

---

NESD Board Meeting Agenda  
Friday, January 27, 2023  
TIME: 2:00pm  
LOCATION: Tisdale Recplex – Hanover Room

---

1. IN-CAMERA SESSION

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Proposed Motion: That the agenda be adopted (as presented) or (as amended).

4. ADOPTION OF MINUTES

a) That the minutes of the [November 22, 2022 Regular Board Meeting](#) be adopted (as presented) or (as amended).

b) That the minutes of the [November 22, 2022 Organization Meeting](#) be adopted as presented.

5. DELEGATIONS & SPECIAL PRESENTATIONS -

- Arborfield Review - Alois Bronner and Chelsea Edwards - [talking points](#)

6. CONSENSUS AGENDA ITEMS

Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:

- Correspondence.

7. DISCUSSION/DECISION - BOARD DIRECTION

A. New Business

1. [Land Title Transfer - Leviathan Country School](#) - attachments CONFIDENTIAL
2. [Teamsters' Agreement](#)
3. [Minor Capital Renewal Program Projects](#)

B. Monitoring and Reporting Items

1. [Financial Report to November 30, 2022](#)

C. Board of Education Strategic Direction Items

1. [Arborfield School Review - cover sheet](#)
  1. [Jan 10, 2023 - School Review Committee presentation](#)
  2. [NESD School Viability Data - Arborfield \(updated 01/17/2022\)](#)
2. [Top Major Capital Projects](#)
3. [Strategic Intent 3 - Our School, Sprint Survey](#)
4. [2023-2024 Draft NESD Calendars](#)

\*8. INFORMATION ITEMS

**\*9. CORRESPONDENCE**

- [Merger between Cumberland College and Parkland College](#)

**10. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION**

- [Grad Requirements Discussion Guide](#)
- [Public Section Executive Members](#)
- [Public Section Update](#)
- [School Trustee - Dec 2022](#)

**11. READINGS**

- [December 2022 Board and Administrator](#)
- [January 2023 - Board and Administrator](#)

**12. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING**

**13. ADJOURNMENT**

**14. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)**

**15. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW**

**MINUTES of the ORGANIZATIONAL MEETING:** of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, November 22, 2022 at 1:30 pm at the North East School Division Office in Melfort, Saskatchewan.

**PRESENT:**

**TRUSTEES:**

Kathrene Bank  
Kevin Graham  
Sherri Hanson  
Dustin Kelsey  
Lori Kidney  
Ted Kwiatkowski  
Tyson Waldner  
Marla Walton

**NESD ADMINISTRATION:**

Director of Education: Stacy Lair  
Supt. of Business Admin.: Wanda McLeod

**ABSENT:** None

**CALL to ORDER at 1:30pm**

The Director of Education chaired the meeting until the election of the Board Chair was completed.

**ELECTION of CHAIRPERSON - Call for Nominations**

M. Walton nominated Kevin Graham to serve as Chair of the Board of Education.

T. Kwiatkowski moved that nominations cease.

Kevin Graham accepted the nomination.

Kevin Graham was declared Chair of the Board.

Kevin Graham took over chairing the meeting.

**ELECTION of VICE-CHAIRPERSON - Call for Nominations**

K. Bank nominated Marla Walton to serve as Vice-Chair of the Board of Education.

D. Kelsey moved that nominations cease.

Marla Walton accepted the nomination.

Marla Walton was declared Vice-Chair of the Board.

**ADOPTION OF AGENDA**

2022-11-98

M. Walton moved that the agenda be adopted as presented.

*CARRIED*

**ADOPTION OF THE MINUTES**

The Minutes of the November 23, 2021, Organizational Meeting were approved at the Regular Meeting of the Board on January 18, 2022.

---

### MEETINGS OF THE BOARD OF EDUCATION

2022-11-99 T. Kwiatkowski moved that the Committee of the Whole and Regular Meetings of the Board of Education be held as follows: **CARRIED**

- January 17, 2023
- February 28, 2023
- March 21, 2023
- April 25, 2023
- May 30, 2023
- June 20, 2023
- September 19, 2023
- October 24, 2023
- November 21, 2023 (Organizational Meeting)

Committee of the Whole meetings to be held at 10:00am and Regular Board meeting will follow at 1:30pm.

Committee meetings are subject to cancellation at the discretion of the Board Chair.

### MEETING PROTOCOLS

2022-11-100 T. Waldner moved that the Board adopts the Saskatchewan School Boards Association Code of Ethics. **CARRIED**

2022-11-101 D. Kelsey moved that motions be accepted by the Chair without a seconder as per Section 19(3) of The School Division Administration Regulations. **CARRIED**

### INDEMNITIES AND EXPENSES

2022-11-102 L. Kidney moved that the indemnities be set as per Section 23(a) of The School Division Administration Regulations: **CARRIED**

a) *That the Board indemnity rates be set as follows:*

- *The indemnity for the chairperson is to be \$275 when chairing meetings and*
- *\$226 for all Regular and/or Committee of the Whole meetings of the Board of Education and all full day meetings and*
- *\$226 for one day per month for each month that a regular meeting is held, for preparation time and*
- *An additional \$113 per month that a regular meeting is held, for preparation time of the chairperson and*
- *\$50 per hour (or portion thereof) be paid for meetings and/or professional development including virtual or conference call platforms to a maximum of \$226 per day (excluding Regular and Committee of the Whole meetings of the Board of Education) and*
- *\$25 per hour for traveling to and from meetings, and conferences.*

b) *That the Board indemnity rates for attending School Community Council meetings be set as follows:*

- A maximum of \$226 per year per school in the subdivision of the Trustee. Mileage expenses will be paid for any additional School Community Council meetings attended.

**Expenses while on board business as per Section 23(b) of The School Division**

CARRIED

**Administration Regulations:**

2022-11-103 S. Hanson moved that the Board reimburse Board Members and school division staff for expenses incurred while on board business as follows: CARRIED

- *Lodging upon presentation of actual receipts, or \$75 without a receipt.*
- *Actual meal expense to a maximum of:*
  - a. *Breakfast \$15*
  - b. *Lunch \$20*
  - c. *Supper \$25*
- *Mileage rate be set at \$0.55 per kilometer and a daily in-town travel rate of \$6.00 for use of a personal vehicle starting December 1, 2022.*

<b>SIGNING AUTHORITIES</b>
----------------------------

2022-11-104 M. Walton moved that the Board Chair or Vice Chair, together with the Superintendent of Business Administration (or Director of Education or Manager of Financial Services as alternates), is authorized to sign all cheques and financial documents. The signature of the Board Chairperson may be by electronic signature or stamp. CARRIED

The signature of the Superintendent of Business Administration may be by electronic signature. That the Superintendent of Business Administration and/or the Manager of Financial Services are authorized to carry out deposit activity, transfer of funds, purchase card administration, new card application and all other required banking activities for all financial institutions that the School Division deals with.

<b>CONFIRMATION OF EXTERNAL AUDITOR SERVICES</b>
--

At the Regular Board Meeting on October 20, 2020 a motion was passed to award the contract for audit services to MNP for the time period of January 1, 2021 to December 31, 2025. Therefore, no motion for external audit services is required at this time.

