaces - end of life cycle	\$ 50,000	Contractor
2021	Bjorkdale School	Replace shingle roof over school storage shed - very poor condition	7,000	In-House
2021	Bjorkdale School	Replace door lockset to NESD standards lever & keying, est. 25 doorset, 10 rims	12,000	In-House
2021	Brunswick School	Upgrade all hallway flooring, 3,900 sq/ft	60,000	Contractor
2021	Brunswick School	New aluminum flagpole	2,500	In-House
2021	Brunswick School	Renovate washrooms 115, 117, 121, 123; new wall board, sinks & countertops, drop ceiling	100,000	In-House
2021	Gronlid Central School	Replace fire alarm control panel - recommendation from fire alarm inspection 2016	35,000	Contractor
2021	L P Miller Comprehensive High School	Hire consultant to review all future project & renovated phase lists with Principals to develop a priority list for the possible next 5 year	10,000	Contractor
2021	Maude Burke Elementary School	New aluminum Flagpole	2,500	In-House
2021	Melfort & Unit Comprehensive Collegiate	Band room carpet	20,000	Contractor
2021	Melfort & Unit Comprehensive Collegiate	New blinds in Cafeteria	5,000	In-House
2021	Melfort & Unit Comprehensive Collegiate	New blinds in all Classrooms	50,900	In-House
2021	Naicam School	Elementary Classrooms; upgrade all millwork to portable units and lockers in classrooms similar to TES - gives School more flexibility	115,000	In-House
2021	Naicam School	Re-key School, upgrade locksets to matching keys - better key control & safety	15,000	In-House
2021	Naicam School	South fence; replace total length along the highway - will need to remove existing concrete & post - 6 foot high	10,180	Contractor
2021	Naicam School	New flooring in general office - 38 sq/m	5,000	Contractor
2021	Naicam School	New flooring in Library, replace front area and around desk; replace with carpet tile - approx. 125 sq/m	10,180	Contractor
2021	Naicam School	New aluminum Flagpole	2,500	In-House
2021	Reynolds Central School	Replace roof sections 1, 3, 5 to 10, see attached RMIS Capital Assessment Report - 30,850 sq/ft shingles area only	85,000	Contractor
2021	Reynolds Central School	Install ventilation unit to circulate fresh air down the halls during occupied school hours - poor ventilation	200,000	Contractor
2021	Reynolds Central School	Replace all furnaces, end of life cycle - 12-13 units	100,000	In-House
2021	Reynolds Central School	Replace locksets to NESD key standards - ability to lock for lockdown	15,000	In-House
2021	Star City School	Replace fire alarm control panel - 2016 recommendation from the fire alarm inspection	35,000	Contractor
2021	Star City School	Replace door lockset to NESD standards lever & keying, remove dead bolts, lever action only - est. 31 door set, 10 rims	12,000	In-House
2021	Star City School	Replace hallway flooring - 2900 sq/ft, 900 sq/ft is old asbestos tile	30,500	Contractor
2021	Star City School	Paint exterior of stucco area - stucco has signs of cracks, new paint will seal cracks and not allow moisture to penetrate	35,000	Contractor
2021	Star City School	Paint interior doors & frames	6,000	Contractor
2021	Star City School	Replace washroom partitions, existing are wood painted - metal will be easier to wash daily	8,000	In-House
2021	Star City School	Replace washroom flooring - existing tiles are starting to open	7,000	Contractor
2021	Tisdale Middle & Secondary School	Stucco on the portable wings (home ec room, daycare & health) are starting to crack & break off - look into hardy board for replacement	25,000	Contractor
2021	Wagner School	Modernize classrooms; metal lockers, rolling mill work, tack board etc.	150,000	In-House
2021	White Fox School	New Toilet partitions, sinks, wall lights for Boys & Girls washroom by staff room	10,000	In-House
2021	William Mason School	2 kitchen areas need replacing in home ec. Room - very poor condition	30,000	Contractor
2021	William Mason School	Painting of doors & frames, install standard door signage	12,000	In-House
2021	William Mason School	New aluminum Flagpole	2,500	In-House
			\$ 1,275,760	

2022	Bjorkdale School	Install gym flooring - existing tiles are lifting, tripping hazard	\$ 50,986	
2022	Bjorkdale School	Replace fire alarm control panel - 2016 annual fire alarm inspection recommends upgrade	70,000	
2022	Bjorkdale School	Replace exterior windows on east side	25,000	
2022	Brunswick School	Upgrade carpet in library	30,000	
2022	Brunswick School	Renovate all 13 classroom; new mobile millwork like TES, new tack & white boards, new wall boards, new drop ceiling tiles	250,000	
2022	Brunswick School	New classroom doors & frames - approx. 20	35,000	
2022	Central Park Elementary School	Patch and possible flood coat, gym floor cracking - life cycle due - to install a 3.5 mm product over top of an existing poured floor would be around \$8 a sq/ft. for a standard 3-4000 sq/ft floor including basic game lines.	35,540	
2022	Central Park Elementary School	Re-lining Gym floor lines - starting to fade/lift	6,000	
2022	Central Park Elementary School	Paint bathrooms and tutorial rooms	20,000	
2022	Central Park Elementary School	Blinds for south classrooms - 6	6,218	
2022	Gronlid Central School	Replace hallway flooring between entrances along office	51,816	
2022	Gronlid Central School	Paint all the interior of school and some classrooms	26,374	
2022	L P Miller Comprehensive High School	Concrete walkway to the west - eroded		
2022	L P Miller Comprehensive High School	Remove / resurface concrete walkway to the west	12,000	
2022	L P Miller Comprehensive High School	Install retractable bleacher seating in multi use room off stage - enhances drama program and may be used for assembly presentations	45,000	
2022	L P Miller Comprehensive High School	Renovate staff room & community room	255,000	
2022	L P Miller Comprehensive High School	Renovate Library & office areas	425,000	
2022	Melfort & Unit Comprehensive Collegiate	Modernize 2nd floor Labs, rm 212, 213, 214, 215 - see attachment for ideas	55,000	
2022	Melfort & Unit Comprehensive Collegiate	Renovate locker rooms & washrooms	500,000	
2022	Melfort & Unit Comprehensive Collegiate	Renovate Home Ec cooking - millwork	84,976	
2022	Naicam School	Pave asphalt basketball court - signs of cracks, recap	40,000	
2022	Naicam School	Look into a portable style fume hood in Science Lab, currently school doesn't have one - program should also be reviewed, do we really need one?	8,653	
2022	Naicam School	Paint exterior doors	5,000	
2022	Naicam School	Painting of rooms 124, 127, 128, 130 and bottom half around gym	20,000	
2022	Nipawin Bus Shop	Replace roof - has reached end of its intended service life (2018 Report)	75,000	
2022	Reynolds Central School	Update student north bathrooms	40,000	
2022	Reynolds Central School	Re-coat color & repaint lines on Gym floor - stained by chemical	35,000	
2022	Reynolds Central School	Replace tiles in girls & boys washroom - poor color	25,000	
2022	Reynolds Central School	Paint doors & frames	12,000	
2022	Reynolds Central School	Renovate washrooms 129, 130, 105, 106; sinks & counter tops, new flooring	101,800	
2022	Reynolds Central School	Paint whole school	31,090	
2022	Reynolds Central School	Replace windows with new hardy board siding around the perimeter of school on stucco area; re-insulate walls, triple pane windows	200,000	
2022	Star City School	Replace Vct floor tile - compliance with regulated hazardous material and asbestos abatement procedures	75,683	
2022	Star City School	Install fans and heat coils, recirculate air and exhaust, classroom odor - clause: poor ventilation in crawlspace	35,000	

