
NESD Board Meeting Agenda
Tuesday, October 25, 2022
TIME: 1:30 pm
LOCATION: Bjorkdale School, Bjorkdale, SK

1. IN-CAMERA SESSION

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

- a) That the minutes of the [September 20, 2022, Regular Board Meeting](#), be adopted (as presented) or (as amended).
- b) That the minutes of the [September 29, 2022, Regular Board Meeting](#), be adopted (as presented) or (as amended).

5. DELEGATIONS & SPECIAL PRESENTATIONS - Bjorkdale School

6. CONSENSUS AGENDA ITEMS

Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:

- Out of province travel - October 2022
- Correspondence.

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. [Newly Elected Board Member for Subdivision No.2](#)
2. [Preventative Maintenance and Renewal Projects Carrying Forward into 22-23](#)
3. **CONFIDENTIAL** - [Transfer of Willowdale title](#)
4. [Use of Unrestricted Accumulated Surplus to purchase IT devices](#)
5. [Application to the Ministry of Education – Relocatable Classrooms](#)

B. Monitoring and Reporting Items

1. [September 30 Enrolments](#)
2. [2022-2023 Director's Goals](#)
3. [Provincial Education Plan \(PEP\)-Update](#)

C. Board of Education Strategic Direction Items

1. [SSBA Voting Delegates for 2022 Fall AGM](#)
2. [Strategic Intent 6 – Attendance, Credit Attainment](#)

***8. INFORMATION ITEMS**

1. [Out of Province Travel](#)

***9. CORRESPONDENCE and READINGS**

1. [20221012-Revised Designate letter](#)
2. [2022_9-Board and Administrator](#)
3. [2022_10-Board and Administrator](#)
4. [Arborfield School Review Committee](#)

10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION

1. 2022 - SSBA AGM - [Fall Assembly information](#) (T. Zenner has already registered those who wanted to attend)
 - a) [Agenda](#)
2. [SSBA -101322-Exec member talking points](#)
3. [October 2022- School Trustee](#)

11. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING

12. ADJOURNMENT

13. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)

14. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
Tuesday, Sept 20, 2022**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, September 20, 2022, at 1:30pm at the LP Miller Comprehensive School Boardroom in Nipawin, Saskatchewan.

PRESENT:

TRUSTEES:

Kathrene Bank
Kevin Graham – Chair
Dustin Kelsey
Lori Kidney
Ted Kwiatkowski
Marla Walton

NESD ADMINISTRATION:

Director of Education: Stacy Lair
Supt. of Business Admin.: Wanda McLeod

ABSENT: Tyson Waldner

CALL TO ORDER at 1:50pm

K. Graham offered condolences to James Smith Cree Nation and Weldon. He offered full support from the North East School Division to both communities.

M. Walton provided the following land acknowledgement:

“As part of my personal commitment and the commitment made by the North East School Division, I would like to begin today's meeting by acknowledging that the land on which we gather is Treaty 6 territory, the traditional territory of Cree Peoples and the homeland of the Metis Nation. We pay our respect to the First Nations and Metis ancestors of this place and reaffirm our relationship with one another.”

ADOPTION OF AGENDA

2022-09-69 M. Walton moved that the agenda be adopted as presented. CARRIED

MINUTES

2022-09-70 T. Kwiatkowski moved that the minutes of the [June 21, 2022, Regular Board Meeting](#), be adopted as presented. CARRIED

2022-09-71 L. Kidney moved that the minutes of the [June 27, 2022, Regular Board Meeting](#) be adopted as presented. CARRIED

SPECIAL PRESENTATION:

Nicole Stadnek, principal of LP Miller Comprehensive School, provided a presentation about the school.

CONSENSUS ITEMS

- 2022-09-72 L. Kidney moved that the Board approve the following consent items as presented and that the Board receive the following items as information: *CARRIED*
- [Sept 2022 Out of Province Travel](#)
 - Administrative Procedure 706: Purchasing (amended)
 - Correspondence.

NEW BUSINESS

- 2022-09-73 M. Walton moved that the Board approve the use of up to \$500,000 from Internally Restricted Accumulated Surplus – Bus Fleet Renewal to fund the purchase of the four school buses that were ordered during the 2021-22 fiscal year and will be received in 2022-23. *CARRIED*
- 2022-09-74 D. Kelsey moved that pursuant to Section 87.2 of The Education Act, 1995, the Board of Education for the North East School Division No. 200 of Saskatchewan intends to review the viability of Grades Kindergarten to Grade 12 at Arborfield School, in Arborfield, Saskatchewan in accordance with the review criteria of Board Policy 114: School Viability Review. *CARRIED*
- 2022-09-75 K. Bank moved that the Board receive the by-election update for Subdivision No. 2. *CARRIED*

MONITORING AND REPORTING ITEMS

- 2022-09-76 M. Walton moved that the Board accept the financial report for the nine months ending May 31, 2022. *CARRIED*
- 2022-09-77 T. Kwiatkowski moved that the Board accept the North East School Division Transportation Report: September 2021 to June 2022. *CARRIED*

STRATEGIC DIRECTION ITEMS

- 2022-09-78 D. Kelsey moved that the Board of Education of the North East School Division approves the Revised 2022-23 Budget as presented, including minor changes made after Ministry of Education’s review and approval. *CARRIED*
- S. Lair provided a presentation – *NESD Strategic Intent Monitoring Data*.

DELEGATION:

David Grimes and Angela Schmitt provided an overview of their concerns about the washroom design at the new school in Carrot River that is currently being constructed.

ADJOURNMENT

- 2022-09-79 L. Kidney moved that the Board Meeting adjourn at 3:55 *CARRIED*

**NORTH EAST SCHOOL DIVISION
BOARD MEETING MINUTES
Thursday, September 29, 2022**

MINUTES OF A MEETING: of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Thursday, September 29, 2022, at 8:30am via Microsoft Teams.

PRESENT:

TRUSTEES:

Kathrene Bank
Kevin Graham – Chair
Dustin Kelsey
Lori Kidney
Ted Kwiatkowski
Tyson Waldner
Marla Walton

NESD ADMINISTRATION:

Director of Education: Stacy Lair
Supt. of Business Admin.: Wanda McLeod

CALL TO ORDER at 8:35 am.

ADOPTION OF AGENDA

2022-09-80 K. Bank moved that the agenda be adopted as presented. **CARRIED**

STRATEGIC DIRECTION ITEMS

2022-09-81 M. Walton moved that the amendment of the motion from the Regular Meeting of the Board of Education on September 20, 2022 reads (as underscored): **CARRIED**

That pursuant to Section 55 of The School Division Administration Regulations, the Board of Education for the North East School Division No. 200 of Saskatchewan intends to review the viability of Grades Kindergarten to Grade 12 at Arborfield School, Arborfield, Saskatchewan in accordance with the review criteria of Board Procedure 114, School Viability Review.

2022-09-82 T. Waldner moved that pursuant to section 59 of *The School Division Administration Regulations* the Board establishes a School Review Committee for Arborfield School to consist of the following members: **CARRIED**

- a) four individuals appointed by the School Community Council of Arborfield School;
- b) two individuals appointed by the Town of Arborfield
 - i. One of whom is an elected member of the town; and
 - ii. One of whom is not an elected member but is a resident of the town of Arborfield.
- c) excluding the municipality mentioned in clause (b) two individuals jointly appointed by the following municipalities:
 - i. Rural Municipality of Arborfield No. 456, Rural Municipality of Bjorkdale No. 426, Rural Municipality of Connaught No. 457 and Rural Municipality of Moose Range No. 486:
 - * One of whom is an elected member of the council of one of those municipalities; and
 - * One of whom is a resident of one of those municipalities but not an elected member of the council of any municipality.