<b>ADJOURNMENT</b>
--------------------

2022-11-105 T. Waldner moved that the Board Meeting adjourn at 1:50 pm. CARRIED

---

Board Chair/Vice-Chair

---

Superintendent of Business Administration

**NORTH EAST SCHOOL DIVISION  
BOARD MEETING MINUTES  
Tuesday, November 22, 2022**

---

**MINUTES OF A MEETING:** of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, November 22, 2022, at 2:00pm at the North East School Division Office, at 402 Main Street in Melfort, Saskatchewan.

**PRESENT:**

**TRUSTEES:**

Kathrene Bank  
Kevin Graham – Chair  
Sherri Hanson  
Dustin Kelsey  
Lori Kidney  
Ted Kwiatkowski  
Tyson Waldner  
Marla Walton

**NESD ADMINISTRATION:**

Director of Education: Stacy Lair  
Supt. of Business Admin.: Wanda McLeod

**ABSENT:** None

**CALL TO ORDER** at 2:15pm.

**LAND ACKNOWLEDGMENT**

M. Walton provided the following land acknowledgement:

*"I acknowledge that today we meet on the homeland of the Métis and on Treaty 6 territory.*

*This land, I call home, is an indigenous space and I as a newcomer recognize that I, my family, community, and school division benefit from this land, from the plant world and animal world that nurtured First Nations people for thousands of years before me.*

*I strive to recognize my responsibility in reconciliation as a leader in my division, community and family roles. I also acknowledge that all of the benefits from this land have come at a cost to First Nation and Metis people."*

**ADOPTION OF AGENDA**

2022-11-106 L. Kidney moved that the agenda be adopted as presented. CARRIED

**MINUTES**

2022-11-107 T. Waldner moved that the minutes of the [October 25, 2022 Regular Board Meeting](#) be adopted as presented. CARRIED

**SPECIAL PRESENTATION:**

- NONE

**CONSENSUS ITEMS**

2022-11-108 M. Walton moved that the Board approve the following consent items as presented and that the Board receive the following items as information: CARRIED

- Correspondence.

**NEW BUSINESS**

2022-11-109 T. Kwiatkowski moved that the Board approves the replacement of three boilers at Porcupine Plain School; Administration will first apply for Emergent Funding from the Ministry of Education and if this is not successful or only partially successful, Preventative Maintenance and Renewal funding of up to \$635,000 will be used to fund the project. *CARRIED*

**MONITORING AND REPORTING ITEMS**

2022-11-110 D. Kelsey moved that the Board accepts the financial report for the year ending August 31, 2022. *CARRIED*

2022-11-111 L. Kidney moved that the Board approves the Audited Financial Statements for the North East School Division No. 200 for the year ended August 31, 2022, pending minor changes made after the format review and format approval of the Ministry of Finance and the Ministry of Education. *CARRIED*

2022-11-112 M. Walton moved that the Board approves the 2021-22 Annual Report for the North East School Division No. 200 as presented. *CARRIED*

2022-11-113 K. Bank moved that the Board approve the 2022-2023 Learning Improvement Plans for the schools of the North East School Division. *CARRIED*

2022-11-114 D. Kelsey moved that the Board approves the Human Resources Report for the time period of September 1, 2022 to October 31, 2022. *CARRIED*

**STRATEGIC DIRECTION ITEMS**

NONE

**ADJOURNMENT**

2022-11-115 M. Walton moved that the Board Meeting adjourn at 3:10pm. *CARRIED*

---

NESD Board Chair/Vice-Chair

---

Superintendent of Business Administration



# NESD Board of Education

Meeting Date: January 17, 2023

Topic: Transfer of Title to Irvin Kjelshus

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

Irvin Kjelshus has sent a letter to the Board requesting the purchase of the land formerly in the Leviathan School District – Parcel NE 35-41-17-W2. Please find attached the letter from Mr. Kjelshus.

Please note – the land title attached states “Irwin” Kjelshus. Irvin has informed Administration that this was an error that is being corrected by his lawyer. The name should read Irvin Kjelshus.

## CURRENT STATUS

## RECOMMENDATION

### Proposed Board Motion:

That the Board approves the transfer of the title of Parcel NE 35-41-17-2 Ext. 7 (Blk/Par A-Plan 10178943 Ext. 7) in the RM of Pleasantdale No. 398 to Irvin Kjelshus.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration	January 6, 2023	<ul style="list-style-type: none"> <li>Letter from Mr. Irvin Kjelshus</li> <li>ISC Land Title Information (confidential)</li> </ul>





# NESD Board of Education

Meeting Date: January 23, 2023

Topic: Minor Capital Renewal Program Projects

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

The 2022-23 provincial budget introduced a new Minor Capital Renewal Program for school divisions.

On April 12, 2022, the following motion was made by the Board:

That the Board approve the following projects for the 2023-24 Minor Capital Renewal Program applications:

- Renovation and renewal of Melfort and Unit Comprehensive Collegiate
- Renovation and renewal of L.P. Miller Comprehensive School.

## CURRENT STATUS

All school divisions have been invited to apply for the new program's funding through an application process. The deadline for applying for funds in the 2024-25 budget is March 8, 2023. Each school division may submit up to two applications and the cost of each project must be no more than \$10 million. For the 2024-24 applications, there can be no overlap between the Major Capital and Minor Capital applications.

## RECOMMENDATION

### Proposed Board motion:

That the Board approve the following projects for the 2024-25 Minor Capital Renewal Program applications:

- Tisdale Middle and Secondary School (upgrades/renovations);
- Wagner School (upgrades/renovations).

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	January 23, 2023	



# NESD Board of Education

Meeting Date: January 17, 2023

Topic: Financial Report for the Three Months Ending November 30, 2022

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Audit Committee	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

The North East School Division Board is provided with quarterly financial reports from Administration.

## CURRENT STATUS

Please find attached the following for the three months ending November 30, 2022:

1. Memo for the Three Months ending November 30, 2022
2. Statement of Operations
3. Statement of Cash Requirements
4. Statement of Accumulated Surplus
5. Statement of Tangible Capital Asset Purchases

Please contact Wanda McLeod, Superintendent of Business Administration, with any specific questions prior to the Board meeting. Answers will be provided during the meeting.

## RECOMMENDATION

### Proposed motion:

That the Board accept the financial report for the three months ending November 30, 2022.

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Donna Eberle, Manager of Finance	January 6, 2023	<ul style="list-style-type: none"> <li>• Memo for Quarter End</li> <li>• Statement of Operations</li> <li>• Statement of Cash Requirements</li> <li>• Accumulated Surplus Activity Statement</li> <li>• Statement of Tangible Capital Asset Purchases</li> </ul>



# North East School Division

Box 6000, 402 Main St.  
Melfort, SK S0E 1A0

Phone: (306) 752-5741  
Fax: (306) 752-1933

Toll Free: 1-888-752-5741  
Website: [www.nesd.ca](http://www.nesd.ca)

**TO:** Board of the North East School Division

---

**FROM:** Wanda McLeod, CPA, CA  
Donna Eberle, CPA, CA

**DATE:** January 6, 2023

**RE:** Financial Report for the Three Months Ending November 30, 2022

---

The Board will be provided with three quarterly reports and one annual financial statement report for the 2022-23 fiscal year. November 30, 2022 marks the end of the first quarter. At November 30, we would expect the actual ten month expenses (school based lines) to be reporting at 30% of budget and the twelve month expenses (central office lines) to be reporting at 25% of budget.