2022	Star City School	Replace old damaged flooring in room 145, 146, 131, 138 Washroom 145 and 146 still contain the original flooring that is quite worn and damaged.	10,500
2022	Tisdale Elementary School	Replace crawlspace linear, lots of ground water - cause of smell & mold growth	50,000
2022	Tisdale Middle & Secondary School	Replace exterior windows in the 1979 section of the school - 12 large windows 6' x 9' approx. size; Replace main school entrance doors	100,000
2022	Tisdale Transportation Services	Replace roof - has reached the end of its intended service life (2019 report), base at \$28 sq/ft	300,000
2022	Tisdale Transportation Services	New furnaces - end of life cycle	36,271
2022	Wagner School	Replace lockers at the back of rooms - add metal lockers	75,000
2022	Wagner School	Upgrade general office; changing out the window to more of a counter space and then moving work area so there are shelves/countertops around the outside wall	35,000
2022	White Fox School	Replace concrete walkways - cracked, sunk, or damaged in some locations, replace concrete exit pad to the north - has settled causing potential safety concerns Remove / replace as required	12,000
2022	White Fox School	Replace carpet flooring in Library 128	15,000
2022	White Fox School	Replace sidewalk in front of school, east side as it is sloped toward the school causing drainage issues	8,440
2022	White Fox School	Replace windows with new triple pane low E	100,000
2022	William Mason School	Review washrooms; possible wall hung urinals in boys washroom, new panels, ventilation, flooring etc.	23,483
			\$ 3,453,830

2023	Brunswick School	Pave existing parking lot	\$ 65,000
2023	Brunswick School	Patch and repair stucco walls and upgrade painting - paint has faded and should be upgraded, cracks are showing in several locations	30,000
2023	Brunswick School	Paint upper hallway walls - last hallway paint project only included painting of walls halfway up to the maroon stripe from the floor	10,500
2023	Brunswick School	New siding on exterior of building to replace stucco; new metal and insulation	152,700
2023	Gronlid Central School	Replace roof section 2 - past life cycle, 14,274 sq/ft	530,000
2023	Gronlid Central School	Replace roof section 3, 4 - past life cycle, 5,150 sq/ft	211,465
2023	L P Miller Comprehensive High School	Provide A/C to classrooms to help with better learning environment, controls to operate DX coils on extra fan unit.	350,000
2023	L P Miller Comprehensive High School	Replace parking lot electric posts - all bent from staff hitting them	20,000
2023	L P Miller Comprehensive High School	Renovate general office area to make it a more welcome atmosphere and to help with security and supervision of the main entrance and halls to the school - could have people walking in school without them knowing	250,000
2023	L P Miller Comprehensive High School	Replace Cafeteria water softener - leaking	1,195
2023	Maude Burke Elementary School	Replace classroom flooring - end of life cycle, signs of cracking and seam opening	75,000
2023	Melfort & Unit Comprehensive Collegiate	Misc. painting, classrooms 115, 117, 112, 114, Computer Lab	20,918
2023	Melfort & Unit Comprehensive Collegiate	Recap staff parking lot	100,000
2023	Melfort & Unit Comprehensive Collegiate	Renovate Computer Lab rm 104	10,933
2023	Melfort & Unit Comprehensive Collegiate	Replace existing chiller - at the end of it's life cycle	250,000
2023	Melfort & Unit Comprehensive Collegiate	Replace corridor flooring in College - 150 sq/m	15,779
2023	Reynolds Central School	Renovate classrooms similar to north end - lockers, tack, new duct work, etc	162,179
2023	Star City School	Replace windows	30,000
2023	Star City School	Repair damaged counters in washroom 154 and 111 - shower areas are worn and require attention	10,500
2023	Tisdale Middle & Secondary School	Stretch carpet to remove ripples - rippling and wear patterns noticeable; replace all office carpet	16,000
2023	Tisdale Middle & Secondary School	Upgrade vanity surfaces in rooms 190, 191, 204, 205, 163, 165 - damaged and stained (hard to clean); remove plastic laminate and replace; review home ec.	6,000
2023	Tisdale Middle & Secondary School	General office reno - function is poor, many small areas that could be opened up and develop for a more usable space for the school	150,000
2023	Wagner School	Upgrade aluminum exterior windows - are not energy efficient and some have exceeded their forecasted serviceable lifespan	35,000
2023	Wagner School	Replace roof section 1, 2, 3 installed in 1993 - approx. 16,625 sq/ft, 30 yrs old, past life cycle	635,000
2023	Wagner School	Replace boilers - end of life cycle	68,574
2023	White Fox School	Bathroom renovations, - bathrooms have an odor, sinks have taps that are able to be turned from the sink and water gets on the counter and floors, stalls are old and some don't lock	9,064
			\$ 3,215,807

