

1. IN-CAMERA SESSION

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

a) That the minutes of the [January 18, 2022 Regular Board Meeting](#) be adopted (as presented) or (as amended).

b) That the minutes of the [January 20, 2022 Regular Board Meeting](#) be adopted (as presented) or (as amended).

5. DELEGATIONS & SPECIAL PRESENTATIONS

- Stacy Lair, Superintendent of School Services and Stephanie Pipke-Painchaud, Coordinator of Curriculum, Instruction and Assessment.

6. CONSENSUS AGENDA ITEMS

Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:

- **Director's Personnel Report - January 2022**
- **Correspondence.**

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. [Overview of Teacher Professional Development and Growth Model](#) – Teacher Innovation Sprints – Stephanie Pipke-Painchaud
2. [Major Capital Projects](#)

B. Monitoring and Reporting Items

1. [Transportation Report](#)
2. [NESD Safe School Plan Update - Feb. 11, 2022](#)

C. Board of Education Strategic Direction Items

1. NONE

***8. INFORMATION ITEMS**

- Director's Personnel Report - [January 2022](#)
- Out of Province Travel Report - None
- CONFIDENTIAL Student Suspensions – None

***9. CORRESPONDENCE and READINGS**

- [02 09 2022 - School Covid 19 Reporting](#)
- [02 11 2022 - Minister Duncan ltr. to Board Chairs](#)
- [01 2022-Board & Administrator](#)

10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

- [SSBA-2022 Key Dates and Events](#)

11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

12. ADJOURNMENT

13. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
January 18, 2022**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, January 18, 2022, at 1:30 pm at the North East School Division Office and via Microsoft TEAMS due to the COVID 19 Pandemic.

PRESENT:

Kathrene Bank - TEAMS	Ted Kwiatkowski - TEAMS	Acting Director of Education: Stacy Lair
Kevin Graham – Chair	Kevin Trew - TEAMS	Supt. of Business Admin.: Wanda McLeod -TEAMS
Dustin Kelsey	Tyson Waldner	
Lori Kidney	Marla Walton	

	<u>CALL TO ORDER</u> at 1:05pm.	
	<u>ADOPTION OF AGENDA</u>	
2022-01-01	T. Waldner moved that the agenda be adopted as presented.	<i>CARRIED</i>
	<u>MINUTES</u>	
2022-01-02	L. Kidney moved that the minutes of the November 23, 2021 Organizational Meeting be adopted as presented.	<i>CARRIED</i>
2022-01-03	M. Walton moved that the minutes of the November 23, 2021 Regular Board Meeting be adopted as presented.	<i>CARRIED</i>
	<u>SPECIAL PRESENTATION:</u>	
	<u>CONSENSUS ITEMS</u>	
2022-01-04	D. Kelsey moved that the Board approve the following consent items as presented and that the Board receive the following items as information: <ul style="list-style-type: none"> • Director's Personnel Report - November and December 2021 • AP 309 - Vaccination COVID (amended) • Correspondence. 	<i>CARRIED</i>
	<u>NEW BUSINESS</u>	
	None	
	<u>MONITORING AND REPORTING ITEMS</u>	
2022-01-05	K. Trew moved that the Board accept the financial report for the three months ending November 30, 2021.	<i>CARRIED</i>

	<u>STRATEGIC DIRECTION ITEMS</u>	
2022-01-06	L. Kidney moved that the Board of Education approve the draft 2022-2023 school year calendar and alternate school year calendar for distribution to seek feedback from School Community Councils and the NETA and CUPE executives.	<i>CARRIED</i>
	<u>ADJOURNMENT</u>	
2022-01-07	M. Walton moved that the Board Meeting adjourn at 1:25 pm.	<i>CARRIED</i>

 NESD Board Chair/Vice-Chair

 Superintendent of Business Administration

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
January 20, 2022**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Thursday, January 20, 2022, at 9:30am at the Tisdale Recplex - Hanover Room, in Tisdale, Saskatchewan.

PRESENT:

Kathrene Bank (Teams from 9:43 to 12:40) (In person from 1:50 to 4:05)	Kevin Trew	Acting Director of Education: Stacy Lair
Kevin Graham – Chair	Tyson Waldner	Supt. of Business Admin.: Wanda McLeod (Teams)
Dustin Kelsey	Marla Walton	
Lori Kidney		

ABSENT: Ted Kwiatkowski

GUESTS: Teacher
Saskatchewan Teachers' Federation Representative
Heather Shwetz (Superintendent of Human Resources)

CALL TO ORDER at 9:43 am.

