

IN-CAMERA SESSION

CALL TO ORDER

ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

Proposed Motions:

a) That the minutes of the Regular Board Meeting of [February 23, 2021](#) be adopted (as presented) or (as amended).

5. DELEGATIONS & SPECIAL PRESENTATIONS

6. CONSENSUS AGENDA ITEMS

Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:

- Director's Personnel - February 2021
- Correspondence.

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. [By-Election for Sub-Division No. 5 - Update](#)
2. [Newly Elected board Member for Sub-Division No. 5](#)
3. [Prime Consultant for the New School in Carrot River](#) - CONFIDENTIAL
4. [Transportation in the Pathlow Area](#)

B. Monitoring and Reporting Items

- 1.

C. Board of Education Strategic Direction Items

1. [2021-2022 NESD Calendar and Alternate Calendar](#)

***8. INFORMATION ITEMS**

1. [Director's Personnel Report – February 2021](#)
2. Out of Province Travel - NONE
3. CONFIDENTIAL Student Suspensions - None

NESD Board Meeting Agenda
Tuesday, February 23, 2021
1:30 pm - 4:00 pm
TEAMS – NESD Board

4. Administrative Procedures –
5. MISC.

***9. CORRESPONDENCE**

1. [Phase 3 Contingency Funding letter-March 11 2021](#)

10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

1. [President's Bulletin-Winter 2021](#)
2. [2021 Spring Assembly](#) - April 15 and 16, 2021 - VIRTUAL
 1. [AGENDA](#)
 2. [SSBA SURVEY](#) - DEADLINE - April 2, 2021
 3. REGISTRATION DEADLINE - April 12, 2021 (let Triki know by April 11 - *she will register the people who plan to attend*)
3. [SSBA-Public Section Update- Feb 26, 2021](#)
4. [School Trustee-February 2021](#)

11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

12. ADJOURNMENT

13. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTE
February 23, 2021**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, February 23, 2021 at 1:30pm pm virtually via BOARD TEAMS, due to the COVID 19 Pandemic.

PRESENT:

Kathrene Bank	Ted Kwiatkowski	Director of Education: Don Rempel
Kevin Graham	Kevin Trew	Supt. of Business Admin.: Wanda McLeod
Dustin Kelsey	Marla Walton - Chair	
Lori Kidney		

CALL TO ORDER at 1:28pm.

ADOPTION OF AGENDA

2021-02-21 L. Kidney moved that the agenda be adopted as presented. *CARRIED*

MINUTES

2021-02-22 D. Kelsey moved that the minutes of the Regular Board Meeting of [January 19, 2021](#) be adopted as presented. *CARRIED*

2021-02-23 K. Bank moved that the minutes of the Regular Board Meeting of [February 9, 2021](#) be adopted as presented. *CARRIED*

2021-02-24 K. Graham moved that the Board move into the in-camera session at 1:30pm. *CARRIED*

SPECIAL PRESENTATION:

• **Special Presentation – Saskatchewan School Boards Association:**

- Darren McKee – SSBA Executive Director
- Jamie Smith-Windsor – SSBA Vice President
- Christine Gradin – Constituency Rep

2021-02-25 T. Kwiatkowski moved that the Board move out of camera session at 2:30pm. *CARRIED*

CONSENSUS ITEMS

2021-02-26 K. Trew moved that the Board approve the following consent items as presented and that the Board receive the following items as information: *CARRIED*

- Director's Personnel - January 2021
- Correspondence.

NEW BUSINESS

2021-02-27 L. Kidney moved that the Board approve the use of up to \$200,000 in Preventative Maintenance and Renewal funds in 2020-21 for the roof replacement of sections 1, 3, 5, 6, 7, 8, 9 and 10 at Reynolds Central School. *CARRIED*

MONITORING AND REPORTING ITEMS

2021-02-28 D. Kelsey moved that the Board accept the North East School Division 2020-21 Transportation Report: September 2020 to January 2021. *CARRIED*

CARRIED

2021-02-29 K. Bank moved that the Board of Education accept the updated Integrated Shared Services Initiative agreement as presented. *CARRIED*

Stacy Lair, Superintendent of School Services provided a brief update regarding the North East School Division First Nation and Métis program.