2024	Arborfield School	Improve parking lot - made up of sand and during spring and fall it gets dug up, our buses also use this area to drop off students and with the extra weight it also digs up the lot, costs will be much higher if digging out parking is required	\$ 65,000
2024	Brunswick School	Upgrade to a T Bar suspended ceiling system when deficiencies amount to warrant a modernization - old ceiling system with lots of stains observed throughout	150,000
2024	Brunswick School	Create additional staff parking spots with plug-ins	150,000
2024	Brunswick School	Paving sidewalk, area approx. 30x40 on north side off the doors - cracking	50,000
2024	Central Park Elementary School	Asphalt pad near grade 3 entrance	40,000
2024	L P Miller Comprehensive High School	Modernize classrooms - all washroom partitions are needed, all aluminum entry doors needed, front steps to school need to be replaced, review of science lab	650,000
2024	L P Miller Comprehensive High School	Engineering Study to review all HVAC, electrical systems - build a business case for replacement schedule	30,000
2024	L P Miller Comprehensive High School	Convert old College area into mini gym	100,000
2024	Melfort & Unit Comprehensive Collegiate	Modernize classrooms - all washroom partitions are needed, all aluminum entry doors needed, front steps to school need to be replaced	250,000
2024	Melfort & Unit Comprehensive Collegiate	Open up cafeteria for student commons area	36,271
2024	Melfort & Unit Comprehensive Collegiate	Renovate general office area to make it more welcome atmosphere and to help with security and supervision of the main entrance and halls to the school - could have people walking in school without them knowing	250,000
2024	Melfort & Unit Comprehensive Collegiate	Renovate chemical storage room 214.1 - 50 years of chemical spills has left this room looking very poor	5,466
2024	Star City School	New air handlers for fresh air to meet ASHRA standards	645,218
2024	Star City School	Remove Asbestos, North Wing - vermiculite on ceiling tiles & crawlspace, pipe elbows in misc. areas - no safety concerns yet, currently concealed and will monitor as per management plan	51,816
2024	Star City School	Office and computer lab switched over so that we have our office near an entrance and provide better security	68,574
2024	Star City School	Upgrade multipurpose room for 2 new kitchen stations for teaching	12,391
2024	Star City School	Install VCT in misc. classrooms	15,044
2024	Tisdale Middle & Secondary School	Upgrade compartments in boys and girls washrooms and incorporate one barrier free stall in each of the washrooms - original metal washroom compartments (some with upgraded doors) showing damage, faded paint etc., no barrier free stalls for handicap students	15,500
2024	Wagner School	Replace roof section 4, 5, 6 - installed in 1993, approx. 15,000 sq/ft, 30 yrs old, past life cycle	650,000
2024	White Fox School	Replace roof - installed in 1996, approx. 25,485 sq/ft, life cycle ending.	681,296
2024	William Mason School	Replace roof - installed in 1996, approx. 31,690 sq/ft, life cycle ending	623,157
			\$ 4,539,733



NESD Board of Education

Meeting Date: June 16, 2020

Topic: Supplemental Learning Summary

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee Meeting	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On March 16, 2020 the Premier in consultation with the Chief Medical Officer of Saskatchewan issued a directive that classes be cancelled indefinitely and that schools should begin to wind down and close by the end of the day on Thursday, March 19. A provincial Response Planning Team (RPT) was established to guide the Saskatchewan education sector through the pandemic. On March 18, the RPT made the decision to send all but essential staff home until March 30, 2020 and pause the education sector until a sector wide approach to education continuity could be developed.

Beginning on Monday, March 30, 2020 teachers began collecting information from students and parents in regards to supplemental learning opportunities. Parents could choose to participate in supplemental learning or opt out without an academic penalty being applied to students who wished not to continue in teacher supported learning. Many teachers, depending on readiness, began providing learning opportunities to students before the spring break, and some teachers engaged the planning of materials and management systems for the delivery of supplemental learning to resume after the spring break.

On Thursday, April 9, 2020 principals provided the Director of Education a summary of the number of students and families that had been contacted by the school as well as a summary of the number of students continuing in supplemental learning by grade and by course/subject in grades 10-12.

Beginning the week of April 20, 2020 schools monitored the frequency of contact with students, and teachers monitored student progress and achievement of those students who chose the opportunity for supplemental learning.

CURRENT STATUS

The weekly summary of supplemental learning contacts has been provided for board review.