ADOPTION OF AGENDA

2022-01-08 K. Trew moved that the agenda be adopted as presented. *CARRIED*

2202-01-09 T. Waldner moved that the Board move to in-camera at 9:45am. *CARRIED*

- 10:13 am to 10:40 am: There was a break.
- 10:40 am: All returned to the meeting.
- 11:12 am: Guests and Administration left the meeting.
- 12:00 pm: Guests and Administration returned to the meeting.
- 12:18 pm: Teacher, Saskatchewan Teachers' Federation Representative and Wanda McLeod left the meeting.
- 12:41 pm: Stacy Lair and Heather Shwetz left the meeting.
- 3:38 pm: Stacy Lair and Wanda McLeod returned to the meeting.

2022-01-10 T. Waldner moved that the Board move out of in-camera at 3:40 pm. *CARRIED*

- 3:40 pm: Heather Shwetz returned to the meeting.

Personnel Matter – Show Cause

2022-01-11 K. Trew moved that the Board of Education, for reasons set out in the Memorandum Re: Show Cause dated January 20, 2022, rescind the following Motion #2021-11-122 made on November 23, 2021: *CARRIED*

- *That the Board of Education supports the recommendation by Administration to amend the contract of an employee to remove principal duties.*

2022-01-12	K. Trew moved that the Board move to in-camera at 3:45 pm.	<i>CARRIED</i>
2022-01-13	L. Kidney moved that the Board move out of in-camera at 4:05 pm.	<i>CARRIED</i>
<u>ADJOURNMENT</u>		
2022-01-14	M. Walton moved that the Board Meeting adjourn at 4:05 pm.	<i>CARRIED</i>

NESD Board Chair/Vice-Chair

Superintendent of Business Administration



NESD Board of Education

Meeting Date: Tuesday, February 15, 2022

Topic: Teacher Innovation Sprint – Professional Development Model

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

During the 2019-2020 school year, the NESD partnered with Corwin Canada and invested in training to implement a professional development model that targeted assessment and instructional interactions (teaching and learning strategies) between students and teachers. The model used a cycled approach to; diagnose student needs, set goals, apply strategy to support growth in specific areas, collect evidence on effectiveness of the strategy, and determine if the goal was met. This model is based on the research of John Hattie’s unprecedented meta-analysis of studies on student achievement, titled *Visible Learning*. (*Hattie’s work represents more than 1,400 meta-analyses of 90,000 individual research studies, involving more than 250 million students around the world.*)

During the 2020-2021 and 2021-2022 school year, the implementation of the Visible Learning cycles paused during the pandemic. The schools focused on utilizing the high-impact strategies highlighted in Hattie’s research. Division staff worked on refining and adapting the Visible Learning framework and cycle to best suit our teachers, resources, and context. The new model, **Teacher Innovation Sprints**, utilizes key aspects from *Visible Learning*, with adaptations based on research from Jim Knight, Simon Breakspear and a Saskatchewan Professional Growth model called *Following Their Voices*.

In January 2022, school leadership teams (administrators and 1-2 teachers) received training on The *Innovation Sprint* aspects and implementation supports to prepare the school leadership teams for school implementation.

CURRENT STATUS

All school leadership teams have completed two of three training days for the 2021-2022 school year. During the January 31st or February 1st planning days, teachers received a half day orientation facilitated by their school’s leadership team. Teachers have begun their first of two Innovation Sprint cycles for this school year.

The focus for 2021-2022 is to:

- begin to establish an organizational routine in the schools/division that supports the implementation and sustained work of the learning cycles
- increase the intentionality and quality of dialogue associated with assessment and instructional practices among teacher groups.

RECOMMENDATION

Proposed Board Motion:

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair - Superintendent of School Services Stephanie Pipke-Painchaud – Coordinator of Curriculum, Instruction and Assessment	February 10, 2022	



NESD Board of Education

Meeting Date: February 15, 2022

Topic: Top Major Capital Projects

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

On January 19, 2021, the Board made the following motion: "That the Board approves the submission of the following projects, in order of priority, to the Ministry of Education Infrastructure Branch by the North East School Division in the 2022-23 Application for Major Capital Project Funding:

1. Joint Use Addition to Melfort and Unit Comprehensive Collegiate, new expansion onto the Collegiate to consolidate two to five schools (addition/consolidation/modernization/renovation)
2. L.P. Miller Comprehensive School (consolidation/modernization/renovation)."

