NESD Board Meeting Agenda
Tuesday, May 17, 2022
TIME: 1:30 pm
LOCATION: NESD Boardroom, Melfort, SK

1. IN-CAMERA SESSION

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

a) That the minutes of the April 12, 2022 Board Meeting be adopted (as presented) or (as amended).

5. DELEGATIONS & SPECIAL PRESENTATIONS

6. CONSENSUS AGENDA ITEMS

Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:

- **Department Report - May 2022**
- **Out of Province Travel - May 2022.**

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. **General Contractor for the New School in Carrot River**
2. **New Attendance Areas - Gronlid Boundary Change**
3. **PMR Projects**
4. **Subdivide Land in Tisdale**
5. **NESD Department Report**

B. Monitoring and Reporting Items

1. **Provincial Education Plan (PEP) - review and approval**

C. Board of Education Strategic Direction Items

1. **2022-2023 Continuous Agenda - APPROVAL**

***8. INFORMATION ITEMS**

- **Department Report - May 2022**
- **Out of Province Travel Report - May 2022**
- **CONFIDENTIAL Student Suspensions - NONE**

***9. CORRESPONDENCE and READINGS**

-

10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

- **SSBA Position Statements - feedback and questions**
- **April 2022 - School Trustee**

11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

12. ADJOURNMENT

13. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
Tuesday, April 12, 2022

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, April 12, 2022, at 1:30pm at the North East School Division Boardroom in Melfort, Saskatchewan.

PRESENT:

Kathrene Bank (Teams)	Ted Kwiatkowski	Director of Education: Stacy Lair
Kevin Graham – Chair	Kevin Trew (Teams)	Supt. of Business Admin.: Wanda McLeod
Dustin Kelsey	Tyson Waldner	
Lori Kidney	Marla Walton (Teams)	

CALL TO ORDER at 2:00 pm.

2022-04-37 T. Waldner moved that the Board move to in-camera at 2:00 pm. *CARRIED*

2022-04-38 T. Kwiatkowski moved that the Board move out of in-camera at 2:10 pm. *CARRIED*

ADOPTION OF AGENDA

2022-04-39 L. Kidney moved that the agenda be presented. *CARRIED*

MINUTES

2022-04-40 M. Walton moved that the minutes of the **March 22, 2022 Regular Board Meeting** be adopted as presented. *CARRIED*

DELEGATIONS AND SPECIAL PRESENTATION:

NONE

CONSENSUS ITEMS

2022-04-41 T. Waldner moved that the Board approve the following consent items as presented and that the Board receive the following items as information: *CARRIED*

- Director's Personnel Report - March 2022
- Correspondence.

NEW BUSINESS

2022-04-42 K. Trew moved that the Board of Education supports the recommendation by administration to amend the contract of an employee to remove duties of principal as of June 30, 2022. *CARRIED*

2022-04-43 T. Waldner moved that the Board approve the mileage rate be set at $0.51 per kilometer for use of a personal vehicle while on school division business starting May 1, 2022. *CARRIED*

2022-04-44 T. Kwiatkowski moved that the Board receive the 2022-23 Provincial Budget information as presented. *CARRIED*

2022-04-45 M. Walton moved that the Board approve the following projects for the 2023-24 Minor Capital Renewal Program applications: *CARRIED*

- Renovation and renewal of Melfort and Unit Comprehensive Collegiate
- Renovation and renewal of L.P. Miller Comprehensive School.

MONITORING AND REPORTING ITEMS

2022-04-46 D. Kelsey moved that the Board approve the 2021-22 Enterprise Risk Management Risk Profiles for the North East School Division. *CARRIED*

2022-04-47 L. Kidney moved that the Board accept the financial report for the six months ending February 28, 2022. *CARRIED*

STRATEGIC DIRECTION ITEMS

NONE

ADJOURNMENT

2022-04-48 T. Waldner moved that the Board Meeting adjourn at 2:40 pm. *CARRIED*

_____ _____

NESD Board Chair/Vice-Chair Superintendent of Business Administration

NESD Board of Education

Meeting Date: May 17, 2022

Topic: New School in Carrot River – General Contractor

MEETING	AGENDA ITEM	INTENT
☒ Board Meeting	☒New Business	☐Information
☐Committee of the Whole	☐Board Strategic Direction	☒Decision
	☐Monitoring or Reporting Items	☐Discussion
	☐Information Items	
	☐Correspondence	

BACKGROUND

The prequalification request for proposals for the general contractor of the new school in Carrot River was issued in January with a deadline of February 14. There were six general contractors that submitted proposals and all six met the criteria of the prequalification process. The invitation to tender for the pricing was posted on March 22.

The deadlines for the invitation to tender was April 20, 2022 for the base bid and April 21 for the appendices. The appendices would include the alternatives and pricing for work such as the demolition of the Carrot River Jr. Sr. High School.

At the request of a few general contractors, the deadlines were extended to April 27 and 28.

CURRENT STATUS

On April 28, the proposals with the pricing from the general contractors were opened. The evaluation was completed on the base bid pricing. The lowest bidder was Wright Construction Western Inc.

The bids were all higher than the budget provided by the province. As a result, there is still some work to be completed prior to accepting the Wright Construction Western as the general contractor.

RECOMMENDATION

Proposed board motions:

The Board approves the appointment of Wright Construction Western Inc. as the general contractor for the replacement school being built in Carrot River, pending approval by the province.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, **Superintendent of Business Administration** **Jeff Zenner, Manager of Facilities**	**May 11, 2022**	

NESD Board of Education

Meeting Date: May 17, 2022

Topic: Gronlid Area Boundary Changes

MEETING	AGENDA ITEM	INTENT
☒ Board Meeting	☒New Business	☐Information
☐Committee of the Whole	☐Board Strategic Direction	☒Decision
	☐Monitoring or Reporting Items	☐Discussion
	☐Information Items	
	☐Correspondence	

BACKGROUND

On October 19, 2021, the following board motion was made:

- Whereas, the Board of Education of the North East School Division identified Gronlid Central School under Board Policy 114: *School Viability* as meeting the criteria for a school review; And whereas, the Board reviewed materials relevant to the closure of Gronlid Central School including the Gronlid Central School Community Council's motion of its consent to close Gronlid Central School following the 2021-2022 school year; Therefore it is moved that the Board of Education hereby exercises its discretion pursuant to s. 54 of *The School Division Administration Regulations* to discontinue the school review process and close Gronlid Central School effective July 4, 2022.

On November 3, 2021, Executive Council and the Manager of Transportation Services attended a meeting with the School Community Council of Gronlid Central School. This meeting included the principal of the school, Cassandra Neufeld. The purpose of the meeting was to discuss the closure of the school and answer any questions from the SCC. The potential new attendance boundaries were discussed with the group. The group was in agreement with the proposed boundaries. To ease the transition to new schools, some families may be grandfathered to attend the school of choice (if the bussing is reasonable).

Please find attached the *North East School Division: 2022-23 Gronlid Boundary Change Report* proposed new attendance boundaries.