ADJOURNMENT

2022-09-83 T. Kwiatkowski moved that the Board Meeting adjourn at 8:42am.

CARRIED

NESD Board Chair/Vice-Chair

Superintendent of Business Administration



NESD Board of Education

Meeting Date: October 25, 2022

Topic: Newly Elected Board Member for Sub-Division No. 2– Arborfield, Carrot River and Areas

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

In a by-election held on October 17, 2022, Sherri Hanson was elected as a member of the Board for Sub-Division No. 2: Arborfield, Carrot River and areas.

Section 71 (4) in *The Education Act 1995* requires the following for new members of the Board of Trustees:

“The board of education or the conseil scolaire shall:

- a) enter the fact of the delivery of the declaration and the certificate in the minutes of the meeting; and
- b) retain the declaration and certificate on file.”

CURRENT STATUS

On October 21, 2022 the required Declaration of Office and Endorsement Certificate for Oaths were received from Sherri Hanson and endorsed by Tanya Biesenthal, Commissioner for Oaths. (Please see attached.)

RECOMMENDATION

Proposed board motion:

That the Board receive the Declaration of Office and Endorsement Certificate of Oaths of Sherri Hanson, Board Member for Sub-Division No. 2 – Arborfield, Carrot River and areas.

PREPARED BY	DATE	ATTACHMENTS
Triki Zenner, Administrative Assistant to the Director	Oct. 20, 2022	<ul style="list-style-type: none"> • Declaration of Office • Endorsement Certificate by Commissioner of Oaths

North East School Division No. 200

Form A

Declaration of Office

(Subsection 71(1) of the Act)

[Subsection 9(1) of the Regulations]

I, Sherri Hanson, do hereby accept the office of Member of the Board of Education of the North East School Division No. 200 of Saskatchewan to which I have been elected in Sub-Division 2, and I will to the best of my ability honestly and faithfully discharge the duties devolving on me as such member.

Dated at Melfort in the Province of Saskatchewan, this 21 day of OCTOBER, 2022


Member, Board of Education

Form B


Endorsement Certificate by Commissioner for Oaths

(Subsection 71(2) of the Act)

[Subsection 9(2) of the Regulations]

I, Tanya Biesenthal, of the City of Melfort in the Province of Saskatchewan do hereby certify that Sherri Hanson, a person elected as a member of the Board of Education of the North East School Division No. 200 for Sub-Division 2 has this day made before me the required declaration of office.

Dated at Melfort in the Province of Saskatchewan, this 21ST day of October, 2022.


Tanya Biesenthal
My appointment expires on
October 31, 2023



NESD Board of Education

Meeting Date: October 25, 2022

Topic: Preventative Maintenance and Renewal (PMR) Projects

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The 2022-23 PMR listing was approved by the Board on May 17, 2022.

CURRENT STATUS

The 2021-22 PMR plan included a budget of \$300,000 for the new dust collector in the practical and applied arts classroom at Melfort Unit and Comprehensive Collegiate. The work was not completed by August 31, 2022. Administration is requesting a carry forward of \$250,000 (of the \$300,000) into the 2022-23 fiscal year.

The roof at the Nipawin Bus Shop needs to be replaced. The approved PMR budget for the roof was \$75,000 and \$100,000 is required. This work will be completed during 2022-23 (and not 2021-22). As the roof for the Tisdale Bus Shop will be less than budget, Administration does not need to request additional budget dollars from the Board.

The work on the roof at the Tisdale Bus Shop has not been completed. There is still \$15,000 remaining. The total budget for this project that was approved by the Board was \$300,000. The total actual will be approximately \$159,000.

Please find attached the complete listing of the original Preventative Maintenance and Renewal budget and the additional projects and funding being requested.

RECOMMENDATION

Proposed Board Motion

That the Board approves projects totaling up to \$365,000 that were approved by the Board on May 18, 2021 in the 2021-22 Preventative Maintenance and Renewal plan will be carried forward and completed in the 2022-23 fiscal year; the projects will be funded with the provincial Preventative Maintenance and Renewal grant.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	October 17, 2022	<ul style="list-style-type: none"> Revised PMR Project Listing for 2022-23

Fiscal Year	Facility	Summary	Estimated Cost
2023	White Fox School	Replace windows with new windows	\$ 150,000
	Tisdale Middle & Secondary School	Replace exterior windows in the 1979 section of the school and replace main entrance doors of school	200,000
	L P Miller Comprehensive High School	Install new retractable bleacher seating in multi-use room off of the stage	90,000
	Maude Burke School	Replace lockset to NESD key standards	20,000
	Division Office	Replace lockset to NESD key standards	5,000
	Central Park Elementary School	Replace counters in servery	10,000
	Hudson Bay Community School	Wall being removed between rooms 203 and 204 to make one larger classroom	15,000
	L P Miller Comprehensive High School	Renovate room 151, community room, new ventilation for smudges	15,000
	L P Miller Comprehensive High School	Add heat to room 155, radiant heat panels added	10,000
	Star City School	120'-200' fencing along west perimeter	25,000
	Melfort-Brunswick/Reynolds Schools	Update feasibility study	35,000
	Carrot River	Renovations to existing gym, mechanical room and parking lot.	1,000,000
	Porcupine Plain School	Replacement of Boiler #2	65,000
	Tisdale Middle & Secondary School	Engineer interior building study	30,000
	L P Miller Comprehensive High School	Replace gym curtain	35,000
	L P Miller Comprehensive High School	Parking lot electric posts - replacement	20,000
	L P Miller Comprehensive High School	Engineer study; review all HVAC, electrical systems, build a business case for replacement schedule Nipawin feasibility study LP/Wagner	50,000
	Maude Burke School	Repaint interior of school	75,000
	William Mason School	Repaint interior of school	75,000
	Division Wide	Install security access to front doors of school using AI Phones & door hardware.	150,000
	Hudson Bay Community School	Wood stairs to second floor are damaged and need of major repairs, install new aluminum treads over wood.	18,000
	Melfort & Unit Comprehensive Collegiate	Gym 1 balcony stairs for safety reasons, difficult for elderly or immobile people to get up the balcony. New bleachers may be required.	75,000
	Naicam School	Paint exterior doors	5,000
	Naicam School	Painting of rooms, 124,127,128,130, bottom half around gym	40,000
	White Fox School	Replaced wood interior doors, with new maple finish & steel frames, approximately 24	40,000
	William Mason School	New classroom doors & frames, install standard door signage	45,000
	Tisdale Elementary School	Crawlspace linear needs replacing, lots of ground water, cause of smell	50,000
Total PMR Projects Approved by the Board			\$ 2,348,000
<i>Project expected to carry forward into 2023-24:</i>			
	Carrot River	Renovations to existing gym, mechanical room and parking lot.	(1,000,000)
<i>Additional projects from 2021-22 carried into 2022-23:</i>			
	Nipawin Bus Shop	Re-roofing	100,000
	Melfort & Unit Comprehensive Collegiate	Dust collector	250,000
	Tisdale Bus Shop	Re-roofing	15,000
Revised Total PMR Projects for 2022-23			\$ 1,713,000



NESD Board of Education

Meeting Date: October 25, 2022

Topic: Use of Unrestricted Accumulated Surplus to Purchase Technology

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The Information Technology Department did not purchase all of the technology devices that were originally planned in the 2021-22 budget.

CURRENT STATUS

Administration would like to request a board motion to allow for the purchase of iPads, laptops and Chromebooks for the classrooms during 2022-23 that were originally planned in the 2021-22 budget.

RECOMMENDATION

Proposed Board motion:

That the Board approve the use of up to \$200,000 from the Unrestricted Accumulated Surplus to fund the purchase of ipads, laptops and Chromebooks for students in 2022-23.