STRATEGIC DIRECTION ITEMS

NONE

ADJOURNMENT

2021-02-30 T. Kwiatkowski moved that the Board Meeting adjourn at 3:08pm. *CARRIED*

NESD Board Chair/Vice-Chair

Superintendent of Business Administration



NESD Board of Education

Meeting Date: March 16, 2021

Topic: Election Update

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

Nomination forms were received January 19 to February 3, 2021.

The election for member of the Board of Education for Sub-Division No. 5 took place on Monday, March 8 between the hours of 9:00 am and 8:00 pm. Advance polls took place on March 4, 2021 between the hours of 10:00 am and 2:00 pm. Sub-Division No. 5 includes the Naicam, Star City and Gronlid and areas.

CURRENT STATUS

The results of the election were declared at 12:00 (noon) on Tuesday, March 9, 2021.

A copy of the Declaration of Results is attached for your reference.

The notice has been distributed for posting in Sub-Division No. 5 schools, school websites and municipal offices.

A formal letter will be issued to the Minister of Education and contact information will be sent to the SSBA and the appropriate Ministry office in the near future.

RECOMMENDATION

Proposed Board Motion:

That the Board accept the Sub-Division No. 5 by-election update.

PREPARED BY	DATE	ATTACHMENTS
Tanya Biesenthal Returning Officer	Mar 3, 2021	• Declaration of Poll

Form CC
[Clause 139(1)(b) of the Act]
Declaration of Results


The following candidate has been elected for the Office of Board Member for the North East School Division No. 200 in the March 8th, 2021 By-election.

Sub-Division	Candidate	No. of Votes		
Sub-Division No. 5	Tyson Waldner	47	Elected	(New)
Sub-Division No. 5	Dale A. Wojciechowski	14		

Number of rejected ballots except those on which no vote was made:	0
Number of ballots counted but objected to:	0
Spoiled Ballots	3
Number of voters who voted as indicated on each Form Z "Statement of Results"	64

I declare that this is an accurate statement of the votes cast for the office of Board Member for the North East School Division No. 200.

Dated this 9th day of March, 2021.


Tanya Biesenthal, Returning Officer



NESD Board of Education

Meeting Date: March 16, 2021

Topic: Newly Elected Board Member for Sub-Division No. 5 – Gronlid, Star City and Naicam and Areas

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

In a by-election held in March 2021, Tyson Waldner was elected as a member of the Board for Sub-Division No. 5: Gronlid, Star City and Naicam and areas.

Section 71 (4) in *The Education Act 1995* requires the following for new members of the Board of Trustees:

“The board of education or the conseil scolaire shall:

- a) enter the fact of the delivery of the declaration and the certificate in the minutes of the meeting; and
- b) retain the declaration and certificate on file.”

CURRENT STATUS

The required Declaration of Office and Endorsement Certificate for Oaths have been received from Tyson Waldner. (Please see attached.)

RECOMMENDATION

Proposed board motion:

That the Board receive the Declaration of Office and Endorsement Certificate of Oaths of Tyson Waldner, Board Member for Sub-Division No. 5 - Gronlid, Star City and Naicam and areas.