CURRENT STATUS

The deadline for school divisions to submit the 2023-24 Application for Major Capital Project Funding is February 28, 2022. Administration is recommending to the Board the same major capital projects for the 2023-24 application:

1. Joint Use Addition to Melfort and Unit Comprehensive Collegiate, new expansion onto the Collegiate to consolidate two to five schools (addition/consolidation/modernization/renovation)
2. LP Miller Comprehensive School (consolidation/modernization/renovation).

RECOMMENDATION

Proposed Board Motion:

That the Board approves the submission of the following projects, in order of priority, to the Ministry of Education Infrastructure Branch by the North East School Division in the 2023-24 Application for Major Capital Project Funding:

1. Joint Use Addition to Melfort and Unit Comprehensive Collegiate, new expansion onto the Collegiate to consolidate two to five schools (addition/consolidation/modernization/renovation)
2. L.P. Miller Comprehensive School (consolidation/modernization/renovation).

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	February 7, 2022	



NESD Board of Education

Meeting Date: February 15, 2022

Topic: Transportation Report: September 2021 to January 2022

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The Office of the Provincial Auditor (OPA) audited the safety of student transportation processes in six school divisions and the Ministry of Education for the 2011-12 school year. In the report: *Transporting Students Safely (Volume 2, Chapter 36)*, the OPA provided eight recommendations specific to the ministry related to the safe transportation of students. In March 2015 a working group was formed consisting of the Ministry and transportation managers/supervisors from six school divisions. As a result of the recommendations, school divisions were to provide boards quarterly transportation reports. A new directive from the Ministry and the Office of the Provincial Auditor requires reports to the boards only twice a year.

The first transportation report was provided to the Board at the January 24, 2017 Regular Board Meeting.

CURRENT STATUS

Please find attached the *North East School Division Transportation Report: September 2021 to January 2022*.

RECOMMENDATION

Proposed motion:

That the Board accept the *North East School Division Transportation Report: September 2021 to January 2022*.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Bryan Morgan, Manager of Transportation	February 7, 2022	<i>North East School Division Transportation Report: September 2021 to January 2022</i>

Transportation Report: 2021-22 Report September 2021 to January 2022

TRANSPORTATION KEY RISKS

Key Risk	Strategies Used
Driver Competence	<ul style="list-style-type: none"> • <i>Driver abstracts are reviewed the month following the driver's birthdate</i> • <i>Bus drivers are evaluated on a 3-year cycle - ride along program..</i> • <i>Area meetings and driver in-services are held annually when possible.</i> *** <i>Evaluations, meetings and in-services for drivers were/are cancelled due to COVID-19.</i>
Student Behaviour	<ul style="list-style-type: none"> • <i>Registration form requires parents to agree that they have read the school bus safety rules. New families are sent a registration letter that highlights student expectations</i> • <i>Cameras are installed on 70% of buses. Each year 10 cameras are installed to reach the goal of 100%</i> • <i>Some schools review school bus safety in early September.</i>
Vehicle Maintenance / Condition	<ul style="list-style-type: none"> • <i>A preventative maintenance program is in place and followed. Buses are serviced every 4,000 km</i> • <i>SGI school bus inspections by NESD SGI certified mechanics are completed annually. Expiration dates of the inspections are monitored.</i>
External Factors	<ul style="list-style-type: none"> • <i>Bus loading zones are monitored by schools during loading/unloading of students</i> • <i>Bus drivers have means of communication (two-way radios) in the event of trouble with vehicle or road</i> • <i>Use of standardized forms to document all collisions involving buses</i> • <i>Bus cancellation criteria for use during severe weather, including methods of communicating any cancellations</i> • <i>Require bus drivers to conduct and document evacuation drills with students at least twice a year</i> • <i>GPS on buses, used to track buses in case of emergency</i>

Key Focus Areas:

Communication – Enhancing communications with drivers by encouraging e-mail use. New web pages will incorporate information related to transportation.

Recruitment – Currently have a standing advertisement for casual bus drivers that has had some success. Advertising has been placed on some maintenance and transportation fleet vehicles.