Below is an executive summary of information for the first quarter as well as comparisons to the September to November 2021 quarter. It is important that this document be used in conjunction with the Statement of Operations, Statement of Cash Requirements and Statement of Accumulated Surplus.

## STATEMENT OF OPERATIONS

### Revenues

#### **Grants**

The provincial grants totaled approximately \$18.8 million at quarter end. This amount includes the operating and other Ministry of Education grants. The operating grant amount (at \$14.5 million) is based on the 2022-23 provincial budget announcement using the estimated September 30, 2022 enrolment for the school division. The overall impact of the December operating grant (that takes into account the September 30, 2022 actual school enrolments) should result in approximately \$588,000 additional funding (increase in accumulated surplus). The total increase in funding number takes into account the grant calculation for the federally funded students and the students who are enrolled in the Adult Basic Education program at Cumberland College. In the first quarter of 2022-23, the school division also received a one-time operating grant of \$672,400 from the Ministry of Education to assist with inflationary pressures such as rising fuel and insurance costs. This grant was anticipated at budget time and therefore included in the budget figures.

For 2022-23, there is a provincial capital grant of \$10.7 million included in the budget for the construction of the new kindergarten to grade twelve school in Carrot River. During the first quarter of 2022-23, \$4.2 million was received in capital funding. The actual capital grants will be more than budget because work will be completed during 2022-23 than expected. In addition, approximately \$1.6 million of the capital funding relates to work that was completed during the 2021-22 fiscal year. In the first quarter of 2021-22, no capital funding was received.

### **Tuition and Related Fees**

The tuition and related fee revenues will most likely be under budget. There were less federally funded students enrolled at North East School Division during the first quarter of 2022-23 compared to the budget. The actual tuition revenue calculations for federally funded students are based on the actual enrolments at three points in time during the school year. Actual enrollment for the first billing was based on 31 students compared to the budget number of 42 students. In 2021-22 actual, enrolment for the first billing was based on 42 students compared to the budget number of 37 students.

### **School Generated Funds**

School generated funds are currently at 49% of the budgeted amount (compared to 30% of the budget in prior year). The schools determine the budgets and are fundraising and doing more activities than anticipated at budget time. In the first quarter of 2021-22, there were less extra-curricular activities at the schools due to COVID-19 restrictions.

### **Complementary Services**

Complementary service revenues are currently at 32% of the budgeted amount. The complementary service revenue represents the provincial grants for the pre-kindergarten programs and grants for the outreach programs.

### **External Services**

External services revenue is currently at 16% of the budgeted amount. External services are comprised of cafeteria sales and grant funding for the Invitational Shared Services Initiative (ISSI).

Cafeteria sales for both LP Miller and MUCC are slightly higher for the first quarter of 2022-23 compared to the first quarter of 2021-22. This is due to a general increase in the number of sales compared to the prior year.

For the first quarter of 2021-22, \$120,000 was received for ISSI revenue. No funding has been received for ISSI in 2022-23. The total amount budgeted for ISSI in 2022-23 is \$120,000 but the total amount approved by the Ministry of Education is \$100,000. The province decided to expand the program to more school divisions but not increase the total funding for the program; this resulted in less funding for NESD.

### **Other Revenue**

Other revenue is currently at 47% of the budgeted amount. Miscellaneous revenue, rentals, interest income and gain on disposal of tangible capital assets are in this category. We expect other revenue to be slightly higher than budget as the year progresses. This increase is due to donations being received for the new school in Carrot River, which were unbudgeted. In addition, interest income is higher than anticipated at budget time due to an increase in the interest rate.

### **Expenses**

#### **Governance**

Governance is 35% of the budgeted amount, which is slightly higher than the expected percentage of budget spent, but is anticipated to be slightly under budget as the year progresses. There was a by-election in the first quarter of 2022-23 and no similar expense in 2021-22. The majority of the school community council grants have been disbursed by November 30 of each year.

#### **Administration**

Administration expenses are at 26% of budget, with prior year being the same. It is anticipated that administration expenses will be slightly under budget at year end.

**Instruction**

Total instruction expenses are at 29% of the budgeted amount, which is identical to the amount spent in the first quarter of 2021-22. The amount expected to be spent is 30% (based on three out of ten months of the fiscal year being completed).

**Plant**

Overall the plant expenses are less than the expected 25% (at 21% of budget, which higher than the 18% in 2021-22). The main factor: building operating expenses are under budget, as the majority of the minor renovation projects are undertaken during the summer months. The budget for minor renovations is lower in 2022-23 compared to 2021-22.

**Student Transportation**

Student transportation is currently at 27% of the budgeted amount, with the expected percentage being 30%. The fuel costs are currently under budget due to an unexpected decrease in fuel prices for operating the school buses compared to the anticipated costs at budget time. However, it is anticipated that fuel costs will increase as the year progresses.

**Tuition and Related Fees**

The tuition and related fees relate to the number of students enrolled in the regional college adult basic education program at Cumberland College. For 2022-23, Cumberland College has invoiced the school division for the full amount owing in the second quarter, and the amount is under budget. In 2021-22, the school division was invoiced in the first quarter. This payment to Cumberland College is fully funded in the operating grant from the province.

**School Generated Funds**

The school generated expenses are at 37% of the budget (compared to 23% of the budget in the prior year). As the schools determine their budgets and with increase in fundraising and other activities, school generated fund expenses may be slightly higher than budget at year end.

**Complementary Services**

Complementary services include costs associated with outreach workers and the pre-kindergarten programs in the division. Complementary services are at 27% of the budget, with the expected percentage being at 30%.

**External Services**

External services are at 20% of the budget, with the expected percentage being at 30%. External services include the costs associated with operating the cafeterias at MUCC and LP Miller Comprehensive School, as well as expenses related to ISSI. There were no expenses related to ISSI in the first quarter, which is consistent with the first quarter of 2021-22. The funding provided is \$100,000 and the spending in 2022-23 will be limited to this amount.

**Other Expenses**

Other expenses are in line with budget. Other expenses include services charges and interest paid on the capital loan for the construction of the Hudson Bay Community School.

## **STATEMENT OF CASH REQUIREMENTS**

The Public Sector Accounting Standards (PSAS) provide statements that include items that do not have an impact on the cash of the school division (such as amortization expense) and omit purchases that do have an impact on cash flows (such as the purchase of tangible capital assets). When budgeting, it is more important to look at the full picture for the organization. This would include the purchase of tangible capital assets and the use of the accumulated surplus. The Statement of Cash Requirements provides additional detail for a more complete picture for the 2022-23 fiscal year of the school division.