On March 22, 2022, the following board motion was made:

- That the Board approves the North East School Division: *2022-23 Gronlid Boundary Change Report*;
- And that the proposed changes as outlined in the Report will be communicated in local area papers and correspondence will be sent to the affected families;
- And that the Board will be accepting written submissions and/or delegations sharing any concerns about the proposed changes at the May 17, 2022 Regular Board Meeting.

CURRENT STATUS

An ad with information about the proposed changes was placed in The Journal (Melfort & Nipawin) and The Recorder (an online newspaper) during the weeks of April 8 and April 15.

No one has come forward with any written submissions or requests for a delegation to attend the board meeting.

NESD Board of Education

RECOMMENDATION

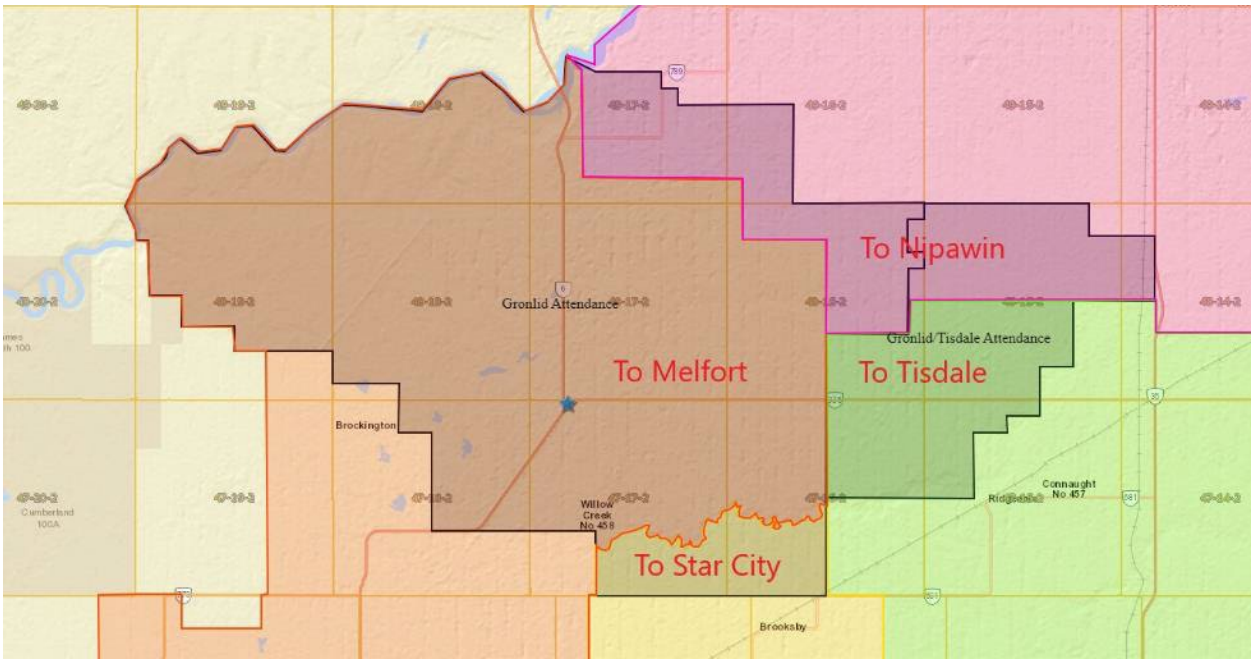
Proposed Board Motions:

That the Board approve the school attendance boundaries for the North East School Division No. 200 be changed as outlined in the *2022-23 Gronlid Boundary Change Report*.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration **Bryan Morgan, Manager of Transportation Services**	**May 10, 2022**	• North East School Division: 2022-23 Boundary Change Report

NORTH EAST SCHOOL DIVISION: 2022-23 GRONLID BOUNDARY CHANGE REPORT

CURRENT STATUS

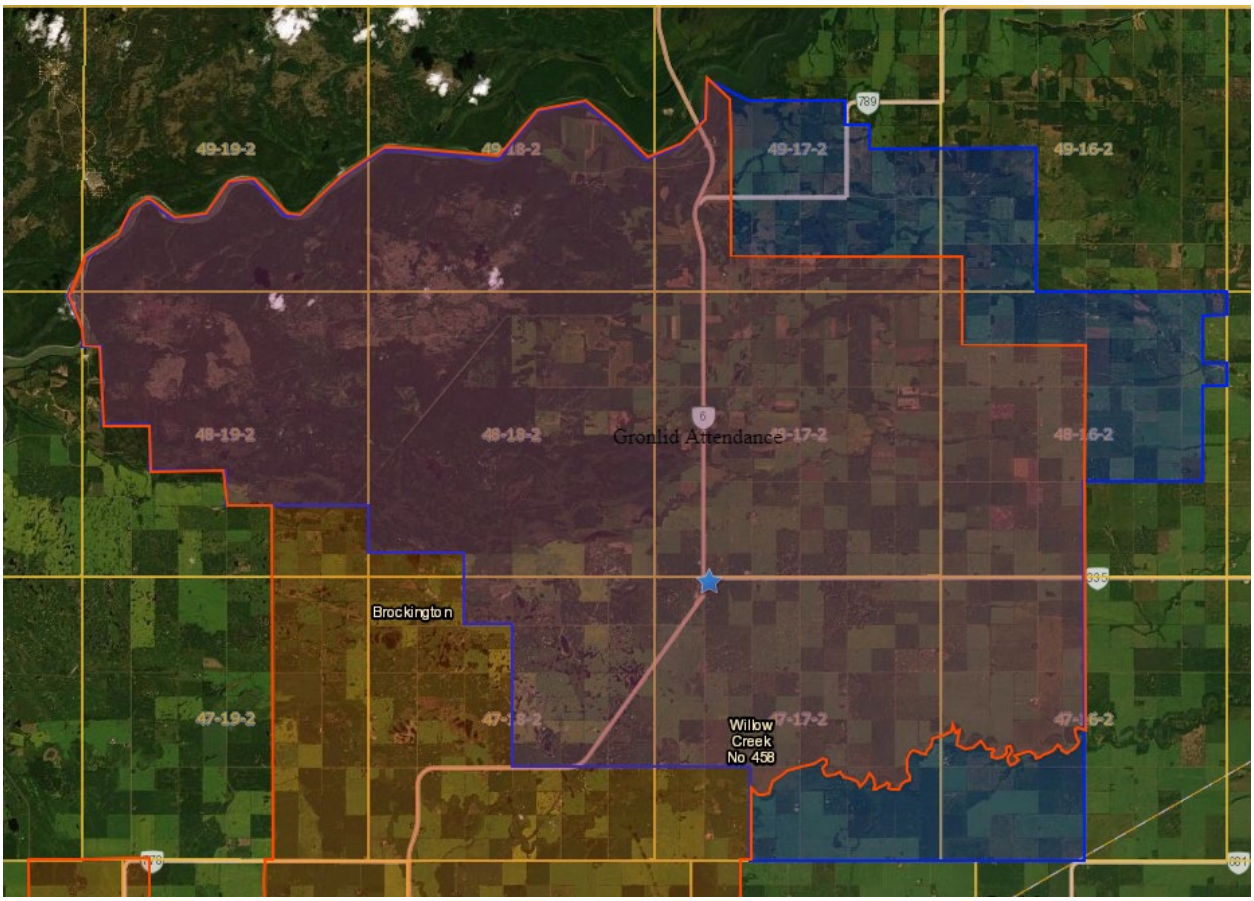


Gronlid Central School will be closing at the end of the 2021-2022 school year. This necessitates a redesign of the boundaries in the Gronlid catchment area for the 2022-23 school year.