RECOMMENDATION

Proposed Board Motion:

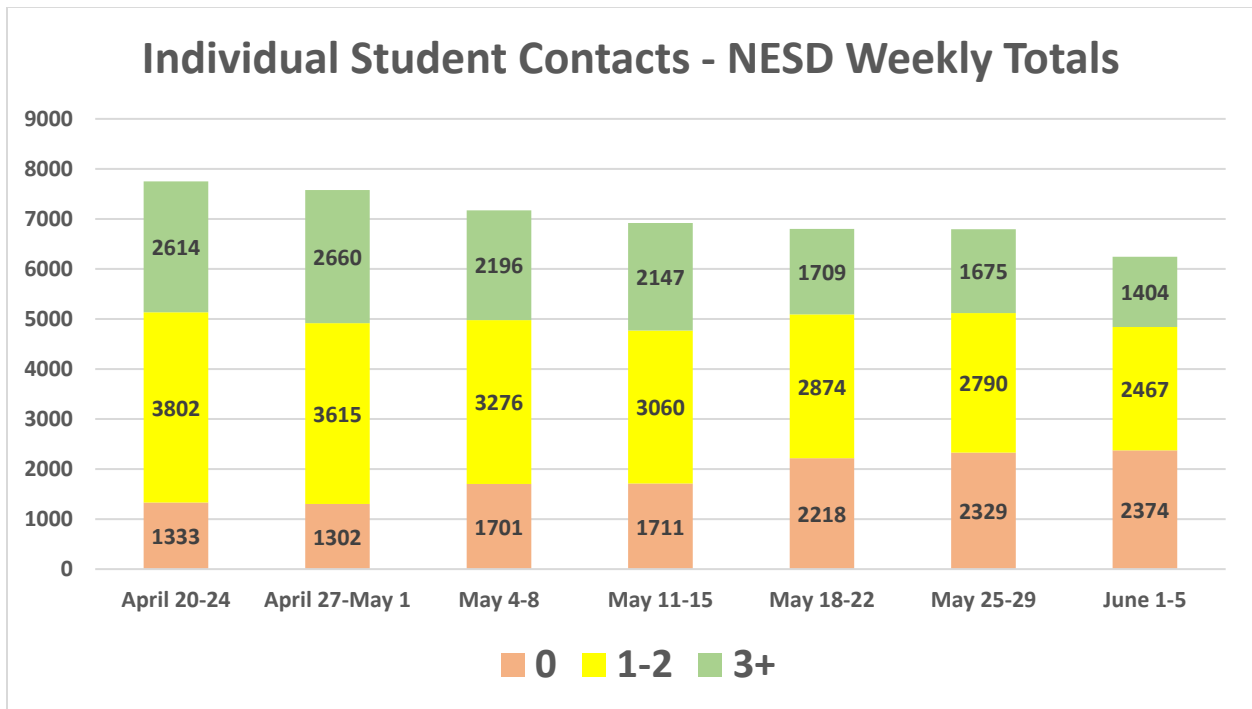
Moved that the North East School Division Board of Education receive the week seven summary of supplemental learning update as presented.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education	June 11, 2020	Week 7 - Summary

NESD Student Contact Summary Data – Week of June 1 - 5 (Week #7)

School	Sub-Sheet	May 18-22			May 25-29			June 1-5		
		0	1 - 2	3 +	0	1 - 2	3 +	0	1 - 2	3 +
Arborfield	Arborfield	68	25	24	66	30	21	53	19	19
Bjorkdale	Bjorkdale	31	30	21	20	41	13	31	40	17
Brunswick	Brunswick (A-Ki)	24	82	91	30	83	85	27	83	67
	Brunswick (Ko-W)	19	30	56	22	39	43	11	34	57
	Total	43	112	147	52	122	128	38	117	124
CPES	CPES (B-Pa)	35	101	40	39	93	44	48	60	35
	CPES (Pi-W)	70	98	59	91	78	56	105	78	47
	Total	105	199	99	130	171	100	153	138	82
CRES	CRES	19	27	44	15	31	43	16	30	44
CRJSHS	CRJSHS	105	215	89	103	260	99	106	233	109
Gronlid	Gronlid	20	6	11	22	5	10	16	14	7
HBCS	HBCS (A-L)	87	126	103	89	117	101	89	137	77
	HBCS (M-Y)	52	152	63	79	156	52	81	129	56
	Total	139	278	166	168	273	153	170	266	133
LP Miller	LP Miller (A-C)	84	85	19	85	83	15	78	60	15
	LP Miller (D-M)	72	80	64	41	121	53	54	112	49
	LP Miller (N-Y)	138	89	29	129	81	38	102	76	38
	Total	294	254	112	255	285	106	234	248	102
Maude Burke	Maude Burke	43	86	74	38	81	84	0	0	0
MUCC	MUCC (A-Fa)	85	164	67	123	121	59	94	109	61
	MUCC (Fr-La)	86	216	113	84	199	89	82	193	78
	MUCC (Li-T)	91	164	82	104	126	96	114	127	70
	Total	262	544	262	311	446	244	290	429	209
Naicam	Naicam	109	117	51	125	100	48	141	82	38
NESD Online	NESD Online	56	32	15	31	47	18	58	26	11
PPCS	PPCS (B-J)	39	36	28	37	37	26	46	32	24
	PPCS (K-W)	63	61	44	117	51	41	120	54	27
	Total	102	97	72	154	88	67	166	86	51
Reynolds	Reynolds	29	149	126	36	140	128	56	146	101
Star City	Star City	19	55	17	22	51	15	18	47	16
TES	TES (B-M)	79	62	60	62	76	65	73	56	70
	TES (O-Y)	150	59	55	177	63	56	191	49	56
	Total	229	121	115	239	139	121	264	105	126
TMSS	TMSS (A-K)	198	75	32	220	107	32	226	87	32
	TMSS (L-Y)	198	128	47	181	91	48	198	90	43
	Total	396	203	79	401	198	80	424	177	75
Wagner	Wagner	62	105	97	58	113	116	58	91	84
White Fox	White Fox	24	33	32	7	20	14	5	13	3
WMS	WMS	63	186	56	76	149	67	77	160	53
NESD	NESD Total	2218	2874	1709	2329	2790	1675	2374	2467	1404

NESD Student Contact Summary Data – Week of June 1 - 5 (Week #7)



	April 20-24	April 27-May 1	May 4-8	May 11-15	May 18-22	May 25-29	June 1-5
0	1333	1302	1701	1711	2218	2329	2374
1-2	3802	3615	3276	3060	2874	2790	2467
3+	2614	2660	2196	2147	1709	1675	1404
Total	7749	7577	7173	6918	6801	6794	6245
Change		-172	-404	-255	-117	-7	-549

Notes:

The volume of “0” contacts has almost doubled from Week 1 to Week 7. This number would reflect the number of students “opting-out” of supplemental learning.