### **Tangible Capital Assets**

The tangible capital asset (TCA) purchases totaled \$3.8 million in the first quarter, out of the total \$12.3 million budgeted. A total of \$10.7 million of the budget relates to the construction of the new school in Carrot River. This project will continue as the year progresses. The school buses, computer hardware purchases, as well as the planned school playground equipment will be purchased later in the fiscal year. The Human Resource and Payroll departments also plan on implementing their new software in the fiscal year.

### **Amortization**

Amortization expense is being recorded at 25% of the budgeted amount. The actual amortization expense will be calculated at year-end. In 2021-22, the same process for amortization was used.

### **Statement of Accumulated Surplus**

Please refer to the statement titled "Statement of Accumulated Surplus" for more information.

**NORTH EAST SCHOOL DIVISION**  
**Statement of Operations**  
**For the three months ending November 30, 2022**

	<b>22 - 23</b>				<b>21 - 22</b>			
	<b>Budget 2022-23</b>	<b>Actual 2022-23</b>	<b>Variance</b>	<b>%</b>	<b>Budget 2021-22</b>	<b>Actual 2021-22</b>	<b>Variance</b>	<b>%</b>
<b>REVENUES</b>								
Grants	\$ 69,448,965	\$ 18,788,002	\$ 50,660,963	27%	\$ 63,200,329	\$ 13,693,452	\$ 49,506,877	22%
Tuition and Related Fees	552,838	162,254	390,584	29%	486,440	210,048	276,392	43%
School Generated Funds	993,100	489,149	503,951	49%	1,049,475	319,351	730,124	30%
Complementary Services	731,154	231,039	500,115	32%	627,258	188,339	438,919	30%
External Services	245,000	39,481	205,519	16%	262,000	152,113	109,887	58%
Other Revenue	716,500	335,818	380,682	47%	530,000	233,595	296,405	44%
<b>Total Revenues</b>	<b>\$ 72,687,557</b>	<b>\$ 20,045,743</b>	<b>\$ 52,641,814</b>	<b>28%</b>	<b>\$ 66,155,502</b>	<b>\$ 14,796,898</b>	<b>\$ 51,358,604</b>	<b>22%</b>
<b>EXPENSES</b>								
Governance	\$ 276,960	\$ 96,931	\$ 180,029	35%	\$ 265,060	\$ 87,145	\$ 177,915	33%
Administration	2,533,831	658,031	1,875,800	26%	2,613,186	683,782	1,929,404	26%
Instruction	44,074,531	12,674,537	31,399,994	29%	42,600,742	12,163,304	30,437,439	29%
Plant	10,404,873	2,177,312	8,227,561	21%	11,295,145	2,073,350	9,221,795	18%
Transportation	5,535,391	1,511,171	4,024,220	27%	4,832,957	1,293,766	3,539,191	27%
Tuition and Related Fees	187,230	-	187,230	100%	249,280	124,640	124,640	0%
School Generated Funds	957,086	355,551	601,535	37%	993,336	232,612	760,724	23%
Complementary Services	1,510,763	409,289	1,101,474	27%	1,470,776	422,599	1,048,177	29%
External Services	322,593	65,554	257,039	20%	361,232	60,636	300,596	17%
Other Expenses	265,623	67,731	197,892	25%	283,494	72,104	211,390	25%
<b>Total Expenses</b>	<b>\$ 66,068,881</b>	<b>\$ 18,016,107</b>	<b>\$ 48,052,774</b>	<b>27%</b>	<b>\$ 64,965,208</b>	<b>\$ 17,213,938</b>	<b>\$ 47,751,271</b>	<b>26%</b>
<b>Operating Surplus (Deficit) for the Year</b>	<b>\$ 6,618,676</b>	<b>\$ 2,029,636</b>	<b>\$ 4,589,040</b>		<b>\$ 1,190,294</b>	<b>\$ (2,417,040)</b>	<b>\$ 3,607,334</b>	

**NORTH EAST SCHOOL DIVISION**  
**Statement of Cash Requirements**  
**For the three months ending November 30, 2022**

	<b>Budget 2022-23</b>	<b>Actual 2022-23</b>	<b>Variance</b>
<b>OPERATING SURPLUS (DEFICIT) FOR THE YEAR</b>	\$ 6,618,676	\$ 2,029,636	\$ (4,589,040)
<b>TANGIBLE CAPITAL ASSETS:</b>			
(-) Purchases	12,348,057	3,767,135	(8,580,922)
(+) Proceeds from disposals	11,000	-	(11,000)
<b>LONG TERM DEBT:</b>			
(-) Repayments of the year	439,463	108,161	(331,302)
(+) Debt issued during the year	-	-	-
<b>NON-CASH GAIN/EXPENSES:</b>			
(+) Amortization expense	4,284,400	1,071,100	(3,213,300)
(-) Gain on disposals of tangible capital assets	11,000	-	(11,000)
(+) Employee Future Benefits expenses	47,900	-	(47,900)
<b>OTHER CASH REQUIREMENTS:</b>			
(-) Employee Future Benefits expected payments	24,300	-	(24,300)
<b>DEFICIT CASH FOR THE YEAR</b>	<b>\$ (1,860,844)</b>	<b>\$ (774,560)</b>	<b>\$ 1,086,284</b>
<b>ACCUMULATED SURPLUS CHANGES:</b>			
<b><i>Internally restricted:</i></b>			
School bus replacement (capital)	757,000	-	(757,000)
Vehicle replacement (capital)	50,000	-	(50,000)
School generated funds (net change)	242,830	(132,030)	(374,860)
School budget carryover (net change)	-	(616,402)	(616,402)
	<b>1,049,830</b>	<b>(748,432)</b>	<b>(1,798,262)</b>
<b><i>Externally restricted:</i></b>			
New School in Carrot River - donations	-	(1,865)	(1,865)
<b><i>Preventative Maintenance and Renewal (PMR) Funding:</i></b>			
PMR - use of funds for projects	1,348,000	259,429	(1,088,571)
PMR - funding	(1,912,373)	-	1,912,373
	<b>(564,373)</b>	<b>259,429</b>	<b>823,802</b>
<b>NET CHANGE IN CASH POSITION (UNRESTRICTED)</b>	<b>\$ (1,375,387)</b>	<b>\$ (1,265,428)</b>	<b>\$ 109,959</b>



**NORTH EAST SCHOOL DIVISION**  
**Statement of Accumulated Surplus**  
**For the three months ending November 30, 2022**