Potential boundaries, as displayed above, were determined based on distances to the various receiving schools, and current routes available to accommodate students.

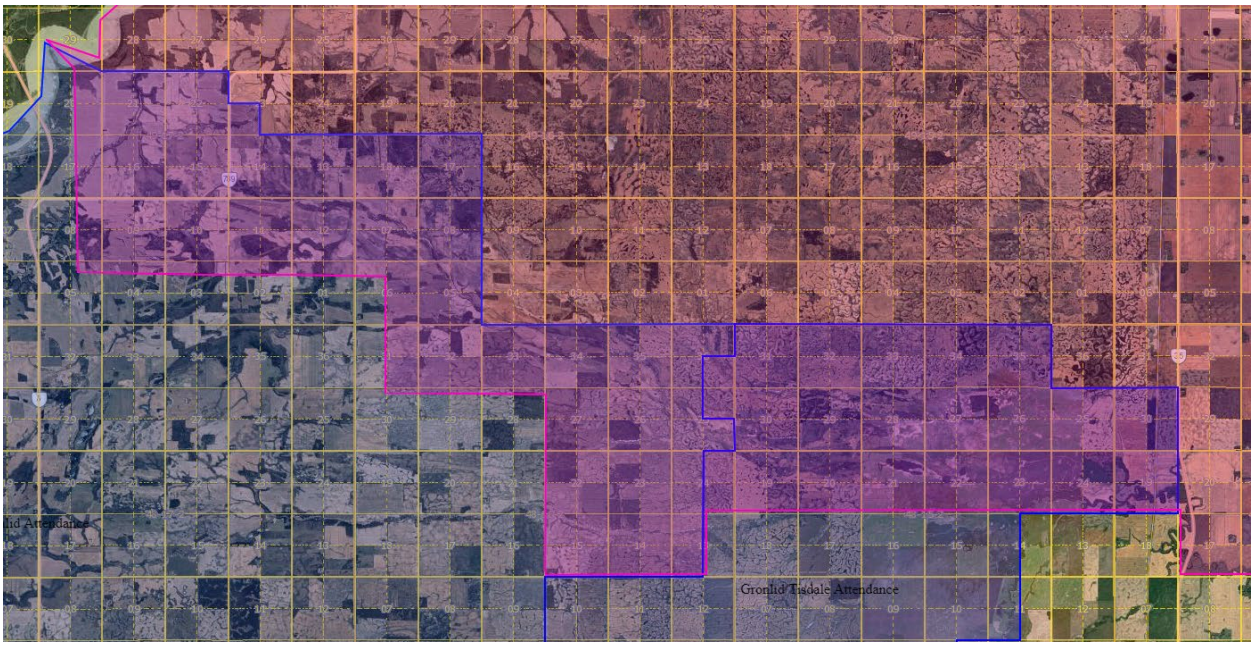
The following maps and land locations provide details for each area.

MELFORT



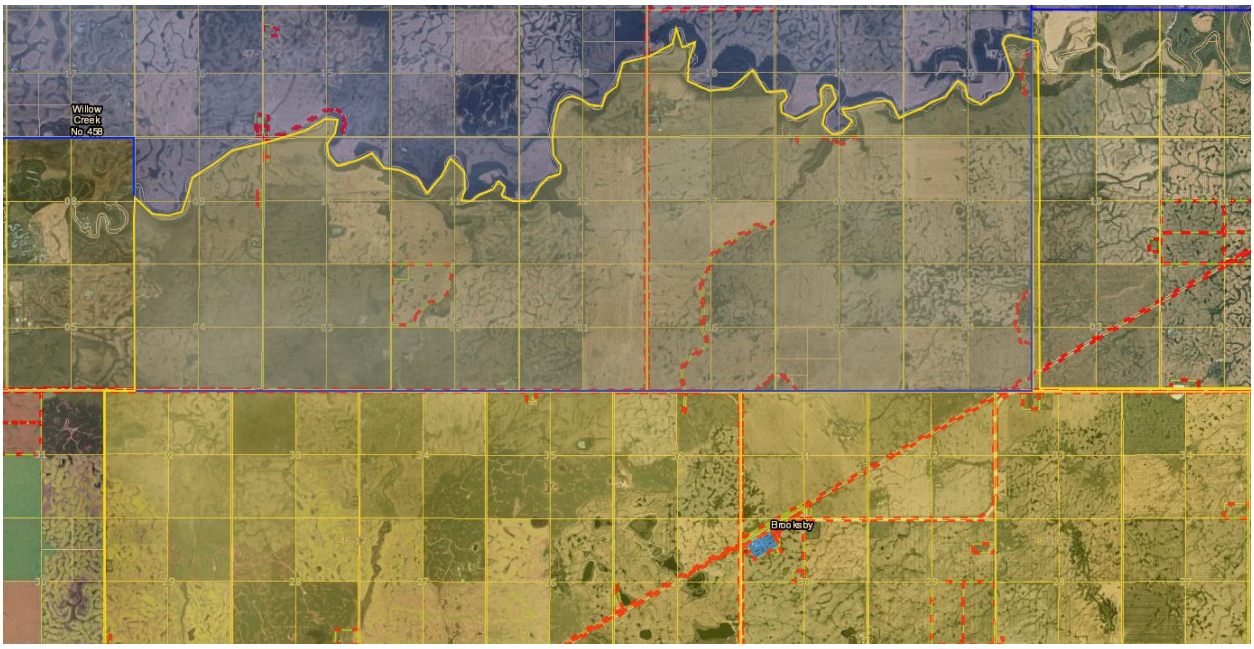
47-16-W2	**48-18-W2**	**49-17-W2**
Sec. 16-18 portion N of Carrot River	Sec. 01-04	Sec. 01-07
Sec. 19-21, 28-33	N-1/2 Sec. 05-06	W-1/2 Sec. 08
47-17-W2	Sec. 07-36	W-1/2 Sec. 17
Sec. 09-13 portion N of Carrot River	**48-19-W2**	Sec. 18-19 portion S of Sask River
Sec. 14	N-1/2 Sec. 10-12	W-1/2 Sec. 20 portion S of Sask River
Sec. 15 portion N of Carrot River	Sec. 13-15	Sec. 29 portion S of Sask River
Sec. 16-36	N-1/2 Sec. 16	**49-18-W2**
47-18-W2	Sec. 17, 19, 20 to Cumberland/JS	Sec. 01-15
Sec. 13-15, 22-27, 33-36	Sec. 21-29	Sec. 16-18 portion S of Sask River
48-16-W2	E-1/2 Sec. 30 to Cumberland/JS	Sec. 22-24 portion S of Sask River
Sec. 04-09, 16-21, 28-30	Sec. 31-36	**49-19-W2**
W-1/2 Sec. 31	**48-20-W2**	Sec. 01-05
48-17-W2	Sec. 36 portion E of Sask River	Sec. 06-13 portion S of Sask River
Sec. 01-36	**49-16-W2**	Sec. 15 portion S of Sask River
Town of Gronlid	W-1/2 Sec. 06	**49-20-W2**
		Sec. 01 portion S of Sask River