The number of students “opting-out” has resulted in fewer student being available for 3+ contacts per week.



NESD Board of Education

Meeting Date: June 16, 2020

Topic: Board Governance Health Check & Director of Education Performance Review

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee Meeting	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

In October of each year, the Director of Education shares professional goals with the Board of Education. In May the Board of Education completed a survey on the director's performance in May.

CURRENT STATUS

At the May 26, 2020 Committee of the Whole meeting the Director of Education shared his self-assessment related to his annual goals.

Board members have completed the annual Board Governance Health Check and Director of Education Performance Review survey. The collated results are attached for board review and discussion.

RECOMMENDATION

At the June business meeting a motion that the Board has found the performance of the Director of Education to be acceptable for the 2019-2020 school year can be voted on by the board.

Proposed Board Motion:

That the Board of Education has found the performance of the Director of Education to be acceptable for the 2019-2020 school year.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education	June 11, 2020	Survey Results



NESD Board of Education

Meeting Date: June 16, 2020

Topic: School Year Calendars

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Principle and Policy Item	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

At the June 11, 2020 conference call with Board Chairs and Directors, Shawn Davidson, president of the Saskatchewan School Boards Association requested that school boards make the necessary calendar changes to allow for the use of provincial schools as polling stations for the October 26, 2020 provincial election. This is a special request given the logistical challenges created by the COVID-19 pandemic.

CURRENT STATUS

Two school year calendars have been approved by the Board of Education and submitted to the Ministry for the 2020-2021 School Year. Monday, October 19, 2020 is designated as a non-instructional day to allow school improvement planning for school staff. This day can be re-allocated to October 26, 2020. Staff will be able to meet in school sites or virtually on this date.

RECOMMENDATION

Proposed Board Motion:

That the Octobers 19, 2020 school improvement planning day (non-instructional day) be changed to October 26, 2020 in the regular calendar and White Fox School alternate calendar.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education	June 12, 2020	Regular and Alternate Calendars



NESD School Calendar – FINAL

2020 - 2021

Aug 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	T=	3	S=	0	

Sep 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
	T=	21		S=	21	

Oct 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	T=	21		S=	20	

Nov 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
	T=	20		S=	20	

Dec 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
	T=	14		S=	14	

Jan 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	T=	20		S=	18	

Feb 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
	T=	15		S=	15	

Mar 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
	T=	22		S=	22	

Apr 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
	T=	16		S=	16	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31		T=	20	S=	19

June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
	T=	22		S=	20	

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	T=	X		S=	X	

LEGEND				STATUTORY HOLIDAYS			
	First day of School		Last Day of School	Aug 3	Civic Holiday	Jan 1	New Years
	School Improvement Planning – no students		School Admin - no students	Sept 7	Labor Day	Feb 15	Family Day
	Teacher Convention –none in 2019-20		Student Led Conferences	Oct 12	Thanksgiving	Apr 2	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	Apr 5	Easter Monday
	Statutory Holiday			Dec 25	Christmas Day	May 24	Victoria Day
T	Teacher days = 194	S	Student Days = 185	Dec 26	Boxing Day	July 1	Canada Day



White Fox School Calendar – FINAL

2020 - 2021

Aug 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	T=	3	S=	0	

Sep 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
	T=	20		S=	20	

Oct 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	T=	20		S=	19	

Nov 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
	T=	18		S=	18	

Dec 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
	T=	14		S=	14	

Jan 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	T=	20		S=	18	

Feb 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
	T=	15		S=	15	

Mar 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
	T=	22		S=	22	

Apr 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
	T=	16		S=	16	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31		T=	19	S=	18

June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
	T=	16		S=	14	

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	T=	X		S=	X	

LEGEND				STATUTORY HOLIDAYS			
	First day of School		Last Day of School	Aug 3	Civic Holiday	Jan 1	New Years
	School Improvement Planning – no students		School Admin - no students	Sept 7	Labor Day	Feb 15	Family Day
	Teacher Convention –none in 2019-20		Student Led Conferences	Oct 12	Thanksgiving	Apr 2	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	Apr 5	Easter Monday
	Statutory Holiday			Dec 25	Christmas Day	May 24	Victoria Day
T	Teacher days = 183	S	Student Days = 174	Dec 26	Boxing Day	July 1	Canada Day



NESD Board of Education

Meeting Date: June 16, 2020

Topic: Education Continuity Plan 2020-2021

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee Meeting	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On March 11, 2020 the World Health Organization (WHO) declared a world-wide pandemic. The North East School Division in consultation with the local Medical Health Officer began implementing measures prepare for the pandemic and to respond to the threat of community spread of the coronavirus. The business continuity plan was utilized to guide processes for emergency planning and response. The Director of Education implemented a process for operationalizing pandemic planning and responses.

On March 16, 2020 the Premier in consultation with the Chief Medical Officer of Saskatchewan issued a directive that classes be cancelled indefinitely and that schools should begin to wind down and close by the end of the day on Thursday, March 19.

A provincial Response Planning Team (RPT) was established to guide the Saskatchewan education sector through the pandemic. On March 18, the RPT made the decision to send all but essential staff home until March 30, 2020 and pause the education sector until a sector wide approach to education (supplemental learning) could be established. On May 7, 2020 the decision was made that students would not be returning to classes before the end of June and that supplemental (remote) learning would continue until the end of the school year.

Last Tuesday, June 9, 2020 the Minister of Education announced that classes would resume for students as schools opened in September, 2020. The Minister also stated that the Education Response Planning Team (RPT) will be providing guidance to school divisions on school operations and that the Chief Medical Officer would be providing health guidelines to the education sector as early as the week of June 15, 2020.