	August 31, 2022	Additions during the year	Reductions during the year	August 31, 2023
<b>Invested in Tangible Capital Assets:</b>				
Net Book Value of Tangible Capital Assets	66,963,470	3,767,135	1,071,100	69,659,505
Less: Liability for Asset Retirement Obligation	1,806,277	-	-	1,806,277
Less: Debt owing on Tangible Capital Assets	6,518,826	-	108,161	6,410,665
<b>Total Invested in Tangible Capital Assets</b>	<b>58,638,367</b>	<b>3,767,135</b>	<b>1,179,261</b>	<b>61,442,563</b>
<b>Designated Assets: External Sources</b>				
<b>Jointly Administered Funds</b>				
New School in Carrot River - Donations	177,774	1,865	-	179,639
School Generated Funds	1,026,326	489,139	357,109	1,158,356
<b>Total Contractual Agreements</b>	<b>1,204,100</b>	<b>491,004</b>	<b>357,109</b>	<b>1,337,995</b>
<b>Ministry of Education</b>				
Broadway School Sale Agreement	50,556	-	-	50,556
Federal Capital Tuition	338,330	-	-	338,330
Invitational Shared Services Initiatives (ISSI)	5,671	-	-	5,671
Board Share of New School in Carrot River	678,381	-	-	678,381
PMR Maintenance Project Allocations	3,955,830	-	259,429	3,696,401
<b>Total Ministry of Education</b>	<b>5,028,768</b>	<b>-</b>	<b>259,429</b>	<b>4,769,339</b>
<b>Total</b>	<b>6,232,868</b>	<b>491,004</b>	<b>616,538</b>	<b>6,107,334</b>
<b>Designated Assets: Internal Sources</b>				
<b>Curriculum and Student Learning</b>				
Chemistry Labs in Schools - Chemical Clean-up	68,961	-	-	68,961
School Budget Carryover	541,982	1,062,751	446,349	1,158,384
Visible Learning	170,000	-	-	170,000
<b>Total Curriculum and Student Learning</b>	<b>780,943</b>	<b>1,062,751</b>	<b>446,349</b>	<b>1,397,345</b>
<b>Facilities</b>				
Hudson Bay School Project	35,489	-	-	35,489
Non-School Buildings	786,913	-	-	786,913
<b>Total Facilities</b>	<b>822,402</b>	<b>-</b>	<b>-</b>	<b>822,402</b>
<b>Information Technology</b>				
Computer Software Replacement and Software Upgrade	259,745	-	-	259,745
Surveillance Equipment Replacement	153,737	-	-	153,737
<b>Total Information Technology</b>	<b>413,482</b>	<b>-</b>	<b>-</b>	<b>413,482</b>
<b>Transportation</b>				
Bus Fleet Renewal	1,283,063	-	-	1,283,063
Vehicle Replacements	41,726	-	-	41,726
<b>Total Transportation</b>	<b>1,324,789</b>	<b>-</b>	<b>-</b>	<b>1,324,789</b>
<b>Other</b>				
Contingency	4,825,600	-	-	4,825,600
School Improvement Initiative	63,861	-	-	63,861
Teachers for Diversity and Small Schools	1,845,511	-	-	1,845,511
<b>Total Other</b>	<b>6,734,972</b>	<b>-</b>	<b>-</b>	<b>6,734,972</b>
<b>Total</b>	<b>10,076,588</b>	<b>1,062,751</b>	<b>446,349</b>	<b>10,692,990</b>
<b>Total Designated Assets</b>	<b>16,309,456</b>	<b>1,553,755</b>	<b>1,062,887</b>	<b>16,800,324</b>
<b>Unrestricted surplus</b>	<b>363,365</b>	<b>-</b>	<b>-</b>	<b>363,365</b>
<b>Total Accumulated Surplus</b>	<b>16,672,821</b>	<b>1,553,755</b>	<b>1,062,887</b>	<b>17,163,689</b>

**NORTH EAST SCHOOL DIVISION**  
**Statement of Tangible Capital Asset Purchases**  
**For the three months ending November 30, 2022**

	<b>Actual 2022- 23</b>	<b>Budget 2022-23</b>	<b>Variance</b>
New Carrot River school (note 1)	\$ 3,700,536	\$ 10,667,000	\$ (6,966,464)
Computer hardware	40,530	179,200	(138,670)
School buses (note 2)	-	757,000	(757,000)
Furniture and equipment	26,069	277,218	(251,149)
Playground equipment	-	236,844	(236,844)
Vehicles	-	50,000	(50,000)
Computer software	-	180,795	(180,795)
Totals	<u>\$ 3,767,135</u>	<u>\$ 12,348,057</u>	<u>\$ (8,580,922)</u>

Notes:

1. The timing of the costs associated with the construction of the new school in Carrot River will result in the capital costs being more than expected.
2. There were four school buses ordered during the 2021-22 fiscal year but not delivered until December 2022. This additional cost in 2022-23 has been approved by the Board.



# NESD Board of Education

Meeting Date: January 27, 2023

Topic: School Viability Review

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

At the January 21, 2021, meeting of the Board, the following motion was made:

That be it resolved that the Board of Education plan for an attendance area inclusive of most of Arborfield and Carrot River students in a new K-12 school to be built in Carrot River; and that the school community and municipalities of Arborfield and Carrot River be engaged as stakeholders in the planning and future operation of a new K-12 school to replace the current Arborfield School, Carrot River Elementary School and Carrot River Junior and Senior High School;

And furthermore, that the Board of Education will initiate a school review process to consider closure of Arborfield School no later than October 15 of 2022 with the earliest date for possible closure being July 1 of 2023.

On September 29, 2022, the board received the following information:

Pursuant to Section 55(1)(a)(ii) of *The School Division Administration Regulations*, the criteria for school review are outlined in Board Policy 114 as factors to guide the commencement of a school review.

[Board Policy 114, Section 4 Criteria for School Review](#)

A school's viability may be reviewed if (a) and any one or more of the following criteria apply to the school:

a. As outlined in Section 56(2)(b) of *The School Division Administration Regulations*, projected enrolment for the school under review for the following school year is less than:

(vii) for a school offering kindergarten to Grade 12, 88 pupils.

### Arborfield School's enrolment

- as of September 14, 2022, is 65 pupils
- 2023-2024 projection is 67 pupils

b. If there are projected to be three or more grades, or more than three simultaneous course offerings in a classroom.

**Arborfield School– Yes (grade K/1/2, 7/8/9, 10/11/12)**

c. If the projected enrolment would leave fewer than two students in a grade.

**Arborfield School – Yes (grade 8, 11, 12)**

d. If the projected enrolment is such that staffing allotment by formula will require consideration of more than triple grading.

**In Arborfield School, triple grading is maintained with the application of a 13:1 pupil/FTE formula in comparison to a 23:1 formula in larger schools. Additional support is given through courses provided by the NESD grade 10-12 Online School teachers.**



## NESD Board of Education

---

e. If the structural integrity of the school building presents safety or other concerns that would require a significant capital expenditure. (ie. Facility Condition Index, Independent Engineering Report, Ministry Facility Audit).

Ameresco Canada, a company specializing in facility assessment services, assessed the conditions of all NESD schools in 2015. This fall, an assessment of the condition of the schools at NESD will be completed once again for more current data.

### **The estimated cost of deferred maintenance for Arborfield School as of 2015 was \$2,737,500**

On the September 29, 2022, meeting the of the Board, the following motions were made:

That pursuant to Section 55 of *The School Division Administration Regulations*, the Board of Education for the North East School Division No. 200 of Saskatchewan intends to review the viability of Grades Kindergarten to Grade 12 at Arborfield School, Arborfield, Saskatchewan in accordance with the review criteria of Board Policy 114, School Viability Review.