PREPARED BY	DATE	
Wanda McLeod, Superintendent of Business Administration	October 18, 2022	



NESD Board of Education

Meeting Date: October 25, 2022

Topic: Application to the Ministry of Education – Relocatable Classrooms

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The deadline for the “2022-23 Relocatable Classroom Program Application” is November 3, 2022.

CURRENT STATUS

There are no schools in the school division that would qualify for a Ministry of Education funded relocatable. In the past, schools with a utilization rate of 115% or greater have received an approval for a relocatable (funded by the Ministry of Education). As a result, Administration is recommending that NESD does not submit a 2022-23 Relocatable Classroom Program Application.

RECOMMENDATION

Proposed Motion:

That the Board approve there will be no submission made to the Ministry of Education for the *2022-23 Relocatable Classroom Program Application*.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	October 17, 2022	



NESD Board of Education

Meeting Date: October 25, 2022

Topic: September 30, 2022 Enrolment for the North East School Division

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The September 30 actual enrolments of the schools for the school division are used to calculate the final operating grant.

CURRENT STATUS

Please find attached the enrolment information to September 30, 2022. On September 30, 2022, enrolment totaled 4,901 students. This compares to the projected enrolment of 4,792 and the September 30, 2021 actuals of 4,828. The funding of the school division for 2022-23 will be based on the September 30, 2022 actual enrolment number.

RECOMMENDATION

Proposed Board Motion:

That the Board of Education has received the report on enrolments of the schools for the North East School Division as of September 30, 2022 and found it acceptable.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education Wanda McLeod, Superintendent of Business Administration	October 18, 2022	<ul style="list-style-type: none"> September 30, 2022 Enrolment Count

September 30, 2022

NESD Enrollment Count

	Arbor-field	Bjork-dale	Brunswick	CRE	CRHS	C PARK	Gronlid	HBCS	LP MILLER	M BURKE	MUCC	Miner Creek Col	Naicam	PPC	Reynolds	SC Colony	Star City	TES	TMSS	Wagner	W FOX	WM Mason	Remote	Total by Grade	Home-school			
Kindergarten	5	2	29	24		70		21		17			20	15	35		4	60			6	15		323	13			
Grade 1	7	4	33	20		78		23		21			10	14	41	1	5	56			3	6		322	18			
Grade 2	10	3	29	17		53		26		17		1	17	12	33	2	8	61			12	14		315	30			
Grade 3	4	8	25	20		78		22		19		3	11	24	49	1	4	52			5	11		336	25			
Grade 4	5	5	32	17				23		15			21	20	37		5	53		66	9	14		322	28			
Grade 5	6	5	23		22			34		24		1	13	18	35		5	47		79	10	10		332	17			
Grade 6	5	5	44		15			21		24		2	21	16	42	3	9		58	84	8	18		375	26			
Grade 7	7	8			17			25	74		96		18	24		1	3		63		13	14		363	17			
Grade 8	2	6			31			29	71		96	2	18	17		2	6		65		6	13		364	25			
Grade 9	4	5			19			31	80		95		17	12		1	5		74		10	10		363	13			
Grade 10	7	4			28			25	75		101		19	18			4		97			11	1	390	15			
Grade 11	1	3			22			26	84		102		18	18			1		75			10		360	7			
Grade 12	2	4			16			20	87		95		18	20			3		69			8	4	346	6			
K-12 totals	65	62	215	98	170	279	0	326	471	137	585	9	221	228	272	11	62	329	501	229	82	154	5	4511	240	4751	Base	
EE				0		1		1		1				2	0							1					6	E.E.
Pre K						65		15		16					32			16									144	Pre K
PK-12 total	65	62	215	98	170	345		342	471	154	585	9	221	230	304	11	62	345	501	229	82	155	5	4661	240	4901	TOTAL	
SEPT 30 2021	81	62	225	102	164	328	18	348	475	163	578	11	209	220	275	13	75	310	487	233	87	144	1			219	4828	
. +/-	-16	0	-10	-4	6	17	-18	-6	-4	-9	7	-2	12	10	29	-2	-13	35	14	-4	-5	11	4			21	73	



NESD Board of Education

Meeting Date: October 25, 2022

Topic: Director of Education Goals 2022-2023

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Public <input type="checkbox"/> Confidential

BACKGROUND

Each year, at the October board meeting the Director of Education shares her professional goals with the Board of Education.

In May of each year, the Board conducts a performance review of the Director.

CURRENT STATUS

The Director of Education has developed the goals for the 2022-2023 school year:

Goal #1

Division wide implementation of the job embedded teacher professional growth practice (Innovation Sprints) through school leadership supports.

Goal #2

To work with the Board of Education providing opportunity for critical and safe dialogue, as well as newly elected board trustee orientation.

Goal #3

To work with the Board of Education and stakeholders to evaluate and adjust the 2021-2025 strategic plan of the Board for 2023-2028.

Goal #4

To enhance School Community Council engagement, collaboration and awareness of roles and responsibilities through school administrator support.

RECOMMENDATION

Proposed Board Motion:

That the Board of Education has reviewed the 2022-2023 goals of the Director of Education and found them acceptable.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	October 20, 2022	



NESD Board of Education

Meeting Date: October 25, 2022

Topic: Saskatchewan School Boards Association 2022 Annual General Meeting Voting Delegates

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

BACKGROUND

The Saskatchewan School Boards Association Fall Conference will be held from Sunday, November 13 – November 15, 2022.

The Annual General Meeting will be on November 14, 2022. North East School Division has been allocated 15 votes for this meeting.

CURRENT STATUS

SSBA will be using Election Buddy for voting and have asked boards to limit the number of accredited delegates for voting this year. Deadline to send in the ballot information: Friday, November 4, 2022.

RECOMMENDATION

Proposed Board Motion

That the Board approve that Kevin Graham, Board Chair, will be allocated eight votes and Marla Walton, Vice-Chair, will be allocated seven votes at the Saskatchewan School Board Association 2022 Annual General Meeting.

PREPARED BY	DATE	ATTACHMENTS
Triki Zenner, Assistant to the Director	October 17, 2022	SSBA 2022 AGM Voting Information

MEMORANDUM

September 26, 2022

TO: Chief Financial Officers for Boards of Education

CC: Board Chairs

FROM: Krista Lenius, Administrative Paralegal

RE: **2022 Annual General Meeting
Ballot Information Forms**

Please find attached a Ballot Information form that we ask you to complete and return to this office by November 4, 2022. We will be using Election Buddy for voting. To facilitate effective electronic voting, boards are encouraged to LIMIT their number of accredited delegates for voting. Some important considerations:

- Your accredited delegate(s) cast ballots for bylaw amendments, resolutions, and elections as part of the AGM.
- Each voting delegate will need to attend the AGM in-person and bring a fully charged device to connect to Election Buddy for voting (e.g., mobile phone, tablet, or laptop).
- It is the responsibility of each board to provide the SSBA with accurate email/phone information for their accredited delegate(s). Changing/re-assigning voters while the AGM is underway will not be permitted.
- It is expected that your accredited delegate(s) be familiar with electronic voting. The SSBA will offer training prior to the AGM. (More details on the training to follow.)

Please provide an email address and/or mobile phone number **connected to a device your accredited delegate(s) will have access to at the Fall Assembly**, for which to receive the link with log-in information to participate in the voting. This information will enable us to prepare the electronic voting information for your board for the purposes of voting on bylaw amendments, resolutions, and elections at the annual general meeting to be held on November 14 and 15, 2022.