CURRENT STATUS

The school division administration has developed an operational plan that will provide education continuity given the various contingencies that may be encountered due to COVID-19. The attached plans have been presented to the Administrative Council to inform planning and it is anticipated the provincial health guidelines and operational framework will further inform education continuity planning.

RECOMMENDATION

Proposed Board Motions:

That the Board of Education has reviewed the Education Continuity Plan for 2020-2021 as provided by Administration and has found the plan to be acceptable.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education	June 11, 2020	<ul style="list-style-type: none"> Pre-K-4 Framework 5-12 Framework

Framework for Online Delivery – PreK – Grade 4

Preamble:

Although the government has announced that staff and students will be returning to school in the fall, school divisions are to have contingency plans in place. As such, teachers will need to be prepared for the likelihood of an online and/or blended instructional model for school start up, or a return to such a model at some point during the 2020-2021 school year.

Please note, such delivery will encompass **all curricula** and is not supplementary in any way. The following framework will endeavor to outline fundamental expectations re: such delivery and the supports available to teachers.

In terms of PreK, weekly learning plans are to be emailed or posted in Google classroom (essential learning experiences; stories to listen to; phonological games). Daily Google meets (show and tell; games; play). Caregivers can post student learning in Google classroom, AAM, or emailed to the teacher.

Topic	Details	Requirements	School Considerations	Resources
<p align="center">Instructional Platform</p>	<p>Google Classroom</p> <p>Classroom features and benefits</p>	<ul style="list-style-type: none"> Scheduled release of assignments Focus on quality of assignments vs quantity Assignment tracking Cross curricular planning is strongly encouraged Opportunities for re-demonstrations Instructional resources created using audio & video. 	<ul style="list-style-type: none"> Working together to distinguish differences between online learning and on-screen learning Developing a shared schedule and communication to parents Teachers have a consistent online course design, layout, etc. Teachers have opportunities to view exemplars of instructional resources. 	<ul style="list-style-type: none"> Division led June PD Sessions Lead Teachers in each grade grouping Google Drive for sharing and searching lessons and templates. <p>Division Endorsed Programs:</p> <ul style="list-style-type: none"> Raz-Kids Fountas & Pinnell LLI
<p align="center">Reflection & Feedback Platform</p>	<p>Google Classroom</p> <p>All About Me</p>	<ul style="list-style-type: none"> All students will show evidence of their learning with an AAM portfolio. Audio feedback Video feedback. 	<ul style="list-style-type: none"> Parents and students will need a place to post learning experiences and/or assignments The portfolio allows for assessment, reflection, and feedback 	<ul style="list-style-type: none"> Division PD - AAM Learning Portfolio - What it is...What it is not...Document/PD Feedback in Docs, Slides, Classroom through Chrome extensions such as Mote, Read & Write, Flipgrid, Padlet, Jamboard, Virtual Whiteboard Demonstrations through Screencastify, Loom, etc.

<p>Family Connection</p>	<ul style="list-style-type: none"> • Phone Calls • Messenger • Email • Weekly Summary of Classroom Activity email to parents can be setup • <i>*Facebook is not to be used</i> 	<ul style="list-style-type: none"> • Regular and ongoing communication. 	<ul style="list-style-type: none"> • Developing a strategy re: the frequency and manner of communication with parents/care givers. Consistent between teachers • Parents will need to have foundational knowledge of learning & communication platforms (log in, navigate, create, hand in) 	<ul style="list-style-type: none"> • Division - Webpage with instructional resources to support parents (<i>NESD Parents Go Online</i>) • Create User Guides to assist parents • Online sessions to support parents
<p>Student Connections</p>	<ul style="list-style-type: none"> • Google Meet • Audio & Video for feedback as well as for instruction 	<ul style="list-style-type: none"> • Synchronous Google Meet sessions with students to establish engagement (Teacher-Student; Student-Student) • Before beginning online instruction, work with students to co-construct an online PBIS matrix. 	<ul style="list-style-type: none"> • Teachers have foundational skills for creating audio & video. • Teachers having access to audio & video tools. • Teachers designing interactive, engaging instruction. • At the beginning of the year ensure students are familiar with learning & communication platforms 	<ul style="list-style-type: none"> • A guide for an online PBIS matrix.

Framework for Online Delivery – Grade 5 – Grade 12

Preamble:

Teachers will need to be prepared for the likelihood of an online and/or blended instructional model for school start up in the fall. The NESD will provide clarity as to what access to schools might look like, but it is imperative that teachers be prepared for curriculum delivery in an online fashion.

Please note, such delivery will encompass **all curricula** and is not supplementary in any way. The following framework will endeavor to outline fundamental expectations re: such delivery and the supports available to teachers.

- To alleviate challenges for parents with multiple children attending a single school, teachers and administrators are asked to establish consistency in communications and processes. Just as schools and teachers start the year establishing routines and expectations, if starting in a blended or distance model, the same considerations should be done (see establishing [an online PBIS matrix](#)).

Topic	Details	Requirements	School Considerations	Supports - PD
Instructional Platform	Moodle *background information *Google Classroom used for assignment distribution, feedback, student reflection only.	<ul style="list-style-type: none"> • Planned formative assessment (several per week) within the course content. • Assignment tracking • Video lessons • Scheduled release of assignments • Opportunities for re-teaching and re-demonstrations. 	<ul style="list-style-type: none"> • Working together to distinguish between online learning and on-screen learning. • Traditional daily schedule for homeroom is not replicated if virtual. • The decision to use Google Classroom for assignments should be a school based and consistent decision. 	<ul style="list-style-type: none"> • Division PD - Moodle navigation, course manipulation • Division PD – Subject/grade alike Teacher collaboration group established • Division – Lead teachers develop Moodle courses in the summer
Reflection & Feedback Platform	Moodle Google Docs All About Me / MyBluePrint	<ul style="list-style-type: none"> • Teachers can distribute and track assignments in Moodle or with google docs through a Classroom set up exclusively for assignment distribution. • All students will show evidence of their learning with an AAM or MBP portfolio. 	<ul style="list-style-type: none"> • Schools decide on consistent: assignment distribution/collection, feedback, and reflection platform (Moodle OR Google Classroom) • The portfolio allows for assessment, reflection, and feedback (video, audio, picture, doc...) 	<ul style="list-style-type: none"> • Division PD- AAM /MBP • Division PD– Adding feedback to assignments in Moodle • Division PD– Adding feedback to assignments in Google.