That pursuant to section 59 of *The School Division Administration Regulations* the Board establishes a School Review Committee for Arborfield School to consist of the following members:

- a) four individuals appointed by the School Community Council of Arborfield School;
- b) two individuals appointed by the Town of Arborfield
  - i. One of whom is an elected member of the town; and
  - ii. One of whom is not an elected member but is a resident of the town of Arborfield.
- c) excluding the municipality mentioned in clause (b) two individuals jointly appointed by the following municipalities:
  - i. Rural Municipality of Arborfield No. 456, Rural Municipality of Bjorkdale No. 426, Rural Municipality of Connaught No. 457 and Rural Municipality of Moose Range No. 486:
    - \* One of whom is an elected member of the council of one of those municipalities; and
    - \* One of whom is a resident of one of those municipalities but not an elected member of the council of any municipality

On October 6<sup>th</sup>, 2022, the Board notified the school community council and the public of its intention to review the school inclusive of the criteria that will be used for the review and following *The School Division Administration Regulations* requirements of notice.

On October 20<sup>th</sup>, 2022, the School Review Committee was established with the following members:

4 Members from the School Community Council

- Melissa Gray, Brayell Dengler, Colin Cummings, Julie Gray

2 Members appointed by Town of Arborfield

- Chet Edwards (Mayor of Town of Arborfield), Stephanie Gray (resident)

2 Members appointed by the Rural Municipalities

- Alois Bronner (Deputy Reeve/Div 2 Councillor for R.M. of Arborfield No. 456), Kendra Lacroix (resident of the R.M. of Arborfield No. 456)

On October 28<sup>th</sup>, 2022, to support the work of the School Review Committee and in accordance *The School Division Administration Regulations*, the School Review Committee shared the following School Review Information Package:

School Review Information Package – NESD School Viability Data ARBORFIELD:

1. Enrolment history of the school under review since January 1, 2006
  2. Projected enrolments and the source of this data (Saskatchewan Health birth rate data with applied average trends)
-



## NESD Board of Education

---

3. Information about the physical condition of the school
  - i. Arborfield School-Facilities (2015 Assessment)
  - ii. Facility Condition Index
4. Projected number of teaching staff based on projected enrolments and current board policy
  - i. NESD Cost Per Student
  - ii. Arborfield School – Current and Projected Staffing
  - iii. Salary and Benefit Cost Savings as a Result of Closing Arborfield School
5. Any other information the board of education plans to consider when review the school
  - i. Credits/Courses Available
  - ii. Online Credits/Courses Available
  - iii. Enrolment/Facility Capacity Projections
  - iv. Transportation Scenarios
  - v. Transportation Proposed Boundary

In addition, on October 28<sup>th</sup>, 2022, to support the School Review Committee and SCC, a School Review Handbook and Parent/community letter was shared. The letter was composed at the request of the Arborfield SCC and was shared with school families on Monday, October 31<sup>st</sup>, as well as posted on the school website.

On November 25<sup>th</sup> 2022, the Director of Education, Superintendent of Business, and Facilities Manager met with SCC members and the School Review Committee to review the School Review Information Package and answer any questions.

On December 5<sup>th</sup>, 2022, a digital copy of additional facility information was shared with the School Review Committee as requested. In addition, The Director of Education offered the following supports:

In preparation for your the January 10<sup>th</sup> presentation to the Board, I would like to extend an offer to further support your work. Specifically, the division has resources you may be interested in using to engage all parents with the Arborfield catchment. I will follow up with a call to Melissa in regard to the list of considerations. The considerations are aligned with the *School Division Administration Regulations*, shared below and earlier through the school review handbook.

- 60(2) - The school review committee may provide advice and recommendations to the board of education with respect to the school review process, including a recommendation to consider the discontinuance of one or more grades taught in the school as an alternative to closing the school.
- 60(3) The school review committee shall:
  - (b) for each potential outcome of the school review, describe the impact that the outcome will have on the pupils and the community.
  - (c) share the information obtained pursuant to subsection (1) with the community, and request written feedback from the community in light of that information; and
  - (d) share with the board of education the feedback received pursuant to clause (c), and the recommendations of the committee in light of that feedback.

#### Considerations:

- To collect feedback from all current and perhaps future parents, we can make division digital survey tools available to your committee.
- To reach all current parents within the catchment, we can publish your communications and share through Edsby as well as our websites.
- To ensure all current parents have notifications, we can publish your communications through our text message services.

On December 16<sup>th</sup>, 2022, the Director of Education shared proven bussing route times and the addition of Tisdale bus routes to the Proposed Carrot River/Tisdale Boundary map as requested by the School Review Committee.

---



## NESD Board of Education

On January 6<sup>th</sup>, 2023, The Director of Education shared requested bussing cancelation data.

On January 10<sup>th</sup>, 2023, the School Review Committee presented their community consultation results with the NESD Board of Education.

Between January 14<sup>th</sup> and 16<sup>th</sup>, 2023, a Family and Student survey was completed. Summary results were added to the Board of Education School Review Information package.

On January 19<sup>th</sup>, an updated information package, including the results of a parent and student survey was shared with the School Review Committee.

---

### CURRENT STATUS

---

The Board of Education, in its efforts to provide meaningful learning opportunities that reflect that Board's vision, mission and commitments for student learning, recognizes that it needs to maintain viable schools, classrooms and programs. Consequently, the Board has to consider grade discontinuance or school closure based on the learning needs of students and based on utilizing resources effectively and efficiently. The Board values collaboration and is committed to a process permitting input from community, staff, and parents to help inform its decision.

The Board of Education met in committee on January 17<sup>th</sup>, 2023, to review information pertaining to the Arborfield School Review decision.

---

### RECOMMENDATION

---

#### Proposed Board Motion

Whereas the Board of Education of the North East School Division No. 200 of Saskatchewan identified Arborfield School under Board Policy 114: School Viability Review as meeting the criteria for a school viability review; And whereas the Board reviewed materials relevant to the closure of Arborfield School; Therefore it is moved that pursuant to Section 61(1) of *The School Division Administration Regulations*, the Board will consider the potential closure of the Arborfield School in Arborfield Saskatchewan or discontinuance of one or more grades taught in the Arborfield School, as the case may be; effective July 3, 2023.

OR

Whereas the Board of Education of the North East School Division No. 200 of Saskatchewan identified Arborfield School under Board Policy 114: School Viability Review as meeting the criteria for a school viability review; And whereas the Board reviewed materials relevant to the closure of Arborfield School; Therefore it is moved that pursuant to Section 61(1) of *The School Division Administration Regulations*, effective January 27<sup>th</sup>, 2023, the Board has decided not to further consider the closure of the school or the discontinuance of one or more grades taught in the school, concluding the School Review process for Arborfield School, Arborfield Saskatchewan.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	January 17, 2023	Board Policy 114 Arborfield School Review Data Summary



### SCHOOL VIABILITY REVIEW

The Board of Education, in its efforts to provide meaningful learning opportunities that reflect that Board's vision, mission and commitments for student learning, recognizes that it needs to maintain viable schools, classrooms and programs. Consequently, the Board will, from time to time, need to consider grade discontinuance or school closure based on the learning needs of students and based on utilizing resources effectively and efficiently. The Board values collaboration and is committed to a process permitting input from community, staff, and parents to help inform its decision. Guidelines for school viability review will be the criteria used as factors when grade discontinuances or school closures are to be considered.