The Indigenous Constituency election is included in the positions up for election at this year's AGM. The Indigenous Constituency includes self-identified First Nations, Métis, or Inuit school board members. Indigenous Constituency members vote as individuals, not as an accredited delegate of their board. If you have an Indigenous school board member who has not self-identified to the SSBA, please contact Stephanie Shaw at sshaw@saskschoolboards.ca so that they can be added to the Indigenous Constituency list. Indigenous Constituency members who attend the Fall Assembly in-person are eligible to vote.

A copy of Bylaw No. 11, which provides for allocation of votes, is also attached for your information.

NOTE: If a board member who is listed as a "voting" delegate for your board is unable to attend the general meeting, your board chair or other person authorized by your board can have that board member's ballots allocated to another board member. To do this, please contact Krista Lenius at klenius@saskschoolboards.ca to make a change. It is important to do this prior to 9:30 a.m. on November 14, 2022, so that the AGM is not interrupted after it has begun.

Thank you for your assistance.

BALLOT INFORMATION
2022 Annual General Meeting Voting Delegates

FOR: Board of Education of North East School Division No. 15

Pursuant to Bylaw No. 11, section 4:

The number of votes to which your Board is entitled 15

(Based on your September 30, 2021 Projected Enrolments student count of 4,676.)

The board of education has determined that its votes will be cast by the following board members in the following numbers:

	<u>Board members - Voting Delegates</u>	<u># of Votes</u>
1.	_____	_____
	(Board member – voting delegate	

	(email address/mobile phone number for Board member – voting delegate)	
2.	_____	_____
	(Board member – voting delegate	

	(email address/mobile phone number for Board member – voting delegate)	
3.	_____	_____
	(Board member – voting delegate	

	(email address/mobile phone number for Board member – voting delegate)	

Signature of School Business Official

**PLEASE RETURN THIS FORM, TO THE ATTENTION OF
KRISTA LENIUS, TO THE SASKATCHEWAN SCHOOL BOARDS ASSOCIATION BY
EMAIL TO klenius@saskschoolboards.ca**

Thank you

For your information:

Ballot Voting

Association Bylaw No. 11 provides:

Bylaw No. 11: Delegates and Voting

1. School board members who register and pay the registration fee are delegates at the general meetings of the Association.
2. Every member shall inform the Association as to which of its delegates it has authorized to be accredited delegates to cast the votes of the member on questions for which a formal ballot is used, and the number of votes each accredited delegate is authorized to cast.
3. Formal ballots shall be used for:
 - (a) election of members to the Executive;
 - (b) adoption of the Association budget;
 - (c) votes on bylaw amendments and resolutions; and
 - (d) approval to the Executive to petition the Legislative Assembly for changes to the Act incorporating the Association.
4. The number of votes to which each board of education is entitled when a formal ballot is used shall be determined in accordance with the following table using the student count of the board of education as of September 30 for the most recent year as provide by the Ministry of Education:

<u>Student Count</u>	<u>Number of Votes</u>
1 to 2000 students	6
2001 to 3000 students	9
3001 to 4000 students	12
4001 to 5000 students	15
5001 to 6000 students	18
6001 to 7000 students	21
7001 to 8000 students	24
8001 to 10,000 students	30
10,001 to 15,000 students	45
15,001 students and over	51

5. Only accredited delegates in attendance at the time a vote is taken shall be entitled to vote.
6. Absentee voting shall not be allowed.
7. On matters where voting is by show of hands, such as motions on procedural matters, each delegate in attendance at the time the vote is taken shall be entitled to vote, and shall have one vote.
8. Delegates who are not accredited delegates may participate in General Assembly and general meeting discussions and debate.

NESD Strategic Intent Monitoring Data

October 25, 2022

Strategy #6: Responsive and strength-based approaches support students, schools and communities.

NESD Key Actions
Build and sustain networks with the following agencies: 0-3 Task Force, SHA, KidsFirst, Autism Services, Complex Case Management, Social Services, FASD Committee, NEOSS and Treehouse, Libraries, Daycares, NEECIP, Marguerite Riel Centre, Nipawin Oasis, Salvation Army and CRC.
Provide system-wide professional development on self-regulation and well-being.
Reinforce Adverse Childhood Experiences (ACEs) training to become trauma-informed practitioners.
Engage staff in all areas of Not Myself Today Mental Health activities and resources.
Maintain and communicate an up-to-date Mental Health Resource List for the North East.
Encourage the use of the Member and Family Assistance Plan (Teachers) and the Employee Family Assistance Plan (EFAP) for Support Staff.
Distribute Mental Health and Wellness gift bags to all continuing contract and temporary contract employees to begin the school year.

Metrics

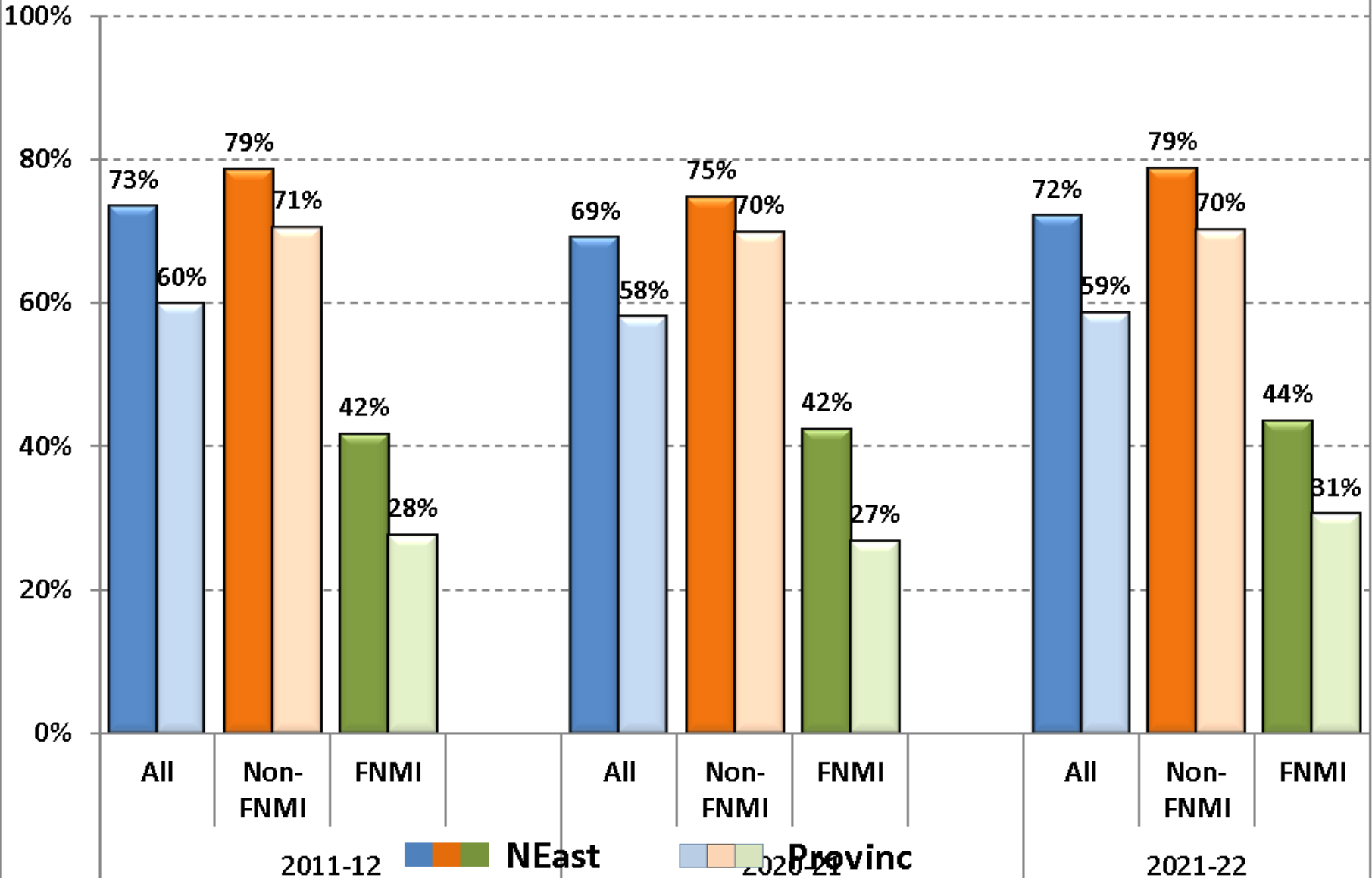
Credit Attainment
Graduation Rate
Attendance