Transportation Report: 2021-22 Report September 2021 to January 2022

TRANSPORTATION PERFORMANCE INFORMATION

Performance Indicator	20-21 School Year			21-22 School Year		
	Period 1 Sep-Jan	Period 2 Feb-Jun	Total	Period 1 Sep-Jan	Period 2 Feb-Jun	Total
Total students transported	2755	2746	--	2611		
Number of transportation routes	70	70	70	69		
Number of unfilled routes	2	1	2	1		
Number of route cancellations:	994	1080	2074	1507		
Mechanical	28	19	47	55		
Weather	636	489	1125	804		
No substitute driver	326	568	894	648		
Other	4	4	8	--		
Average age of bus fleet	7.1 years	7.2 years	--	7.6 years		
Capacity utilized on bus (average)	71%	68%	--	73%		
Average one-way ride time (in minutes)	22	22	--	27		
Longest one-way ride time (in minutes)	82	86	--	94		
Report Period 1						
<p>Number of unfilled routes: One long-term route remains open. Expected to be filled by end-February.</p> <p>Route Cancellations: Each run, morning and afternoon are counted separately, (each route has two runs per day).</p> <p>Route Cancellations – Mechanical: Large temperature variations caused several breakdowns. Warm then cold weather created ice and snow buildup on the buses.</p> <p>Route Cancellations – Weather: -40C temperatures affected most or all division areas. Heavier than usual snowfall cancelled most areas due to impassable roads. This was compounded by delays in cleaning the roads.</p> <p>Route Cancellations – No substitute driver: Long-term absences are included in the count. Open routes and COVID-19 protocols account for the majority of cancellations.</p>						
Report Period 2						

Emerging issues:

Recruitment of new drivers has always been difficult. COVID and longer-term absences have taken casual drivers from the pool hampering the ability to cover routes. Improvements in hiring practices and training have helped speed up getting drivers qualified. The delays through SGI continue. Several new drivers have joined the team since September.



NESD Board of Education

Meeting Date: February 15, 2022

Topic: Safe School Plan Update

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Principle and Policy Item	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

In July of 2021 all public health orders related to COVID-19 were lifted in Saskatchewan. However, with the beginning of school in the fall the Ministry of Education required school divisions to post a Safe School Plan for parents to view.

New public health orders began to be issued early in September. In-door masking was required, and proof of negative tests or vaccination policies were encouraged for school divisions.

CURRENT STATUS

On February 8, 2022, the Government of Saskatchewan announced that beginning on February 14, 2022, the province will no longer require proof of vaccination or negative test. As a result, North East School Division Administrative Procedure 309 Covid-19 Vaccinations will be repealed. Visitors to NESD facilities will not be required to provide proof of a negative test or vaccination status as of February 14, 2022.

The public health order requiring masking indoors will expire at midnight on February 28, 2022. The school division will continue to provide masks to students and staff for personal use and choice. The NESD will be a mask-friendly environment and the school division recommends continued mask use for as long as individuals feel it is necessary, based on their own personal risk factors.

Staff and students are reminded to complete a daily personal screening check before riding a bus, attending school or going to work, to ensure they are feeling well. Individuals who display even the slightest symptom of COVID-19 are asked to remain at home. Self-tests will continue to be available at NESD schools for voluntary use. Those between the ages of 12 and 17 years are now eligible to get their third/booster shots for COVID-19.

The North East School Division will continue to follow the advice of our Local Medical Health Officer and the provinces Chief Medical Health Officer related to infectious disease control in our facilities. The NESD Safe School Plan which promotes safe attendance, safe transportation, safe facilities, safe classroom, safe instruction, and safe activities, will be updated to reflect the current state, and could change if needed in the future.

RECOMMENDATION

Proposed Board Motion:

That the Board has reviewed the February 11, 2022 version of the NESD Safe School Plan and finds it acceptable.

PREPARED BY	DATE	ATTACHMENTS
Don Rempel, Director of Education	February 10, 2022	NESD Safe School Plan – Feb.11, 2022



North East School Division

Safe School Planning Document

February 11, 2022

This plan may evolve as required by emerging health risk assessments.

NESD Safe School Plan 2021-2022

The Saskatchewan government and the Saskatchewan Health Authority have provided guidance to school divisions to support the resumption of regular classes and extra-curricular activities in the 2021-2022 school year.