The school closure and discontinuance of grades guidelines as provided in Sections 54 to 64 of *The School Division Administration Regulations* shall be used as support for the Board.

In the month of September, as part of its Yearly Agenda, the Board of Education will carry out an annual evaluation of the schools in the North East School Division. This evaluation will consider equity of access to effective learning opportunities for all students as reflected in the Board's strategic plan and goals. As required by *The School Division Administration Regulations*, a Board motion to review for closure or grade discontinuance will occur by October 15 in the school year of consideration.

The Board recognizes that, while a school or classroom may not meet the criteria of a viable school, the school or classroom may be allowed to continue to operate if in the opinion of the board the situation is temporary, or if the closure of the school or relocation of the classroom would result in students being picked up by bus at a time that is detrimental to their well-being. In situations where it is not feasible to transport students to another school for their learning opportunities, the Board will endeavor to use technology and/or other resources to ensure effective and efficient learning experiences.

Note: Currently, the school viability process does not apply to a Hutterite Colony School.

### SPECIFIC AREAS OF RESPONSIBILITY:

#### **1. Request for Review**

Any decision concerning school viability will make provision for input and consideration of the wishes and concerns of the parents, students, staff, School Community Council and community within the attendance area under consideration. A school's viability will be reviewed if a written request for a review is received from a school's School Community Council, a group of at least five (5) families, or from the Director of Education.

#### **2. Important Dates**

Please refer to *The School Division Administration Regulations* for more information.

- a. As required by legislation, the Board of Education must pass a motion to review a school, adopt the criteria for the review and notify the public of the intention to review the school and the review criteria adopted by the Board on or before October 15 of the year before the year in which a potential closure of the school or discontinuance of grades taught in the school is to come into effect.
- b. On or before November 1 of the year before the year in which the potential closure of the school or discontinuance of grades taught in the school is to come into effect, the Board



- establishes a review committee.
- c. Not later than March 31 of the year in which the potential closure of the school or discontinuance of grades taught in the school is to come into effect, the Board must hold a meeting of the electors of the school community council to advise the electors of the motion passed by the Board.
  - d. By not later than April 30, the Board must pass a motion to close the school or discontinue one or more grades taught at the school.
  - e. By not later than June 30, the Board must notify the public of where to view the implementation plan adopted.

### **3. Dialogue with the School Community**

Dialogue with the staff and School Community Council will take place if anyone or more of the following criteria apply to the school:

- a. If a school's enrolment in the next academic year is projected to be less than 90 for a K – 12 school; or the average number of students is six or less per grade at the elementary/middle years level in grades K – 9.
- b. If there are projected to be three or more grades, or more than three simultaneous course offerings in a classroom.
- c. If the projected enrolment would leave fewer than two students in a grade.
- d. If the projected enrolment is such that staffing allotment by formula will require consideration of more than triple grading.
- e. If the structural integrity of the school building presents safety or other concerns that would require a significant capital expenditure. (i.e. Facility Condition Index, Independent Engineering Report, Ministry Facility Audit)

### **4. Criteria for School Review**

A school's viability may be reviewed if (a) and any one or more of the following criteria apply to the school:

- a. As outlined in Section 56(b) of The School Division Administration Regulations, projected enrolment for the school under review for the following school year is less than:
  - (i) for a school offering kindergarten to Grade 4 only, 25 pupils;
  - (ii) for a school offering kindergarten to Grade 5 only, 30 pupils;
  - (iii) for a school offering kindergarten to Grade 6 only, 38 pupils;
  - (iv) for a school offering kindergarten to Grade 7 only, 44 pupils;
  - (v) for a school offering kindergarten to Grade 8 only, 51 pupils;
  - (vi) for a school offering kindergarten to Grade 9 only, 58 pupils;
  - (vii) for a school offering kindergarten to Grade 12, 88 pupils.
- b. If there are projected to be three or more grades, or more than three simultaneous course offerings in a classroom.
- c. If the projected enrolment would leave fewer than two students in a grade.
- d. If the projected enrolment is such that staffing allotment by formula will require consideration of more than triple grading.





- e. If the structural integrity of the school building presents safety or other concerns that would require a significant capital expenditure. (ie. Facility Condition Index, Independent Engineering Report, Ministry Facility Audit).

### 5. *School Review Data Collection*

As part of the school review process the Director will provide the Board of Education with the following applicable information concerning any school under review:

- a. Projected enrolment in the school under review for at least five years, including number of students in each grade and the impact of grade-size on peer group opportunity and gender balance.
- b. Elective credits available to students in grades 10-12 in the school under review compared to the closest schools not under review.
- c. Pupil Teacher Ratio (PTR), number of grades in combined classrooms and number of instructional groups in one classroom in the school under review and likely changes in these factors in the future.
- d. Capacity of staff and division staff to meet the learning needs of students in the school under review.
- e. Travel time (pick-up and drop-off times, total time spent on bus) of students in the school under review compared to travel time if they were attending the closest school not under review.
- f. Potential efficiencies if students in the school under review were re-located to the nearest school not under review and if staff were re-assigned or their positions were discontinued.
- g. Potential impacts on staff, program, facilities of nearest schools to which students in the school under review would be re-located.
- h. Anticipated future costs of maintaining the school's facilities and physical plant.

### 6. *School Review Consultation Process*

Unless a request for a review is made of the Board of Education as outlined in this policy the board may complete a school review process of a school meeting the review criteria only **once** during the third year of a four-year mandate of the elected board. The school review process would start with the Board reviewing relevant information as provided by Administration about the school(s).

When the Board of Education makes a motion to review for discontinuation/school closure it will proceed according to relevant provincial legislation.

The specific steps in the relevant legislation will be outlined to the school community at the beginning of the consultation process following the Board's motion to review.

Reference: *The Education Act, 1995, The School Division Administration Regulations.*

**Adopted: December 2010**

**Date last revised: January 2018**



# NESD Board of Education

Meeting Date: January 27, 2023

Topic: Top Major Capital Projects

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

On February 15, 2022, the Board made the following motion: "That the Board approves the submission of the following projects, in order of priority, to the Ministry of Education Infrastructure Branch by the North East School Division in the *2023-24 Application for Major Capital Project Funding*:

1. Joint Use Addition to Melfort and Unit Comprehensive Collegiate (MUCC), new expansion onto the Collegiate to consolidate two to five schools (addition/consolidation/modernization/renovation)
2. L.P. Miller Comprehensive School (consolidation/modernization/renovation)."

## CURRENT STATUS

The province issues a Top 10 Major Capital Project listing each year. These are projects that are on the horizon to be approved by the province. In the 2022-23 budget, the new replacement elementary school (excluding the modernization and renovations of MUCC) was in the provincial Top 10 Major Capital Project listing.