NESD Metrics	Current Data	
Improvement Targets and Indicators	Result	Date
Attendance – 90% of students in Grades 7-12 will have at least 80% attendance.	All: 92% FNM: 81% Non-FNM: 94%	Feb, 2020
100% of NESD Prekindergarten teachers will be trained in Responding to Children’s Interests.	<u>tbd</u>	
100% of NESD Kindergarten teachers will be trained in Literacy Practices in Kindergarten.	<u>tbd</u>	
Grad Rate – 90% of Grade 10 students will be “On-Track” to graduate within 3-years of entering Grade 10.	All: 85.6% FNM: 64.3% Non-FNM: 85.4%	Feb, 2020
Credit Attainment – 90% of Grade 10 students will have completed 8 or more credits during their grade 10 year.	All: 88.4% FNM: 67.7% Non-FNM: 92.9%	June, 2020
Grad Rate – 90% of Grade 11 students will be “On-Track” to graduate within 3-years of entering Grade 10.	All: 81.3% FNM: 61.9% Non-FNM: 88.8%	Feb, 2020
Credit Attainment – 90% of Grade 11 students will have completed 8 or more credits during their grade 11 year.	All: 89.0% FNM: 56.9% Non-FNM: 94.4%	June, 2020
Grad Rate – 90% of Grade 12 students will graduate “On-Time”, within a 3-year timeframe.	All: 84.9% FNM: 60.0% Non-FNM: 89.0%	June, 2020