The North East School Division will continue to work with public health officials and the local Medical Health Officer to ensure the safety of staff and students and to manage risks as necessary. This safe school plan may evolve as assessed by emerging health risk. Local community and whole school division operations may change as needed.

The NESD will promote a mask-friendly environment in response to the on-going pandemic. At this time masks are **recommended** for ALL students, staff, and visitors, regardless of immunization status.

Quick Reference Guidelines	
Safe Attendance	<p><i>Illness in Care</i></p> <ul style="list-style-type: none"> • Students, staff, families who are ill should stay home. • All staff and students must self-monitor for symptoms and use the online (NESD Daily Screening) • Designated spaces shall be assigned for those who may become ill during the day and can be accommodated until a parent can take the child home. <p><i>Communications</i></p> <ul style="list-style-type: none"> • NESD will maintain up-to-date Safe School Plan on the website • Schools consistently communicate to families re: wellness check and illness in care protocols.
Safe Transportation	<p><i>Transportation</i></p> <ul style="list-style-type: none"> • Cleaning and disinfection of buses and fleet vehicles will remain in place and be standard practice.
Safe Access	<p><i>School-day Structure</i></p> <ul style="list-style-type: none"> • No prescribed school-day structure is required. • Local decisions can be made around staggered breaks, scheduling, and recess supervision. • All visitors must sign in when entering the school. A welcome station with hand sanitizer and masks will be visible in the main school entry.
Safe Facilities	<p><i>Facilities</i></p> <ul style="list-style-type: none"> • A school-wide plan for enhanced cleaning and disinfection will continue. • Hand washing facilities will be operational (hot and cold running water) and appropriately stocked (soap and paper towel).

NESD Safe School Plan 2021-2022

Safe Classrooms	<p>Hygiene</p> <ul style="list-style-type: none">• Promotion of appropriate hand hygiene shall continue. <p>Physical Contact</p> <ul style="list-style-type: none">• There are no guidelines for physical distancing for students or staff, however it is prudent to maintain as much physical distancing as possible. <p>Masking</p> <ul style="list-style-type: none">• Schools will adopt a mask friendly approach in all settings. It is recommended that all students, staff and visitors wear masks in common spaces such as hallways, washrooms, lunchrooms, libraries, and school buses. <p>Instruction</p> <ul style="list-style-type: none">• The full Saskatchewan curriculum will be taught by teachers.• Contingency plans for remote learning must be in place in case of a need to isolate upon direction from Public Health.
Safe Activities	<p>Sports and Fitness Activities</p> <ul style="list-style-type: none">• Resume regular activities. <p>Dance, Drama, Band, Choir</p> <ul style="list-style-type: none">• Resume regular activities. <p>Extra-Curricular Activities and Field Trips</p> <ul style="list-style-type: none">• Resume regular activities. <p>Nutrition Programs</p> <ul style="list-style-type: none">• Resume regular activities.• Continue good practice of controlling areas where children are preparing food and/or eating (seated, hand hygiene, cleaning, and sanitation of food surfaces, etc.).

NESD Safe School Plan 2021-2022

Other Items	<p><i>Vaccinations</i></p> <ul style="list-style-type: none">• The Saskatchewan Health Authority has resumed school-based immunization programs• COVID-19 vaccination clinics will enhance vaccine accessibility for those students or staff who have not been vaccinated, or fully vaccinated.• Students 12 and older are eligible for the third/booster dose of the vaccine for COVID-19 <p><i>Masking of unvaccinated students and staff</i></p> <ul style="list-style-type: none">• It is recommended that unvaccinated students and staff wear masks in common spaces such as hallways, washrooms, lunchrooms, libraries, and school buses. <p><i>Reporting school cases of respiratory illness to public health</i></p> <ul style="list-style-type: none">• Pursuant to <i>The Public Health Act, 1994</i> schools are required to report to a Medical Health Officer (MHO):<ul style="list-style-type: none">○ Any illness that is serious and is occurring at a high rate (Section 31.1); and○ When a teacher or principal of a school becomes aware that a pupil is infected with or is a carrier of a category 1 communicable disease (Section 32). <p><i>Contingency Planning</i></p> <ul style="list-style-type: none">• Teachers must be prepared to move to blended or full-time remote delivery using Google Classroom in grades K-4 and Moodle courses in grades 5-12
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