NIPAWIN



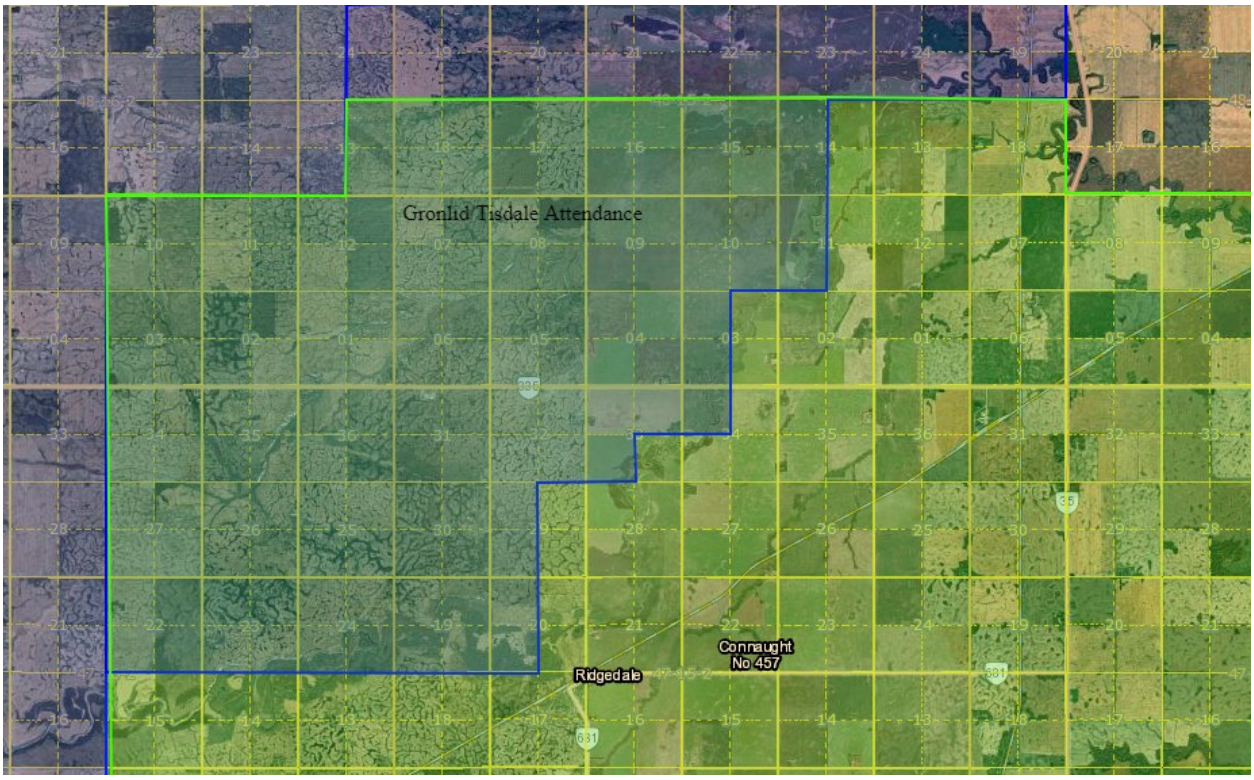
48-14-W2	**49-16-W2**	
Sec. 19, 30	Sec. 05	
48-15-W2	E-1/2 Sec. 06	
Sec. 19-35	Sec. 07, 08, 17, 18	
48-16-W2	**49-17-W2**	
W-1/2 Sec. 13	E-1/2 Sec. 08	
Sec. 14, 15	Sec. 09-16	
Sec. 22-27	E-1/2 Sec. 17	
E-1/2 Sec. 31	E-1/2 Sec. 20	
Sec. 32-36	Sec. 21-23	

STAR CITY



47-16-W2	**47-17-W2**	
Sec. 04-09	Sec. 01-04	
Sec. 16-18 portion S of Carrot River	Sec. 09-13 portion S of Carrot River	

TISDALE



47-15-W2	**48-15-W2**	
Sec. 19	W-1/2 Sec. 03	
W-1/2 Sec. 20	Sec. 04-10	
W-1/2 Sec. 29	W-1/2 Sec. 11	
Sec. 30-33	W-1/2 Sec. 14	
NW-1/4 Sec. 34	Sec. 15-18	
47-16-W2	**48-16-W2**	
Sec. 22-27	Sec. 01-03	
Sec. 34-36	Sec. 10-12	
	E-1/2 Sec. 13	

NESD Board of Education

Meeting Date: May 17, 2022

Topic: Preventative Maintenance and Renewal (PMR)

MEETING	AGENDA ITEM	INTENT
☒ Board Meeting	☒New Business	☐Information
☐Committee of the Whole	☐Board Strategic Direction	☒Decision
	☐Monitoring or Reporting Items	☐Discussion
	☐Information Items	
	☐Correspondence	

BACKGROUND

The deadline for submitting the three-year PMR plans and budgets to the Ministry of Education is May 31, 2022.

CURRENT STATUS

Please find attached the proposed PMR budgets for 2022-23 plus the next three years. Administration is proposing that $2,348,000 would be spent on PMR projects during 2022-23.

RECOMMENDATION

Proposed board motions:

That the Board approve the Preventative Maintenance and Renewal plans for the fiscal years 2022-23, 2023-24, 2024-25 and 2025-26 as presented.

That the Board approve the movement of Preventative Maintenance and Renewal projects from future years into the 2022-23 expenditures if a planned project is either under budget or will not be completed which results in additional funds being available.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, **Superintendent of Business Administration** **Jeff Zenner, Manager of Facilities**	**May 6, 2022**	❖ **2022-23 to 2025-26 PMR Budgets**