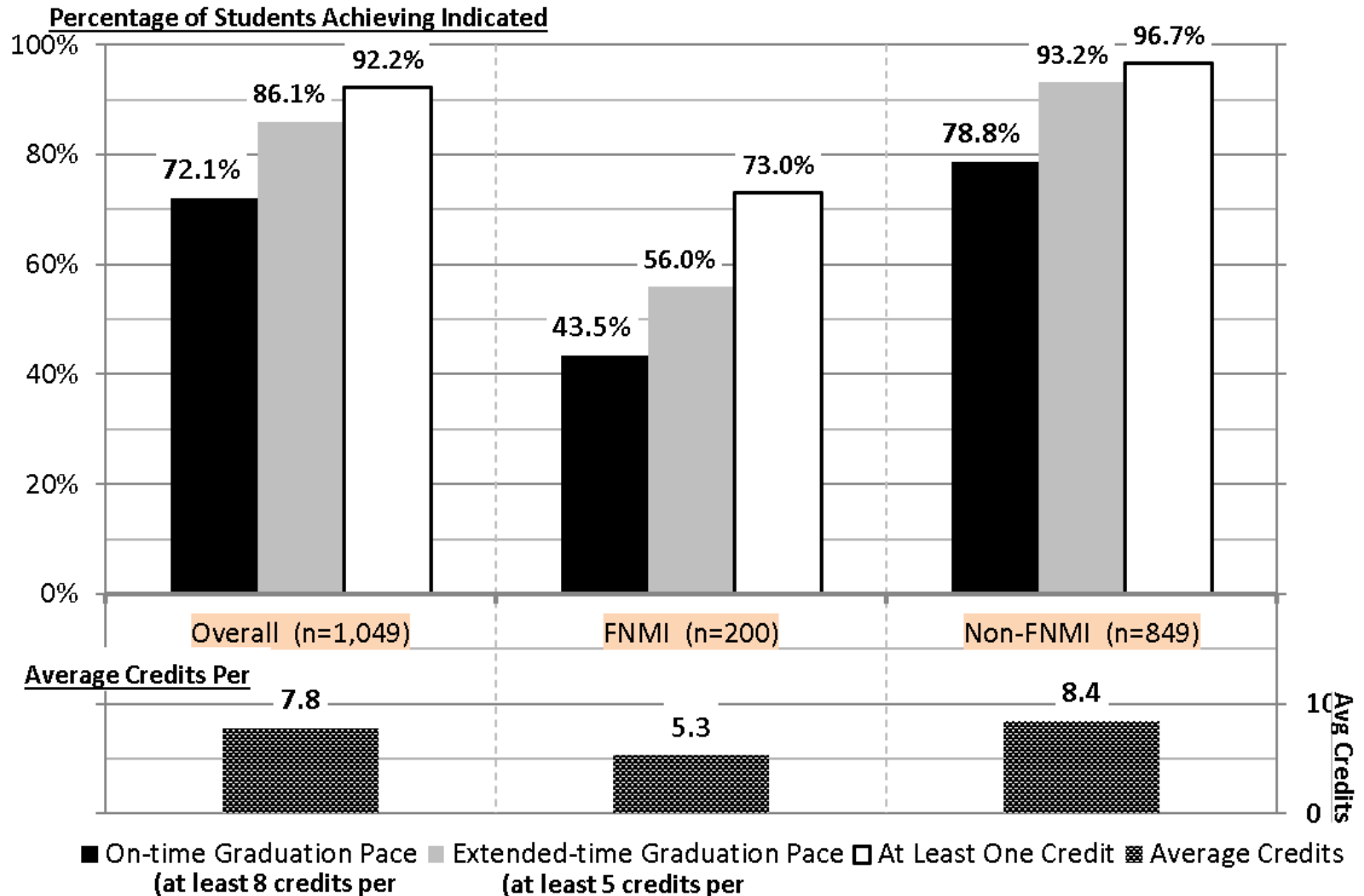
Credit Attainment



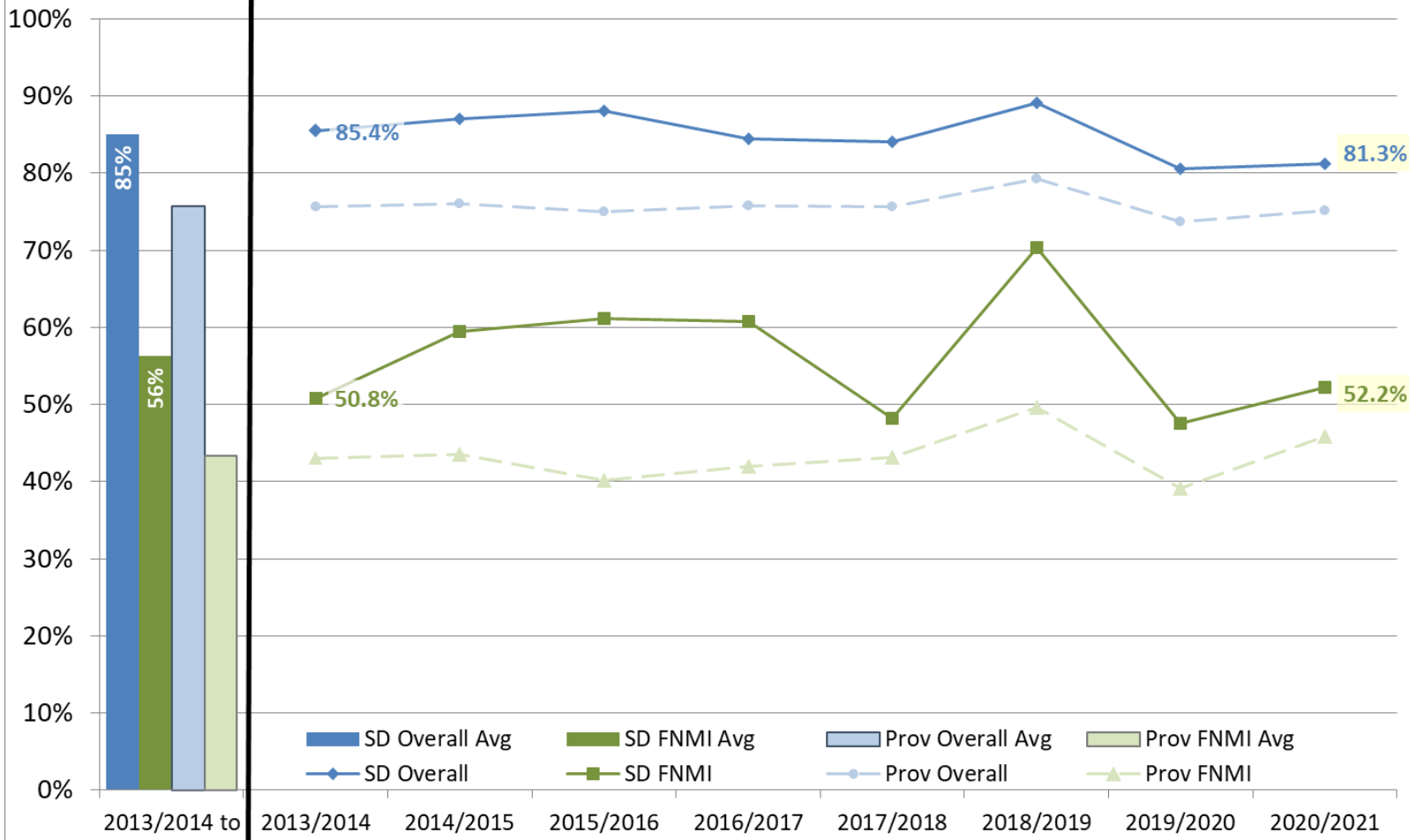
Credit Attainment - Percentage Attaining 8 or More Credits, Grades 10-12,



Credit Attainment - Selected Measures, Grade 10-12 Students, 2021-22



Percentage of Grade 9 (adjusted) Cohort Achieving 8 or More Credits the Following School Year, North East SD 200

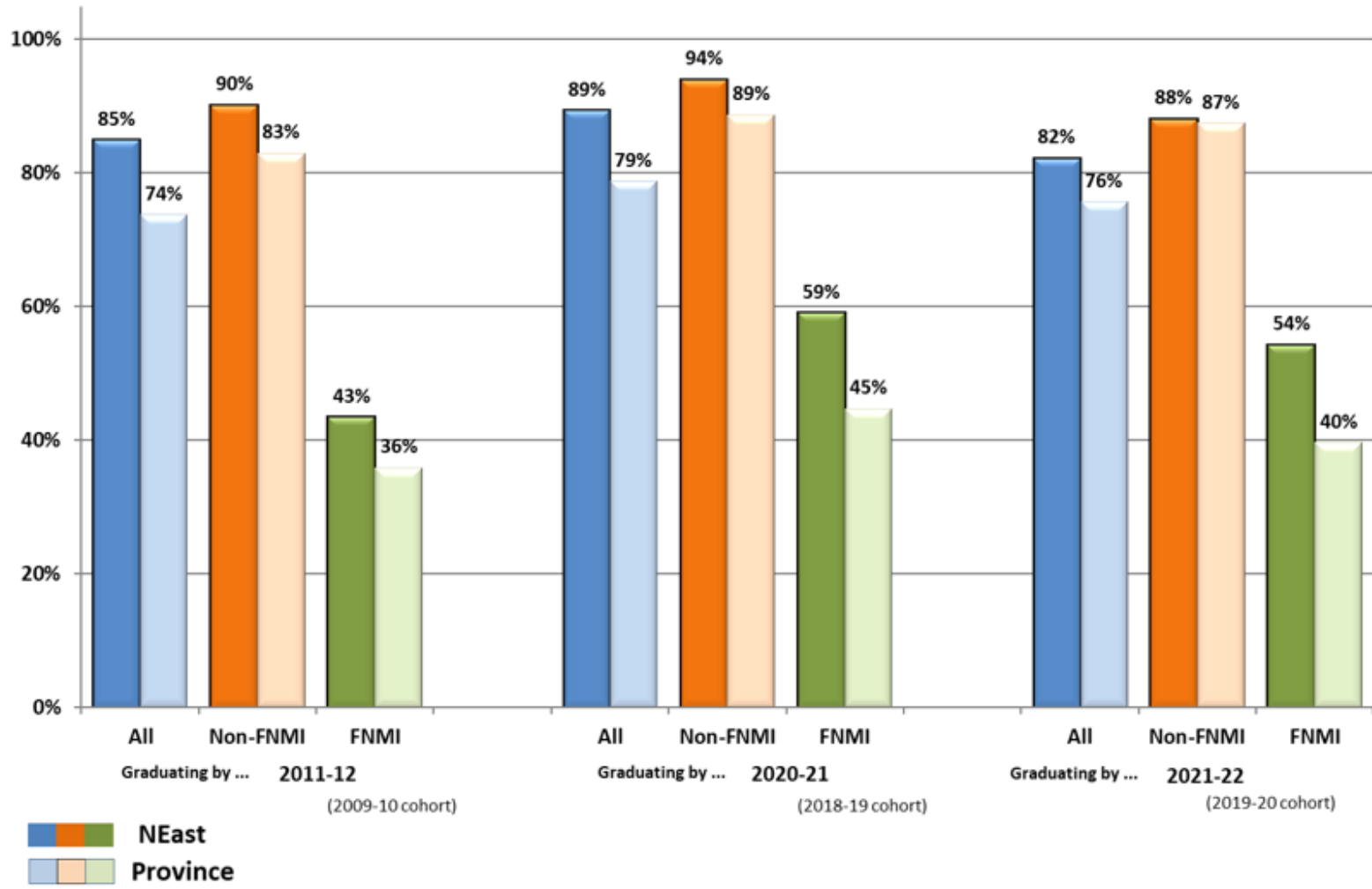


81.3% of all Grade 9 students translates to 88.7% of those placed in the Grade 10 cohort achieving at least eight credits in Grade 10 (in the year subsequent to being in Grade 9).