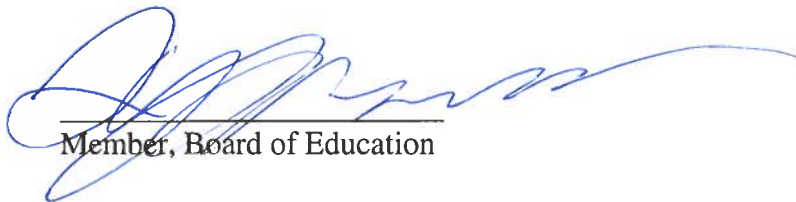
PREPARED BY	DATE	ATTACHMENTS
Tanya Biesenthal, Returning Officer	March 9, 2021	<ul style="list-style-type: none"> • Declaration of Office • Endorsement Certificate by Commissioner of Oaths

North East School Division No. 200

Form A
Declaration of Office
(Subsection 71(1) of the Act)
[Subsection 9(1) of the Regulations]

I, Tyson Waldner, do hereby accept the office of Member of the Board of Education of the North East School Division No. 200 of Saskatchewan to which I have been elected in Sub-Division 5, and I will to the best of my ability honestly and faithfully discharge the duties devolving on me as such member.

Dated at Melfort in the Province of Saskatchewan, this 12 day of March, 2021




Member, Board of Education

Form B
Endorsement Certificate by Commissioner for Oaths
(Subsection 71(2) of the Act)
[Subsection 9(2) of the Regulations]

I, Tanya Biesenthal, of the City of Melfort in the Province of Saskatchewan do hereby certify that Tyson Waldner, a person elected as a member of the Board of Education of the North East School Division No. 200 for Sub-Division 5 has this day made before me the required declaration of office.

Dated at Melfort in the Province of Saskatchewan, this 12th day of March, 2021.



Tanya Biesenthal
My appointment expires on
October 31, 2023



NESD Board of Education

Meeting Date: March 16, 2021

Topic: New Carrot River School – Prime Consultant

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On March 18, 2020, the provincial budget was announced. Included in this announcement was the approval by the province of the funding for the construction of a new kindergarten to grade 12 school in Carrot River. The new school will consolidate the elementary and high schools in Carrot River.

SaskBuilds and the Ministry of Education issued a Request for Supplier Qualifications (RFSQ) for project managers for twelve capital projects for various school divisions in the province. Jeff Zenner, Manager of Facilities, and Wanda McLeod, Superintendent of Business Administration, along with officials from the Ministry of Education did complete evaluations of the top five project managers that had been evaluated by SaskBuilds and the Ministry of Education.

The Board made the following motion on October 20, 2020:

- That the Board approve Luvjit Antal of Midgard Project Management Ltd. as project manager for the construction of the new Carrot River school.

On February 9, 2021, the Board made the following motion:

- That the Board approve Thurston Engineering as the commissioning agent for the design and construction of the new Carrot River school, subject to contract negotiations.

CURRENT STATUS

A Negotiated Request for Proposal (NRFP) for the prime consultant services was posted on SaskTenders on December 17, 2020. The NRFP was originally going to close on January 21, 2021 but this was extended to January 27, 2021. An NRFP provides Administration with the opportunity to negotiate various aspects of the contract once a proponent has been selected. An NRFP allows for the negotiation of price and deliverables as provided by the proponent in the submitted proposal.

There were several proposals received as a result of the NRFP. A thorough evaluation of the proposals has been completed by the Administration of the North East School Division, the Ministry of Education and Midgard.

The proposals received were evaluated based on the following criteria:

- Mandatory Criteria
 - If applicable, proof that the lead architect on the Project is a registered member of the Saskatchewan Association of Architects (SAA).
 - Proponents must declare any potential conflict of interest with any member of the Facility & Design Working Group.
 - Proof that the lead mechanical, electrical, and structural engineers on the Project are registered members of Association of Professional Engineers and Geoscientists of Saskatchewan (APEGS).



NESD Board of Education

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- A certificate from the Proponent's insurer showing that the Proponent can obtain the special insurance coverage identified.
 - A Saskatchewan WCB Clearance Certificate for the Prime Consultant firm.

 - Rated Criteria Category
 - Proponent Profile – 5 points
 - Proponent Team and Experience – 30 points
 - Reference Projects – 20 points
 - Proposed Approach – 20 points
 - Community Benefit and Local Knowledge – 20 points
 - Pricing – 15 points
 - Interviews (optional) – 20 points
 - Reference Checks (optional) – 10 points

All proponents met the mandatory requirements after clarification was sought from a portion of the proponents.