Fiscal Year	Facility	Summary	Estimated Cost
2023	White Fox School	Replace windows with new windows	$ 150,000
	Tisdale Middle & Secondary School	Replace exterior windows in the 1979 section of the school and replace main entrance doors of school	200,000
	L P Miller Comprehensive High School	Install new retractable bleacher seating in multi-use room off of the stage	90,000
	Maude Burke School	Replace lockset to NESD key standards	20,000
	Division Office	Replace lockset to NESD key standards	5,000
	Central Park Elementary School	Replace counters in servery	10,000
	Hudson Bay Community School	Wall being removed between rooms 203 and 204 to make one larger classroom	15,000
	L P Miller Comprehensive High School	Renovate room 151, community room, new ventilation for smudges	15,000
	L P Miller Comprehensive High School	Add heat to room 155, radiant heat panels added	10,000
	Star City School	120'-200' fencing along west perimeter	25,000
	Melfort-Brunswick/Reynolds Schools	Update feasibility study	35,000
	Carrot River	Renovations to existing gym, mechanical room and parking lot.	1,000,000
	Porcupine Plain School	Replacement of Boiler #2	65,000
	Tisdale Middle & Secondary School	Engineer interior building study	30,000
	L P Miller Comprehensive High School	Replace gym curtain	35,000
	L P Miller Comprehensive High School	Parking lot electric posts - replacement	20,000
	L P Miller Comprehensive High School	Engineer study; review all HVAC, electrical systems, build a business case for replacement schedule Nipawin feasibility study LP/Wagner	50,000
	Maude Burke School	Repaint interior of school	75,000
	William Mason School	Repaint interior of school	75,000
	Division Wide	Install security access to front doors of school using AI Phones & door hardware.	150,000
	Hudson Bay Community School	Wood stairs to second floor are damaged and need of major repairs, install new aluminum treads over wood.	18,000
	Melfort & Unit Comprehensive Collegiate	Gym 1 balcony stairs for safety reasons, difficult for elderly or immobile people to get up the balcony. New bleachers may be required.	75,000
	Naicam School	Paint exterior doors	5,000
	Naicam School	Painting of rooms, 124,127,128,130, bottom half around gym	40,000
	White Fox School	Replaced wood interior doors, with new maple finish & steel frames, approximately 24	40,000
	William Mason School	New classroom doors & frames, install standard door signage	45,000
	Tisdale Elementary School	Crawlspace linear needs replacing, lots of ground water, cause of smell	50,000
			$ 2,348,000
2024			
	Tisdale Middle & Secondary School***	Replace roof sections 3,5,6,7,9,13 and 14	$ 1,280,980
	Melfort & Unit Comprehensive Collegiate	New elevator to gym balcony, currently doesn't have one, no barrier free access	200,000
	Tisdale Middle & Secondary School	New lockset to match NESD key standards	35,000
	L P Miller Comprehensive High School	Replace section 1- auto shop	203,600
	L P Miller Comprehensive High School	Replace section 17, 2nd floor north	342,868
	L P Miller Comprehensive High School	Replace section 18, 2nd floor south	341,987
	Wagner School	Upgrade aluminum exterior windows, exterior windows are not energy efficient and some have exceeded their forecasted serviceable lifespan.	35,000
	Wagner School	Replace boilers	130,000
	Wagner School	Roof section 1,2 and 3	635,000
	William Mason School	Upgrade washrooms: new panels, ventilation, flooring etc.	50,000
			$ 3,254,435
2025			
	Melfort & Unit Comprehensive Collegiate	Renovations as a result of plans to be completed by architect	$ 1,500,000
	Melfort & Unit Comprehensive Collegiate	Miscellaneous painting, classrooms	50,000
	Central Park Elementary School	Asphalt pad - near grade 3 entrance	60,000
	L P Miller Comprehensive High School	Expand staff parking lot	60,000
	L P Miller Comprehensive High School	Renovate general office area, make it more welcome atmosphere and to help with security and supervision of the main entrance and halls to the school	250,000
	L P Miller Comprehensive High School	Renovate staff room & community room	255,000
	Melfort & Unit Comprehensive Collegiate	Renovation to home economics lab, - new kitchen work stations (5), 6th station is new few years old, new flooring, new ceiling tile	250,000
	Tisdale Middle & Secondary School	Original metal washroom compartments (some with upgraded doors) showing damage, faded paint etc. No barrier free stalls for handicap students. Upgrade compartments in boys and girls, Incorporate one barrier free stall in each of the washrooms	250,000

Tisdale Middle & Secondary School	Vanity surfaces are damaged, stained and should be upgraded (hard to clean) in rooms 190, 191, 204, 205, 163, 165. Remove plastic laminate and replace, review home economics room.	36,000
Tisdale Middle & Secondary School	General office renovation. Function is poor, many small areas that could be opened up and develop for a more usable space for the school.	150,000
Tisdale Transportation Services	New furnaces	35,000
Wagner School	Upgrade general office, changing out the window to more of a counter space and then moving work area so there are shelves/countertops around the outside wall.	85,000
		$ 2,981,000
2026		
Bjorkdale School	Install gym flooring, existing tiles are lifting.	$ 50,986
Bjorkdale School	Replace fire alarm control panel. 2016 annual fire alarm inspection recommends upgrade	70,000
Melfort & Unit Comprehensive Collegiate	Modernize classrooms, all washroom partitions are needed, all aluminum entry doors needed, front steps to school	650,000
Melfort & Unit Comprehensive Collegiate	Modernization of 2nd floor labs, rooms 212,213,214 and 215	255,000
Melfort & Unit Comprehensive Collegiate	Open up cafeteria for student commons area	100,000
Melfort & Unit Comprehensive Collegiate	Renovate general office area, make it more welcome atmosphere and to help with security and supervision of the main entrance and halls to the school.	350,000
Melfort & Unit Comprehensive Collegiate	Renovate chemical storage room 214.1, 50 years of chemical spills has left this room looking very poor.	5,466
Melfort & Unit Comprehensive Collegiate	Replace existing lockers in Hall 3	25,450
Melfort & Unit Comprehensive Collegiate	Kiln room needs to be in 2 hour rated room, find new location or build 2 hour rated walls with ventilation & sprinklers	76,811
Melfort & Unit Comprehensive Collegiate	Guidance area has many small rooms, open up area for better viewing for students and for program needs	66,569
Naicam School	Asphalt basketball court, signs of cracks, recap	40,000
Star City School	Install new flooring in classrooms	85,000
Star City School	Roof section 1,2,3 and 4	854,050
Central Park Elementary School	Gym floor cracking, needs patch and possible flood coat.	35,540
L P Miller Comprehensive High School	Provide air conditioning to classrooms	350,000
L P Miller Comprehensive High School	Renovate drama area & weight room	200,000
L P Miller Comprehensive High School	Renovate library & library offices in that areas	425,000
William Mason School	Roof sections 1 to 19	1,116,850
		$ 4,756,722

NESD Board of Education

Meeting Date: May 17, 2022

Topic: Subdivide Land in Tisdale

MEETING	AGENDA ITEM	INTENT
☒ Board Meeting	☒New Business	☐Information
☒Committee of the Whole	☐Board Strategic Direction	☒Decision
	☐Monitoring or Reporting Items	☐Discussion
	☐Information Items	
	☐Correspondence	

BACKGROUND

According to *Administrative Procedure 703: Asset Inventory Management*:

- Disposal of lands and buildings is a responsibility of the Board of Education. The Board may direct the Director of Education to lease, sell, transfer, or exchange any of its lands or buildings subject to the provisions of The Education Act, 1995 and the Regulations.

According to legislation:

- approval of the Minister of Education to dispose of the property is required if the proceeds received from the disposal exceeds $100,000;
- regardless of the expected proceeds, the school division must advertise the disposal in at least two local newspapers;
- the requirement to advertise is waived if the school division sells the property to a municipality.

There is a parcel of land owned by the school division that includes the outdoor rink and tennis courts that are owned and operated by the Town of Tisdale. Administration would like to subdivide this land so that the Town of Tisdale owns the parcel that has the outdoor rink and tennis courts.

CURRENT STATUS

The Town of Tisdale has agreed to share in the cost of the work that is necessary to subdivide the land. Meridian Surveys has completed the attached proposed plan.