Graduation

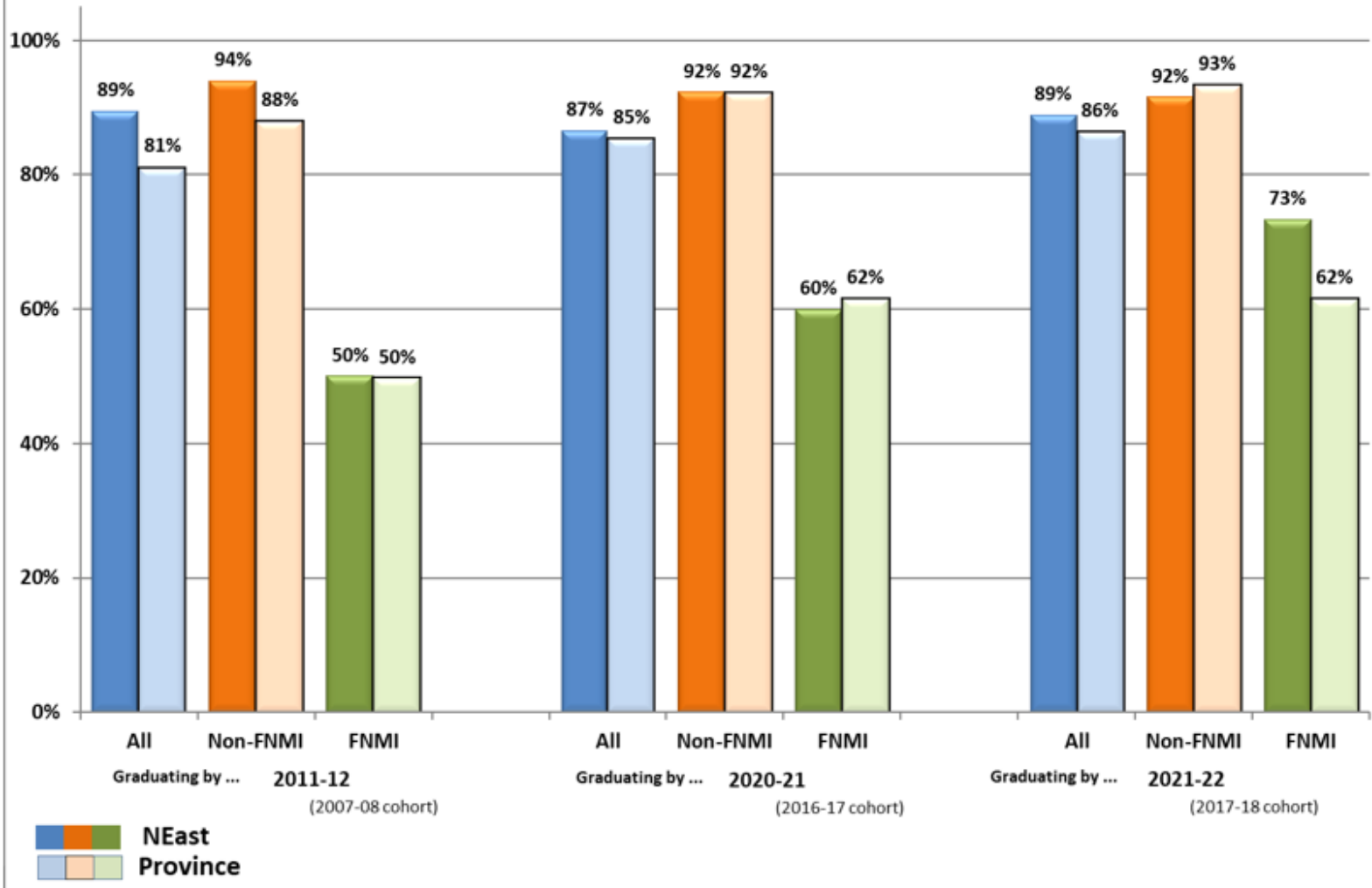


'3-year' Graduation Rates, North East SD and Province (Students Completing Grade 12 Within 3 Years of 'starting' Grade 10)



'Within 5-year' Graduation Rates, North East SD and Province

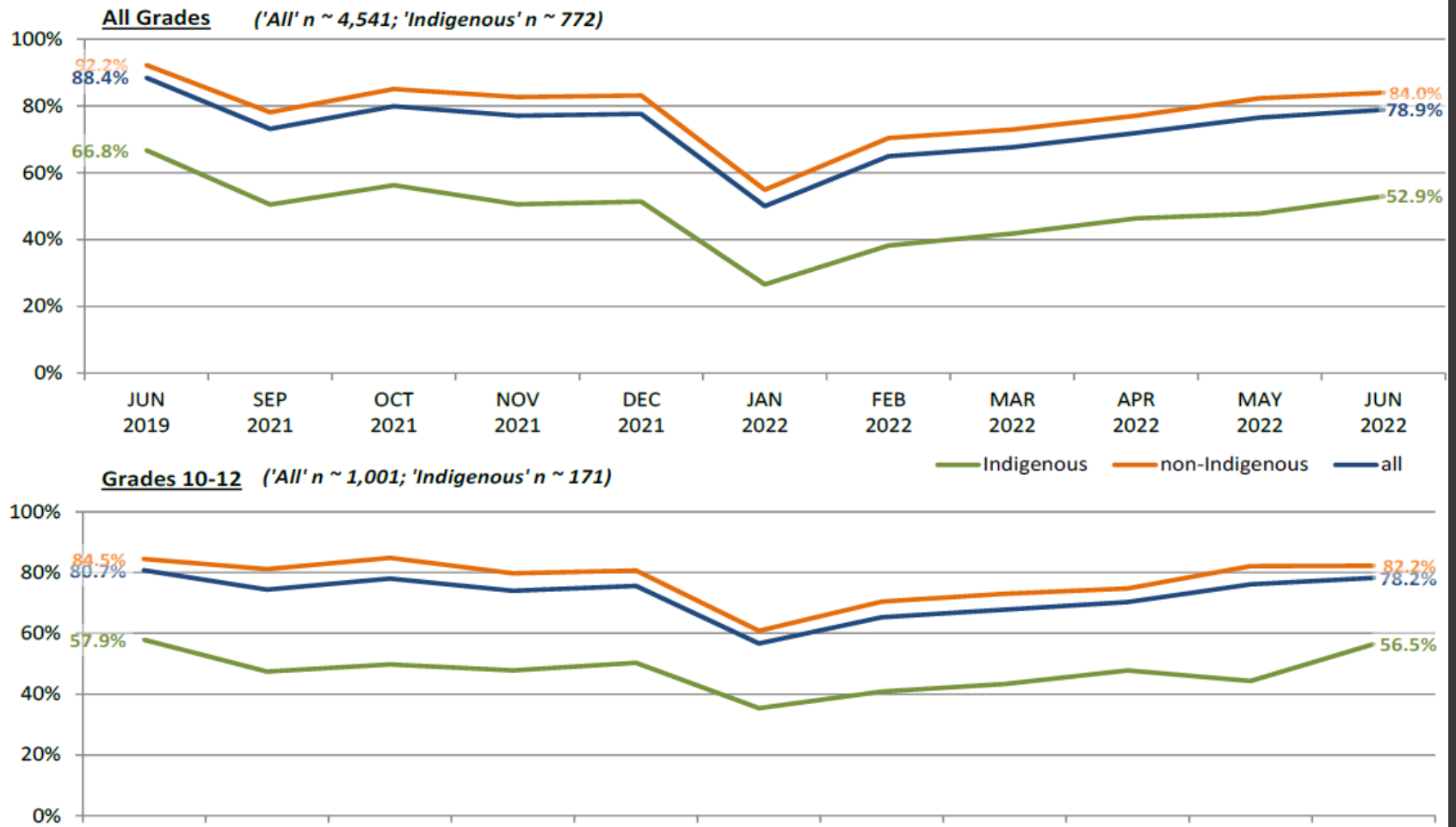
(Students Completing Grade 12 Within 5 Years of 'starting' Grade 10)