<p align="center">Family Connections</p>	<ul style="list-style-type: none"> • Phone Calls • Messenger • Email • <i>*Facebook is not to be used</i> 	<ul style="list-style-type: none"> • Regular and ongoing communication. 	<ul style="list-style-type: none"> • Develop consistent school expectations (referencing parent feedback). • Developing a strategy re: the frequency and manner of communication with parents/care givers. 	<ul style="list-style-type: none"> • Division and school support – videos and resources for parents to have foundational knowledge of learning & communication platforms (log in, navigate, create, hand-in). • Division – AAM/MBP recorded parent support sessions.
<p align="center">Student Connections</p>	<ul style="list-style-type: none"> • Moodle Messaging • Google Meet • Audio & Video for feedback & Instructional Resources 	<ul style="list-style-type: none"> • Planned formative assessment (several per week) through individual or small group conversations. • Audio or video feedback. • Synchronous Google Meet sessions with students • Chat communication ongoing between teacher and student • Before beginning online instruction, work with students to co-construct an online PBIS matrix. 	<ul style="list-style-type: none"> • At the beginning of the year have students familiarized with learning & communication platforms (if possible). 	<ul style="list-style-type: none"> • Division PD – Using Google Meet • Division PD – Supporting virtual feedback methods. • A guide for an online PBIS matrix.
<p>School Schedules</p>	<p>Blocked timetable or Homeroom</p>	<ul style="list-style-type: none"> • Consistent cohorts of students – reduction in the number of teachers/students that cross paths in a day. 	<ul style="list-style-type: none"> • Considerations of courses to offer in first block in High School. 	<ul style="list-style-type: none"> • * Further clarity once PRT information is released
<p>Student Access to Technology at Home (if blended or distance learning)</p>	<p>Access</p>	<ul style="list-style-type: none"> • Tracking of family technology and connectivity needs. 		<ul style="list-style-type: none"> • Supports to assist with technology and connectivity



NESD Board of Education

Meeting Date: June 16, 2020

Topic: Approval of the 2020-21 Budget Report: Annual Operating and Capital Budget Estimates

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The Ministry of Education has indicated that the school boards must pass and submit their 2020-21 budget to the Ministry no later than June 30, 2020.

CURRENT STATUS

Administration is recommending annual operating and capital budget estimates for the 2020-21 fiscal year for the consideration of the Board. (Please see attached document.)

RECOMMENDATION

Proposed board motion:

That the Board approve the annual operating and capital budget estimates for the fiscal year September 1, 2020 to August 31, 2021 as detailed in the *2020-21 Budget Report*.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Tanya Biesenthal, Business Manager	June 11, 2020	❖ 2020-21 Budget Report: Annual Operating and Capital Budget Estimates

**North East School Division
2020-21 Budget Report
Annual Operating and Capital Budget Estimates**

Proposed Board Motion:

That the Board approve the annual operating and capital budget estimates for the fiscal year September 1, 2020 to August 31, 2021 as detailed in the *2020-21 Budget Report*.

North East School Division**Budget 2020-21****Statement of Operations****(Prepared using Public Sector Accounting Board (PSAB) Standards)**

	Notes	2020-21 Budget	2019-20 Budget	Variance
Revenues				
Grants	1	\$ 57,563,166	\$ 55,830,238	\$ 1,732,928
Tuition and related fees	2	589,800	870,800	(281,000)
School generated funds		1,161,575	1,145,825	15,750
Complementary services		617,504	606,828	10,676
External services		262,000	273,500	(11,500)
Other	3	528,600	733,600	(205,000)
Total revenues		\$ 60,722,645	\$ 59,460,791	\$ 1,261,854
Expenses				
Governance	4	\$ 285,875	\$ 257,775	\$ 28,100
Administration	5	2,610,718	2,386,330	224,388
Instruction	6	42,461,056	42,388,402	72,654
Plant	7	9,964,278	12,626,153	(2,661,875)
Transportation		4,710,276	4,670,386	39,890
Tuition and related fees		267,520	254,980	12,540
School generated funds		1,074,236	1,005,586	68,650
Complementary services		1,454,684	1,494,499	(39,815)
External services		365,073	366,580	(1,507)
Other expenses		300,643	317,094	(16,451)
Total expenses		63,494,359	65,767,785	(2,273,426)
Deficit		\$ (2,771,714)	\$ (6,306,994)	\$ 3,535,280