Administration has worked with aodbt in the past (the planning and construction of the Hudson Bay Community School). Based on this experience and the number of points between aodbt and the next available proponent, interviews and reference checks were not completed.

As a result of the evaluations, Administration would like to recommend the approval of aodbt architecture + interior Design for the prime consulting services for the planning and building of the new school in Carrot River.

RECOMMENDATION

Proposed board motion:

That the Board approve aodbt architecture + interior Design for prime consultant services of the Carrot River Kindergarten to Grade Twelve Consolidation School Project.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	March 9, 2021	● Confidential – Evaluation Scoring Totals for the Top Seven Proponents



NESD Board of Education

Meeting Date: March 31, 2020

Topic: Pathlow Area Transportation Request

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On July 13, 2016, Administration from the North East School Division and Horizon School Division met with two parents from the Pathlow area. Administration from the North East School Division who attended the meeting: Don Rempel, director of education, Rob McKay, superintendent of school services, and Wanda McLeod, superintendent of business administration. Administration from the Horizon School Division who attended the meeting, Kevin Garinger, director of education for Horizon, and Jocelyn Possberg, manager of transportation services for Horizon. At the meeting, the parents, Vanessa Miller and Leanne McRae, provided the Administration of both school divisions with approximately thirty signed “Applications for Land Transfer Between School Divisions.” Essentially, the landowners, who signed the applications would like the Horizon School Division boundary to include more land in the Pathlow area (land that is currently within the North East School Division boundary). This would allow for transportation to be provided by Horizon to the St. Brieux School. Currently, the North East School Division does not generally allow Horizon buses to enter the North East School Division boundaries.

Administration of both school divisions agreed that the application requests were logical. The distance from this Pathlow area to the St. Brieux School is closer than the current requirement to attend a Melfort school in order to receive busing (based on the school division boundaries).

Initially, the school divisions were going to follow the steps involved in changing the school division boundaries (transferring land from the North East School Division to the Horizon School Division). This would require board motions by both boards and also a Minister’s Order. Administration requested a motion that would allow Administration the discretion to allow Horizon to enter the North East School Division boundaries (with their buses) in the Pathlow-St. Brieux area.

At the September 27, 2016 Regular Board Meeting, the Board made the following motion:

“That the Board approves the transportation by Horizon School Division to St. Brieux School of the students in the Pathlow-St. Brieux area that are within the North East School Division boundaries on a case by case basis, as decided by Administration during the 2016-17 school year.”

A similar motion was made for the 2017-18, 2018-19, 2019-20 and 2020- 21 school years.

CURRENT STATUS

The Board motion has provided Administration of both NESD and Horizon the flexibility needed in this unique area of the NESD boundaries. Administration of NESD would like to request a similar motion for the 2021-22 school year.



NESD Board of Education

RECOMMENDATION

Proposed motion:

That the Board approves the transportation by Horizon School Division to St. Brieux School of the students in the Pathlow-St. Brieux area that are within the North East School Division boundaries on a case by case basis, as decided by Administration during the 2021-22 school year.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education Wanda McLeod, Superintendent of Business Administration	March 9, 2021	



NESD Board of Education

Meeting Date: March 16, 2021

Topic: School Year Calendars

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Principle and Policy Item	<input type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The board approved two draft calendars to be circulated for review and input from School Community Councils and employee groups. The following elements are contained in the attached calendar drafts. These specifics are consistent with the calendars of the North East School Division since the change to legislation on the school year and school day were made:

- 194 teacher days (9 non-instruction)
- 185 student days
- Fall Teachers' convention; 4.5 school improvement planning days; 3.5 school administrative planning days
- 310 minute instructional days
- 955.8 instructional hours
- Student led conferences in evenings (10 hours)
- February includes a full week break in conjunction with Family Day
- Spring break is aligned with Easter

Alternative Calendar:

- 183 teacher days (9 non-instruction)
- 174 student days
- 330 minute instructional days
- 957.2 instructional hours

The Board approved calendars are to be submitted for Minister approval before May 3, 2021.