RECOMMENDATION

Proposed Board Motion:

That the Board approve the subdivision of Parcel CC, Plan 82PA08245 with the Town of Tisdale taking ownership of the area holding the tennis courts and outdoor rink.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	**May 11, 2022**	• Plan of Proposed Subdivision

PLAN OF PROPOSED SUBDIVISION

OF PART OF

PARCEL CC, REG'D PLAN No. 82PA08245
S.E.¼ SEC.1-TWP.45-RGE.15-W.2Mer.
TOWN OF TISDALE
SASKATCHEWAN
2022

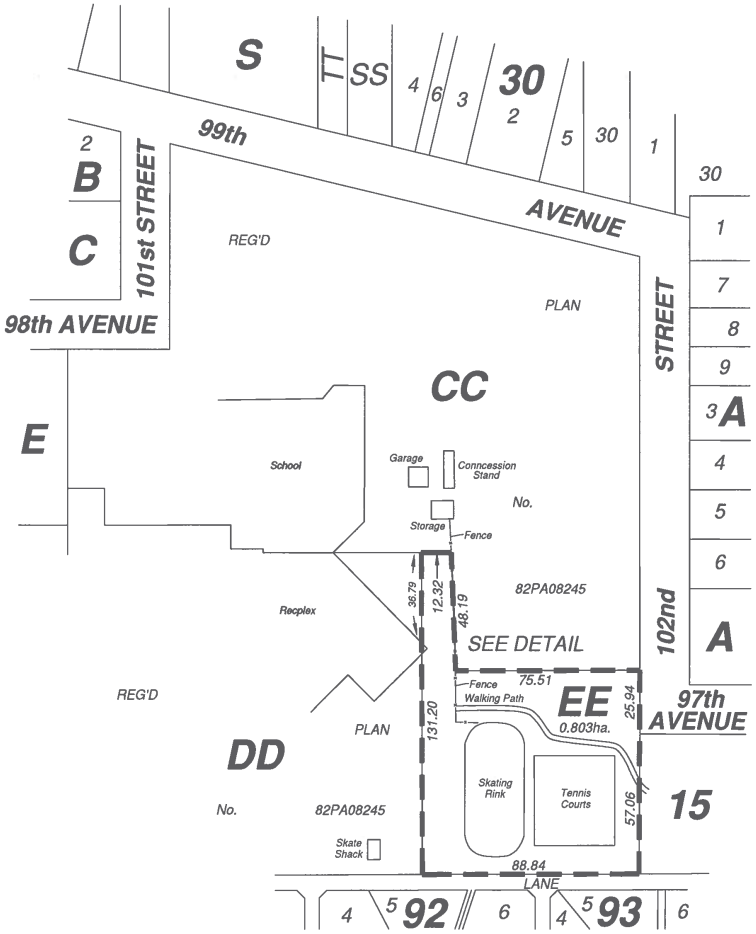
SCALE 1:2000

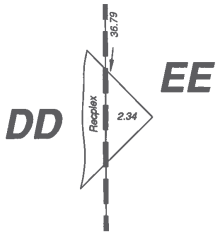
NOTES

PORTION TO BE SURVEYED IS OUTLINED IN A HEAVY DASHED LINE, AND CONTAINS **0.803ha.(1.98acres)**

MEASUREMENTS ARE IN METRES AND DECIMALS THEREOF.

DISTANCES ARE APPROXIMATE AND MAY VARY BY ± 2.0 METRES.





Ministry of Government Relations
Community Planning Branch
Approval

Approval: Owner Parcel CC, Reg'd Plan No. 82PA08245

Board of Education of the North East School Division No. 200 of Saskatchewan

Meridian Surveys Ltd.

No.	REVISIONS	DATE	DR.	CH.
00	Preliminary Plan	April 20th, 2022	AM	MR
	FILE: ME221308	DWG.: ME221308(PPS)		

Murray G. Radoux
Saskatchewan Land Surveyor

NESD Board of Education

Meeting Date: May 17, 2022

Topic: 2022-2023 Provincial Education Plan-DRAFT

MEETING	AGENDA ITEM	INTENT
☒ Board Meeting	☐New Business	☒Information
☐Committee of the Whole	☐Board Strategic Direction	☒Decision
	☒Monitoring or Reporting Items	☐Discussion
	☐Information Items	
	☐Correspondence	

BACKGROUND

The Education Sector Strategic Plan (ESSP), launched in 2014, was effective in focusing efforts on improved results and encouraging collaborative work across the province.

In spring 2018, the Ministry of Education began to co-construct a new plan that would set the course for 2020-2030. The planning partners included:

- Federation of Sovereign Indigenous Nations (FSIN),
- League of Educational Administrators,
- Directors and Superintendents of Saskatchewan (LEADS),
- Métis Nation-Saskatchewan (MN-S)1/
- Gabriel Dumont Institute (GDI),
- Ministry of Education,
- Office of the Treaty Commissioner (OTC),
- Saskatchewan Association of School Business Officials (SASBO),
- Saskatchewan School Boards Association (SSBA)
- Saskatchewan Teachers' Federation (STF)2.

Partners came together to begin working on the framework in May 2018 with the intent to have the new plan in place after the Education Sector Strategic Plan wrapped up in June 2020.

CURRENT STATUS

Delays attributed to the COVID 19 pandemic delayed the plan requiring an additional year of the Interim Provincial Education plan to extend to June 2023.

The Provincial Education Plan Implementation Team (PEPIT) has completed and shared an updated interim plan for review and endorsement from the Provincial Education Council. The Council endorsed the plan with a few minor wording changes.

RECOMMENDATION

Proposed Board Motion:

The Board make a motion to endorse the 2022-2023 Interim Provincial Education Plan.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	May 11, 2022	• 2022-23 Interim Provincial Education Plan -DRAFT

2022-23 Draft Interim Provincial Education Plan
Updated by the Provincial Education Council May 4, 2022
Executive Summary

In response to the COVID-19 pandemic, and under the guidance of the Provincial Education Council, an interim provincial education plan was developed by the Provincial Education Plan Implementation Team (PEPIT) for the 2021-22 school year. The plan included key actions to meet the needs of all students in the areas of learning, reading, and mental health and well-being. Following the decision to extend the interim plan for an additional year, the key actions have been updated and revised for the 2022-23 school year.

The learning response priority action plan focuses on increasing students reading and math levels through professional development, increasing awareness and sharing of resources and best practices. A communication plan will be developed to increase student engagement and support students returning to school.

The reading priority action plan focuses on communication strategies related to reading and reading support plans for students. Reading strategies will be implemented to help all students and reading support plans will target students who require additional supports. The reading plan also focuses on oral language and comprehension as the foundation for early literacy.

The mental health and well-being priority action plan focuses on communication among school systems and government ministries to share knowledge of available supports, services and programming. Another focus of the plan is the creation and refinement of mental health and well-being plans for each school system to address concerns and share best practices related to mental health and well-being. The plan includes a 'Mental Health and Well-Being Symposium' to be held in May 2022. There is intent to make the symposium an annual event.

The actions presented in the following three sections of the plan are at the provincial level. All PEPIT members will take the actions in the plan and create system-level actions to implement in their individual school systems. A communication strategy will be prepared to assist in sharing the information in this plan with parents/caregivers, Education Council and PEPIT member organizations, and the general public.