**North East School Division
Budget 2020-21
Conversion to Cash Basis and Balancing the Budget**

	2020-21 Budget	2019-20 Budget	Variance
PSAB deficit	\$ (2,771,714)	\$ (6,306,994)	\$ 3,535,280
Tangible Capital Assets:			
Purchases	(2,804,198)	(1,903,445)	(900,753)
Proceeds from disposals	11,000	14,000	(3,000)
Long Term Debt:			
Repayments for the year	(404,438)	(387,986)	(16,452)
Non-cash items:			
Amortization expense	4,209,841	4,278,591	(68,750)
Gain on disposals of tangible capital assets	(11,000)	(14,000)	3,000
Employee Future Benefits expenses	81,400	67,000	14,400
Other cash requirements			
Employee Future Benefits expected payments	(21,400)	(16,500)	(4,900)
Deficit cash for the year	\$ (1,710,509)	\$ (4,269,334)	\$ 2,558,825
Changes to the accumulated surplus (use of reserves):			
<i>Internally restricted accumulated surplus:</i>			
School bus replacement	706,000	675,000	31,000
Vehicle replacement	120,000	-	120,000
<i>Unrestricted accumulated surplus:</i>			
Technology upgrades (capital)	190,398	762,050	(571,652)
Technology upgrades (operating in 2019-20)	487,506	-	487,506
Facilities - equipment replacement	75,000	75,000	-
Furniture and equipment	98,800	121,115	(22,315)
	<u>1,677,704</u>	<u>1,633,165</u>	<u>44,539</u>
<i>Internally restricted accumulated surplus:</i>			
Contingency - LED Project	(200,000)	1,500,000	(1,700,000)
Contingency	-	398,528	(398,528)
Visible Learning	(170,000)	-	(170,000)
Chemistry Labs in Schools - Chemical Clean-up	150,000	-	150,000
Computer Software Replacement and Software Upgrade	330,000	-	330,000
Contingency - Carbon Tax costs	175,000	150,000	25,000
Surveillance Equipment Replacement	55,000	-	55,000
Digital Projector Replacement	20,000	-	20,000
School Generated Funds (net change)	(22,561)	130,041	(152,602)
School Carry Forwards	-	70,000	(70,000)
Following Their Voices	-	25,000	(25,000)
	<u>337,439</u>	<u>2,273,569</u>	<u>(1,936,130)</u>
<i>Preventative Maintenance and Renewal (PMR) Funding:</i>			
PMR projects	1,275,760	2,113,600	(837,840)
PMR funding	(1,580,394)	(1,751,000)	(170,606)
	<u>(304,634)</u>	<u>362,600</u>	<u>(1,008,446)</u>
Balanced budget after use of accumulated surplus	\$ -	\$ -	\$ (341,212)

North East School Division
Budget 2020-21
Notes (to Statement of Operations)

1. The operating grant includes funding for the salary increase of the teachers on September 1, 2020 as a result of the anticipated new collective bargaining agreement. There is a provincial capital grant of \$1.1 million included in the budget for the planning and design of the new kindergarten to grade twelve Carrot River school. This project was approved by the province in March 2020. The budget for the Preventative Maintenance and Renewal funding has decreased by approximately \$171,000.
2. The estimated number of federally funded students has decreased in the 2020-21 budget (compared to the 2019-20 budget) by thirteen students. In addition, the tuition rate is anticipated to decrease in 2020-21 because the expenses in 2020-21 are estimated to be lower than in 2019-20. The tuition rate changes every year and is a calculation based on the expenses of a school division.
3. Other revenues have decreased. The projected interest rate for investments is anticipated to continue to be low. The interest earned by the school division is currently at 0.9%. The 2019-20 budget was based on an interest rate of 2.1%.
4. Governance expenses include \$27,000 for the estimated cost of the school board elections that will take place on November 9, 2020.
5. Administration expenses include the additional costs associated with the new software for finance/HR/payroll. As a result of this anticipated purchase, the estimated annual fee and the amortization of the new software have been included.
6. The teachers' salary increase at September 1, 2020 as a result of the anticipated new collective bargaining agreement has been included. There has been a change to the administrative procedure for reporting tangible capital assets that will be effective September 1, 2020. To be consistent with the recommendation of the Ministry of Education, in 2020-21, an asset purchased that costs \$1,000 or more will be capitalized. As a result, many of the technology devices purchased would be less than this cost and reported as an expense and not as an asset. In 2020-21, there are over \$500,000 in computer hardware purchases that are reported as an instruction expense and would have been a tangible capital asset in past budgets. The amortization expense also decreased in 2020-21 because of the new threshold for capitalization. Amortization is a non-cash item.

In 2020-21, there is a reduction in full time equivalent teachers as a result of a new staffing formula and also the expected reduction in enrolment. The CUPE salary increase at September 1, 2020 as a result of the collective bargaining agreement has been included. Benefit premium increases are also reflected in the budget.

Due to budget cuts, the decentralized school budgets have been reduced. On an annual basis, schools historically have not spent all of their budget money.

7. Plant expenses have decreased by approximately \$2.67 million. In 2020-21, the Preventative Maintenance and Renewal budget has decreased by approximately \$838,000 (compared to 2019-20). In 2019-20, the LED project was included at an estimated cost of \$1.5 million. This was a one time project and there is nothing similar in the 2020-21 budget. A washroom renovation of \$175,000 was included in the 2019-20 budget and no similar project in 2020-21. The maintenance supervisor and a maintenance worker were not replaced and not included in the 2020-21 budget. Plant expenses are also reduced by approximately \$40,000 as part of the department reductions.

As a result of the LED project, the anticipated electrical savings of approximately \$200,000 has been reflected in the 2020-21 budget. There are also anticipated cost increases such as a CUPE salary increase and utility rate increases.

**North East School Division
Budget 2020-21
Tangible Capital Assets**

	Notes	2020-21 Budget	2019-20 Budget	Variance
New Carrot River school	1	\$ 1,100,000	-	1,100,000
Computer hardware	2	179,398	772,280	(592,882)
School buses		706,000	675,000	31,000
Furniture and equipment	2	173,800	251,115	(77,315)
Playground equipment		184,000	179,550	4,450
Vehicles	3	120,000	-	120,000
Computer software	4	341,000	25,500	315,500
Total tangible capital assets		\$ 2,804,198	\$ 1,903,445	\$ 900,753

Notes:

1. On March 18, 2020, the province announced the approval for the funding of the planning and design phase of the new kindergarten to grade twelve school in Carrot River.
2. As of September 1, 2020, there will be a change in accounting of the tangible capital assets. For assets that are pooled such as computer hardware, the threshold for capitalization is \$1,000. This is to be consistent with the provincial guidelines from the Ministry of Education.
3. The following vehicles are included the 2020-21 budget: two new half-ton trucks for the Facilities Department and one sports utility vehicle for Student Support Services.
4. A new human resources/payroll/finance software is included in the 2020-21 budget.

**North East School Division
Budget 2020-21**