CURRENT STATUS

The School Community Councils and employee groups consulted did not suggest any revisions to the calendar drafts as circulated.

The SCC of Gronlid Central School (K-8) was provided the option of surveying parents and staff on the Alternate Calendar used at White Fox School but chose to remain with the NESD calendar.

Feedback received from White Fox resulted in a change to the November School Improvement Planning (SIP) day from Friday November 12 to Monday November 15, 2021.

The recent student survey on block scheduling may provide school principals evidence to continue with alternate or block timetables. Superintendent Stacy Lair, in discussing next year's professional development and teacher needs identified the potential to move SIP days to align with semester or block turnarounds. As a result, a calendar with one SIP day connected to the January semester end and one day connected to the spring break, instead of May 2 and March 11 which do not align with semester or term transitions.



NESD Board of Education

RECOMMENDATION

Proposed motion:

That the Board of Education approve the North East School Division school year calendar and an alternate White Fox School calendar for 2021-2021.

PREPARED BY	DATE	ATTACHMENTS
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Don Rempel, Director of Education	March 10, 2021	Regular and Alternate Calendars
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NESD School Calendar – DRAFT v. 2

2021 - 2022

Aug 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
	T= 2		S= 0			

Sep 2021						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
	T= 21			S= 20		

Oct 2021						
S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	T= 20			S= 20		

Nov 2021						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
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28	29	30				
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Dec 2021						
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	T= 13			S= 13		

Jan 2022						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
	T= 21			S= 20		

Feb 2022						
S	M	T	W	T	F	S
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27	28					
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Mar 2022						
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27	28	29	30	31		
	T= 23			S= 23		

Apr 2022						
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May 2022						
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June 2022						
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26	27	28	29	30		
	T= 22		S= 20			

July 2022						
S	M	T	W	T	F	S
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24	25	26	27	28	29	30
31	T= 21		S= 21			

LEGEND				STATUTORY HOLIDAYS			
	First day of School		Last Day of School	Aug 2	Civic Day	Jan 1	New Year's Day
	School Improvement Planning – no students		School Admin - no students	Sep 6	Labor Day	Feb 21	Family Day
	Teacher Convention		Student Led Conferences	Oct 11	Thanksgiving	Apr 15	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	Apr 18	Easter Monday
	Statutory Holiday			Dec 25	Christmas Day	May 23	Victoria Day
T	Teacher days = 194	S	Student Days = 185	Dec 26	Boxing day	Jul 1	Canada Day



Aug 2021						
S	M	T	W	T	F	S
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29	30	31				
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Sep 2021						
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Oct 2021						
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Nov 2021						
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28	29	30				
	T= 20			S= 19		

Dec 2021						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
	T= 13			S= 13		

Jan 2022						
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Feb 2022						
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27	28					
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Mar 2022						
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27	28	29	30	31		
	T= 22			S= 22		

Apr 2022						
S	M	T	W	T	F	S
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May 2022						
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29	30	31				
	T= 20		S= 20			

June 2022						
S	M	T	W	T	F	S
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26	27	28	29	30		
	T= 15		S= 13			

July 2022						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	T= 1		S= 1			

LEGEND			STATUTORY HOLIDAYS				
	First day of School		Last Day of School	Aug 2	Civic Day	Jan 1	New Year's Day
	School Improvement Planning – no students		School Admin - no students	Sep 6	Labor Day	Feb 21	Family Day
	Teacher Convention		Student Led Conferences	Oct 11	Thanksgiving	Apr 15	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	Apr 18	Easter Monday
	Statutory Holiday			Dec 24	Christmas Day	May 23	Victoria Day
	Alternate Break						
T	Teacher days = 183	S	Student Days = 174	Dec 25	Boxing day	Jul 1	Canada Day