DRAFT

2022-23 Interim Provincial Education Plan DRAFT Actions
Learning Response Priority

Actions
1. Increase student literacy and numeracy levels.
1.1. Increase awareness regarding the continued use and intent of crucial literacy and numeracy outcomes in grades 1-9 (including messaging for families).
1.2. Offer cross-curricular professional learning opportunities for effective literacy and numeracy instruction and assessment in grades 1 to 12.
1.3. Promote the PEPIT resource portal currently being used to share resources and effective practices to support school divisions and education partners with literacy and numeracy instruction and cross-curricular planning.
2. Co-create engagement strategies to welcome and include students, parents/caregivers and school communities into schools.
2.1. Renew a provincial public awareness campaign (in the spring of 2022 and fall of 2022) to re-engage students and families that includes messaging to be used in local contexts and customizable for school systems that is focused on: • Safety of schools; • Impact of non-attendance; • Benefits of in-person learning; • Encouragement to enroll for fall; and • Welcome for Kindergarten.
2.2. Develop and implement strategies to support students to attend and engage in in-person and online learning.

DRAFT

2022-23 Interim Provincial Education Plan DRAFT Actions
Reading Priority

Actions

1. Data Analysis

1.1. Collect and submit grades 1-3 reading data to the Ministry of Education in June 2023.

2. Provincial Communication

2.1. Develop a communication plan that is data-responsive to provide high-level provincial messaging related to the importance of building language and reading skills in our current context, acknowledging the long-term impact of the COVID-19 pandemic on student learning that sets the stage for an extended and collaborative focus on reading.

- Acknowledge professional flexibility at the classroom level to alter academic schedules and teach in a cross-curricular way to emphasize literacy in the primary grades to ensure all students are given the opportunity to be successful.

3. Reading Support Plans for Grades 1-5

3.1. Implement reading support plans, as needed, for individual grades 1-5 students that identify those students by name, strength, and need related to literacy based on the following process:

- review reading proficiency of all grades 1-5 students;
- provide targeted support and intervention for students below grade level; and,
- implement research-based, high yield instructional strategies focused on improving early literacy skills, reading levels, and taking students from where they are and moving them as far along as possible in reading.

3.2. Offer teaching and learning opportunities for grades 1 – 5 teachers and families with a focus on research-based literacy approaches and supports:

- Re-engage with resources to support teachers in developing literacy instruction and assessment skills (SaskReads, Supporting All Learners, etc.).
- Re-engaging with families to support students in literacy development.

4. Oral Language and Early Literacy Strategies for Reading Development

4.1. Support oral language and oral comprehension development as the foundation of reading skills for students:

- Focus integrated oral language and early literacy instructional strategies in Prekindergarten and Kindergarten;
- Implement high impact, research-based instructional strategies that develop oral language skills for students in grades 1-5, mindful of the specific academic experiences of students in programs such as French Immersion and English as an Additional Language during the pandemic.

DRAFT

2022-23 Interim Provincial Education Plan DRAFT Actions
Mental Health and Well-being Priority

Actions

1. Increase communication among ministries and school systems about mental health and well-being supports, programming and services.

1.1. Establish a committee including multiple ministries and school systems to increase communication at various levels and to complete the following:

- create an inventory of supports, programming and services (including culturally appropriate) available regionally and provincially already available to school systems and ministries; and,
- bring awareness about those supports, programming and service that are readily available through various means (i.e., symposium, meeting presentations, newsletter, etc.).

2. Each school system will develop/refine a plan to address the added pressures on MHWB as a result of the pandemic.

2.1. Provide guidance and support to provincial school systems to create/refine their own local action plans for MHWB of staff and students, including, but not limited to:

- share 2021-22 MHWB action plans at the MHWB Symposium to identify essential elements (best practices) so 2022-23 MHWB plans can be refined.
- create quality indicators (i.e., a self-reflection rubric) for school systems to examine plans and identify gaps for use in the long-term plan;
  - assess OurSCHOOL, SAYCW, etc.;
  - collaborate with community (Indigenous and critical friends); and,
  - identify best practices.

2.2. Post school systems MHWB plans (in the Blackboard MHWB PEPIT site) for sharing.

- Promote the MHWB Blackboard site to raise awareness of the strategies school systems are implementing and networking opportunities available.

2.3. Create a parent/family section on the PEPIT online portal for posting resources to support parents and families.

- MHWB School System Spotlight Newsletter;
- professional development opportunities;
- provide classroom/staff/student/parent and caregiver support;
- list of resources/contacts; and,
- symposium presentations.

3. Share effective, promising practices and research at a mental health and well-being symposium, including a focus on:

- **Indigenous perspectives; and,**
- **in-school administrators.**

3.1. Create a committee to plan a Mental Health and Well-being symposium.

DRAFT

On _____, 2022, the
(day, month)

_____
(name of Board of Education or Education Authority)

☐ *endorsed,* or ☐ *did not endorse* the interim provincial education plan extended for the 2022-23 school year.
(choose one)

Once completed, please return to the PEP Secretariat at pepsecretariat@gov.sk.ca.

2022-23 Draft Interim Provincial Education Plan
Updated by the Provincial Education Council May 4, 2022
Executive Summary

In response to the COVID-19 pandemic, and under the guidance of the Provincial Education Council, an interim provincial education plan was developed by the Provincial Education Plan Implementation Team (PEPIT) for the 2021-22 school year. The plan included key actions to meet the needs of all students in the areas of learning, reading, and mental health and well-being. Following the decision to extend the interim plan for an additional year, the key actions have been updated and revised for the 2022-23 school year.

The learning response priority action plan focuses on increasing students reading and math levels through professional development, increasing awareness and sharing of resources and best practices. A communication plan will be developed to increase student engagement and support students returning to school.

The reading priority action plan focuses on communication strategies related to reading and reading support plans for students. Reading strategies will be implemented to help all students and reading support plans will target students who require additional supports. The reading plan also focuses on oral language and comprehension as the foundation for early literacy.

The mental health and well-being priority action plan focuses on communication among school systems and government ministries to share knowledge of available supports, services and programming. Another focus of the plan is the creation and refinement of mental health and well-being plans for each school system to address concerns and share best practices related to mental health and well-being. The plan includes a 'Mental Health and Well-Being Symposium' to be held in May 2022. There is intent to make the symposium an annual event.

The actions presented in the following three sections of the plan are at the provincial level. All PEPIT members will take the actions in the plan and create system-level actions to implement in their individual school systems. A communication strategy will be prepared to assist in sharing the information in this plan with parents/caregivers, Education Council and PEPIT member organizations, and the general public.