Attendance

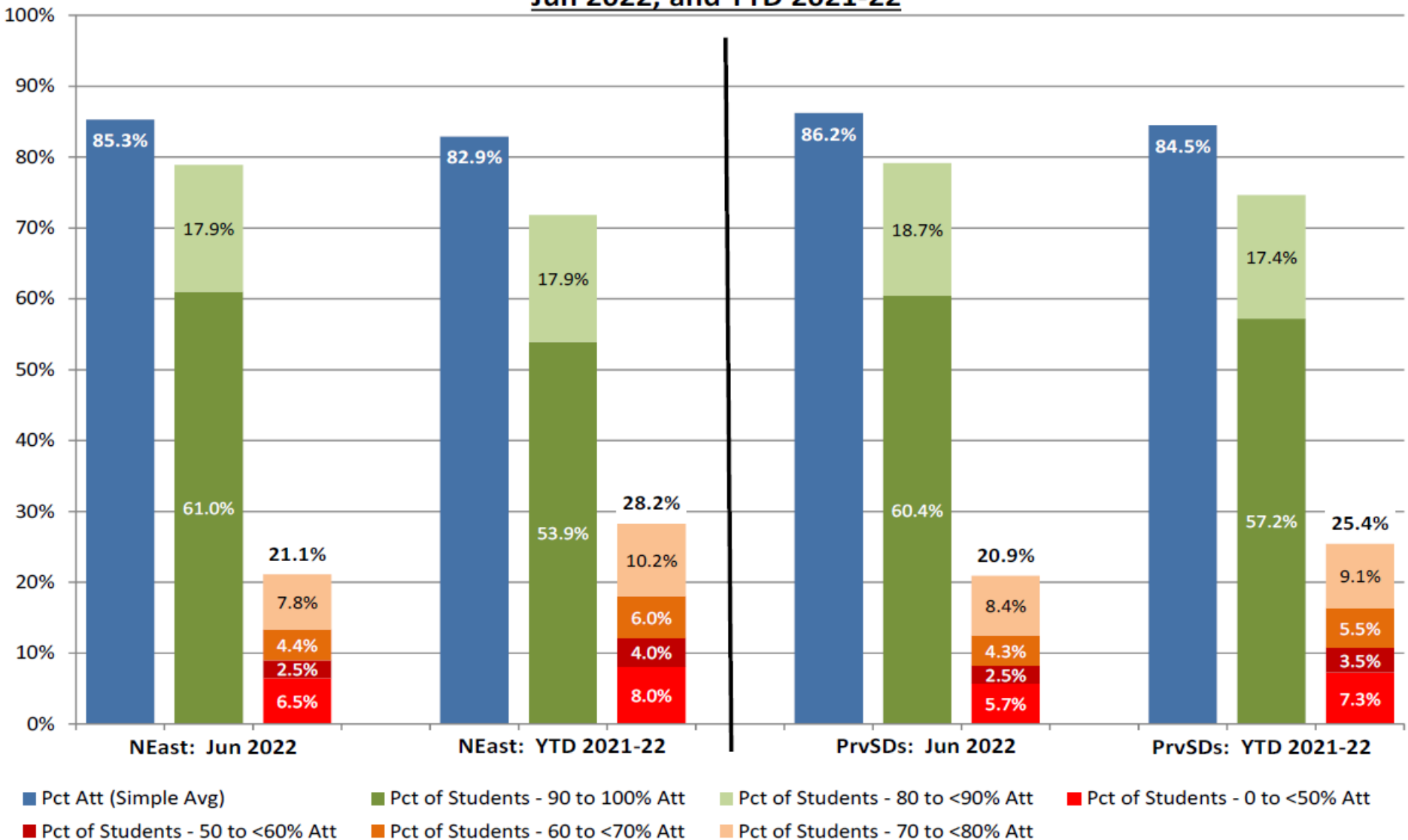


Figure 1: Student Attendance - Percentage of Students with >=80% att, North East SD 200, JUN 2019 to JUN 2022



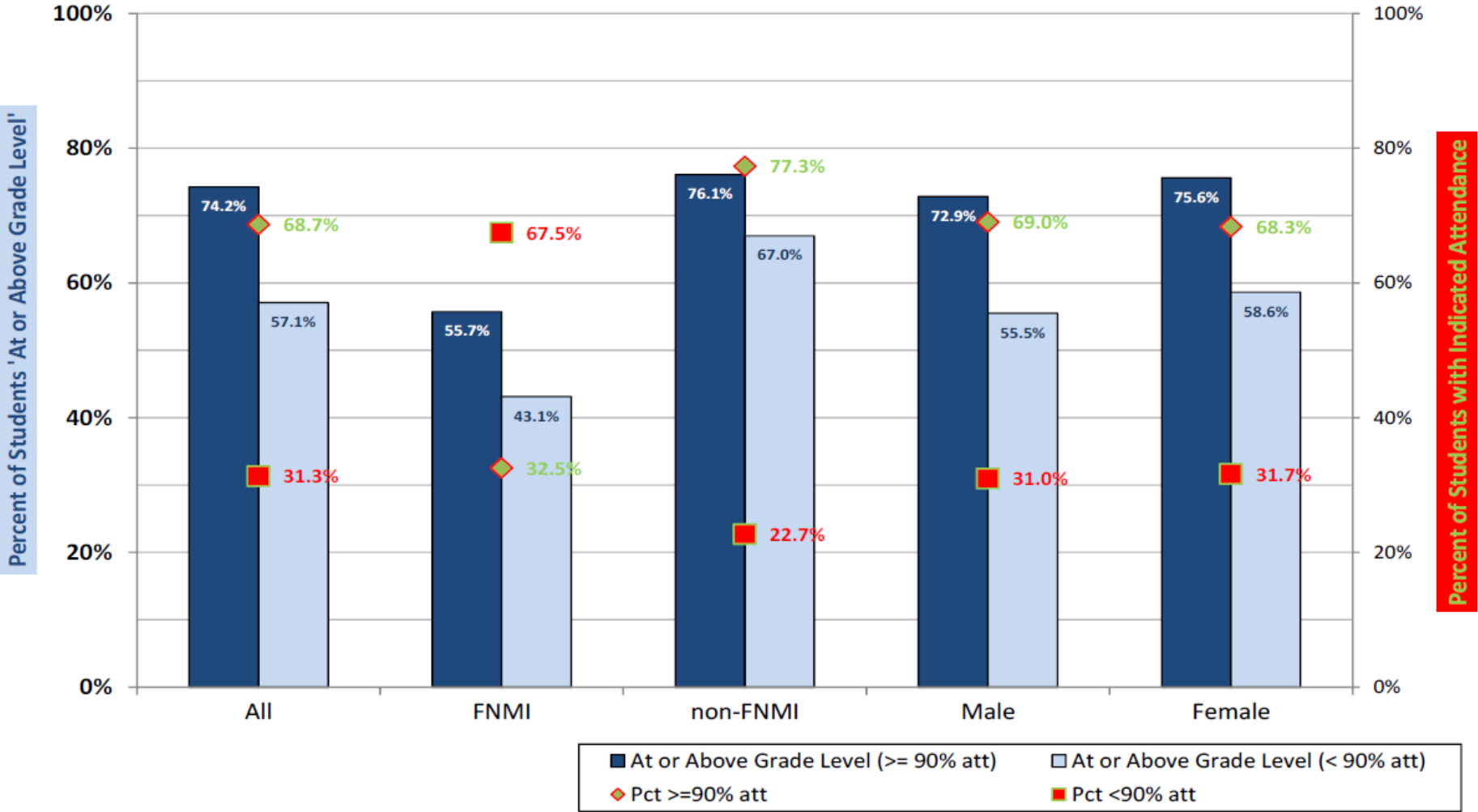
For most school divisions, January attendance dipped significantly in terms of the percentages of students with at least 80% attendance. A large contributing factor to that dip was the large number of COVID cases that delayed significant numbers of students to return after the Christmas break. For most school divisions, attendance results are lower for Grades 10-12 than for earlier grades.

Figure 2: Student Attendance Measures, North East SD 200 and Provincial School Divisions, Jun 2022, and YTD 2021-22



Attendance (Cumulative) Related to Reading Levels, 2021-22, Grade 3 Students, by Self-ID Status and by Gender

Provincial Results



Concluding Remarks

- Follow-up items & Questions