DRAFT

2022-23 Interim Provincial Education Plan DRAFT Actions Learning Response Priority
Actions
1. Increase student literacy and numeracy levels.
1.1. Increase awareness regarding the continued use and intent of crucial literacy and numeracy outcomes in grades 1-9 (including messaging for families).
1.2. Offer cross-curricular professional learning opportunities for effective literacy and numeracy instruction and assessment in grades 1 to 12.
1.3. Promote the PEPIT resource portal currently being used to share resources and effective practices to support school divisions and education partners with literacy and numeracy instruction and cross-curricular planning.
2. Co-create engagement strategies to welcome and include students, parents/caregivers and school communities into schools.
2.1. Renew a provincial public awareness campaign (in the spring of 2022 and fall of 2022) to re-engage students and families that includes messaging to be used in local contexts and customizable for school systems that is focused on: • Safety of schools; • Impact of non-attendance; • Benefits of in-person learning; • Encouragement to enroll for fall; and • Welcome for Kindergarten.
2.2. Develop and implement strategies to support students to attend and engage in in-person and online learning.

DRAFT

2022-23 Interim Provincial Education Plan DRAFT Actions
Reading Priority

Actions

1. Data Analysis

1.1. Collect and submit grades 1-3 reading data to the Ministry of Education in June 2023.

2. Provincial Communication

2.1. Develop a communication plan that is data-responsive to provide high-level provincial messaging related to the importance of building language and reading skills in our current context, acknowledging the long-term impact of the COVID-19 pandemic on student learning that sets the stage for an extended and collaborative focus on reading.

- Acknowledge professional flexibility at the classroom level to alter academic schedules and teach in a cross-curricular way to emphasize literacy in the primary grades to ensure all students are given the opportunity to be successful.

3. Reading Support Plans for Grades 1-5

3.1. Implement reading support plans, as needed, for individual grades 1-5 students that identify those students by name, strength, and need related to literacy based on the following process:

- review reading proficiency of all grades 1-5 students;
- provide targeted support and intervention for students below grade level; and,
- implement research-based, high yield instructional strategies focused on improving early literacy skills, reading levels, and taking students from where they are and moving them as far along as possible in reading.

3.2. Offer teaching and learning opportunities for grades 1 – 5 teachers and families with a focus on research-based literacy approaches and supports:

- Re-engage with resources to support teachers in developing literacy instruction and assessment skills (SaskReads, Supporting All Learners, etc.).
- Re-engaging with families to support students in literacy development.

4. Oral Language and Early Literacy Strategies for Reading Development

4.1. Support oral language and oral comprehension development as the foundation of reading skills for students:

- Focus integrated oral language and early literacy instructional strategies in Prekindergarten and Kindergarten;
- Implement high impact, research-based instructional strategies that develop oral language skills for students in grades 1-5, mindful of the specific academic experiences of students in programs such as French Immersion and English as an Additional Language during the pandemic.

DRAFT

2022-23 Interim Provincial Education Plan DRAFT Actions
Mental Health and Well-being Priority

Actions

1. Increase communication among ministries and school systems about mental health and well-being supports, programming and services.

1.1. Establish a committee including multiple ministries and school systems to increase communication at various levels and to complete the following:

- create an inventory of supports, programming and services (including culturally appropriate) available regionally and provincially already available to school systems and ministries; and,
- bring awareness about those supports, programming and service that are readily available through various means (i.e., symposium, meeting presentations, newsletter, etc.).

2. Each school system will develop/refine a plan to address the added pressures on MHWB as a result of the pandemic.

2.1. Provide guidance and support to provincial school systems to create/refine their own local action plans for MHWB of staff and students, including, but not limited to:

- share 2021-22 MHWB action plans at the MHWB Symposium to identify essential elements (best practices) so 2022-23 MHWB plans can be refined.
- create quality indicators (i.e., a self-reflection rubric) for school systems to examine plans and identify gaps for use in the long-term plan;
  - assess OurSCHOOL, SAYCW, etc.;
  - collaborate with community (Indigenous and critical friends); and,
  - identify best practices.

2.2. Post school systems MHWB plans (in the Blackboard MHWB PEPIT site) for sharing.

- Promote the MHWB Blackboard site to raise awareness of the strategies school systems are implementing and networking opportunities available.

2.3. Create a parent/family section on the PEPIT online portal for posting resources to support parents and families.

- MHWB School System Spotlight Newsletter;
- professional development opportunities;
- provide classroom/staff/student/parent and caregiver support;
- list of resources/contacts; and,
- symposium presentations.

3. Share effective, promising practices and research at a mental health and well-being symposium, including a focus on:

- **Indigenous perspectives; and,**
- **in-school administrators.**

3.1. Create a committee to plan a Mental Health and Well-being symposium.

DRAFT

NESD Board of Education

Meeting Date: May 17, 2022

Topic: Continuous Agenda 2022-2023

MEETING	AGENDA ITEM	INTENT
☒ Board Meeting	☐New Business	☐Information
☐Committee of the Whole	☒Board Strategic Direction	☒Decision
	☐Monitoring or Reporting Items	☐Discussion
	☐Information Items	
	☐Correspondence	

BACKGROUND

Board Policy No. 115 provides that each year the Board establishes a continuous agenda which includes a timeline of:

- Planning discussions
- Decision items
- Monitoring reports
- Presentations and linkages

Monthly meeting agendas are established by the board chairperson in consultation with board members and administration.

CURRENT STATUS

The attached draft of a continuous agenda was reviewed, discussed, and developed by the Committee of the Whole on April 12, 2022

A final draft is presented for consideration, revision and adopted by the Board at the May 17, 2022 Regular Business Meeting.

RECOMMENDATION

Proposed Board Motion:

That the Continuous Agenda of the Board of Education for 2022-2023 be adopted.

PREPARED BY	DATE	ATTACHMENTS
Triki Zenner, Admin. Assistant to the Director	May 11, 2022	Continuous Agenda of the Board 2022-2023

Draft – April 2022

Continuous Agenda 2022-2023

NESD Board of Education

		September	October	November	December	January	February	March	April	May	June
Planning Discussion		School Viability Review	Review SSBA Resolutions & Budget	Year End Audit Findings		Draft 2023-2024 Calendars		Provincial Budget	Budget Projections	Budget	
						Strategic Intent/Goals 2023-2028			Review Year-End Audit Recommendations		
									Continuous Agenda 2023-2024		
Decisions			School Review	Organizational Meeting			Approve Strategic Intent/Goals 2023-2028	Approve Calendars		Approve Continuous Agenda 2023-2024	Approve Budget
Monitoring Reports	Business, Infrastructure Governance	Quarter Three Financial Report -------- School Sustainability	Enterprise Risk Management	Audited Financial Statement & Annual Report		Quarter One Financial Report	Business Continuity Plan	Information Technology Service Delivery, Asset Management, Security	Quarter Two Financial Report	Governance Health Check	
	Student Outcomes	Strategic Intent 1 – Reading/Writing/ Math	Strategic Intent 6 – Attendance, credit attainment	School Level Plans		Strategic Intent 3 – Our School, Sprint Survey	Strategic Intent 1 – Reading/Writing/ Math Strategic ---------- Strategic Intent 4 – Early Years Data	Strategic Intent 5 – Distributed leadership data	Strategic Intent 2 - Our School Data	Strategic Intent 4 – Early Years Data	
	Human Resources		Director's Goals					Representative Workforce		Director's Review	
Presentations & Linkage		Admin. Council Linkage	SCC Linkage	SSBA Fall General Assembly				SCC & Municipalities Forum	SSBA Spring General Assembly	Grade 12 Student Exit Interview	
				MLA Linkage					Employee Appreciation Night		