The deadline for school divisions to submit the *2024-25 Application for Major Capital Project Funding* is March 8, 2023. Administration is recommending to the Board the following 2024-25 major capital projects:

1. New replacement elementary school in Melfort (consolidate Reynolds Central School, Brunswick School and Star City School)
2. Melfort and Unit Comprehensive Collegiate (modernization/renovation)
3. LP Miller Comprehensive School (modernization/renovation).

## RECOMMENDATION

### Proposed Board Motion:

That the Board approves the submission of the following projects, in order of priority, to the Ministry of Education Infrastructure Branch by the North East School Division in the *2024-25 Application for Major Capital Project Funding*:

1. New replacement elementary school in Melfort (consolidate two or three schools)
2. Melfort and Unit Comprehensive Collegiate (modernization/renovation)
3. L.P. Miller Comprehensive School (modernization/renovation).

PREPARED BY	DATE	ATTACHMENTS
Wanda McLeod, Superintendent of Business Administration Jeff Zenner, Manager of Facilities	January 20, 2023	



# NESD Strategic Intent #3

January 2023

### Strategic Intent #3: Innovation is practiced throughout the school division.

#### NESD Key Actions

Support schools in their transition and implementation of Organizational Routine methodology.

Students will set and reflect on learning goals and create a graduation plan within MyBlueprint.

Continue to work with families and students to obtain a shared understanding of the language of learning (i.e. learning intentions, outcomes, credits availability, graduation pathways).

Actualize the RTI process to support our students with timely and responsive interventions based on academic and behavioral needs

School Leadership Teams will support and implement job embedded professional development cycles (known as Teacher Innovation Sprints) in an effort to correlate school goals within the Sprint goal framework.

To support schools in the creation of extra-curricular entrepreneurial opportunities, four schools will be offered the support of a liaison to develop business clubs for creating a venture, connecting with community contacts and business networks.

Support social engagement through increasing student awareness of digital citizenship.

# Metrics

Credit  
Attainment  
Graduation Rate  
Attendance

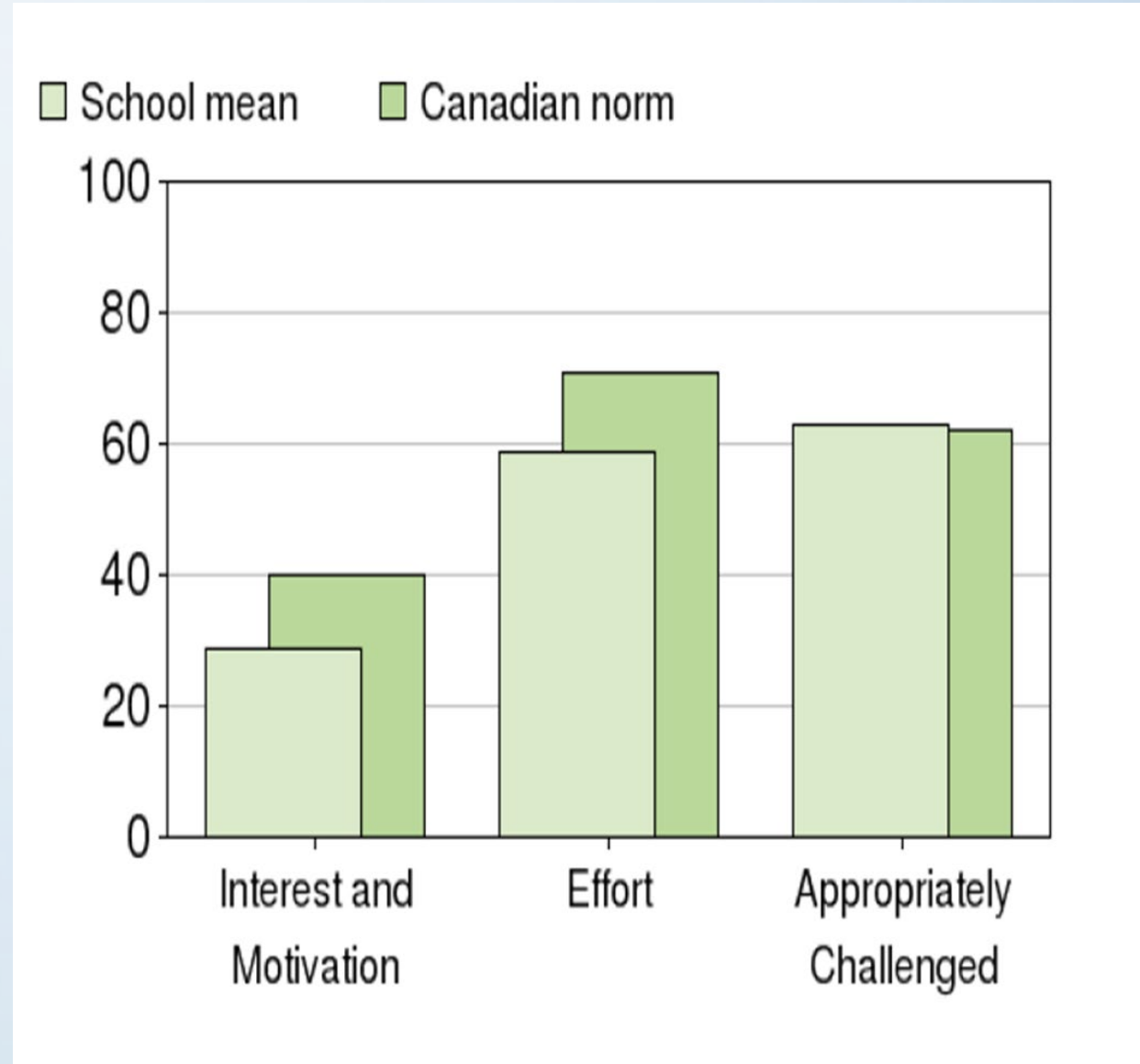
NESD Metrics	Current Data	
Improvement Targets and Indicators	Result	Date
OurSCHOOL – 80% of secondary students will be intellectually engaged.	All: 53% FNM: 50% Non-FNM: 57%	May, 2022
Innovation Sprints – 90% of NESD teachers will be at the Awareness Level when reviewing and reflecting upon their job-imbedded PD Framework.	t.b.d.	

# OurSCHOOL

- The OurSCHOOL Survey is a complete evaluation system for measuring student engagement, well-being, classroom climate, and other factors known to affect learning outcomes. Information is captured from students and teachers to inform school policy and practice.
- The following data reports on secondary students, in grades 7-12
- Focus for this data pertains to intellectual engagement

# Intellectual Engagement

Some students meet the institutional demands of school, but they are not truly engaged in their learning. Intellectual engagement entails a serious emotional and cognitive investment in learning, using higher-order thinking skills, to increase understanding, solve complex problems and construct new knowledge. Students are more engaged when their level of skills is consistent with the challenges presented to them in their classes. These students are often deeply absorbed in academic activities. The results for North East School Division on the three measures of intellectual engagement for the 2021-22 school year are shown here.



## Intellectual Engagement

# Composite

This measure is derived from the questions that are asked for the measures of:

**Interest and Motivation**

**Effort**

**Effective Learning Time**

**Relevance**

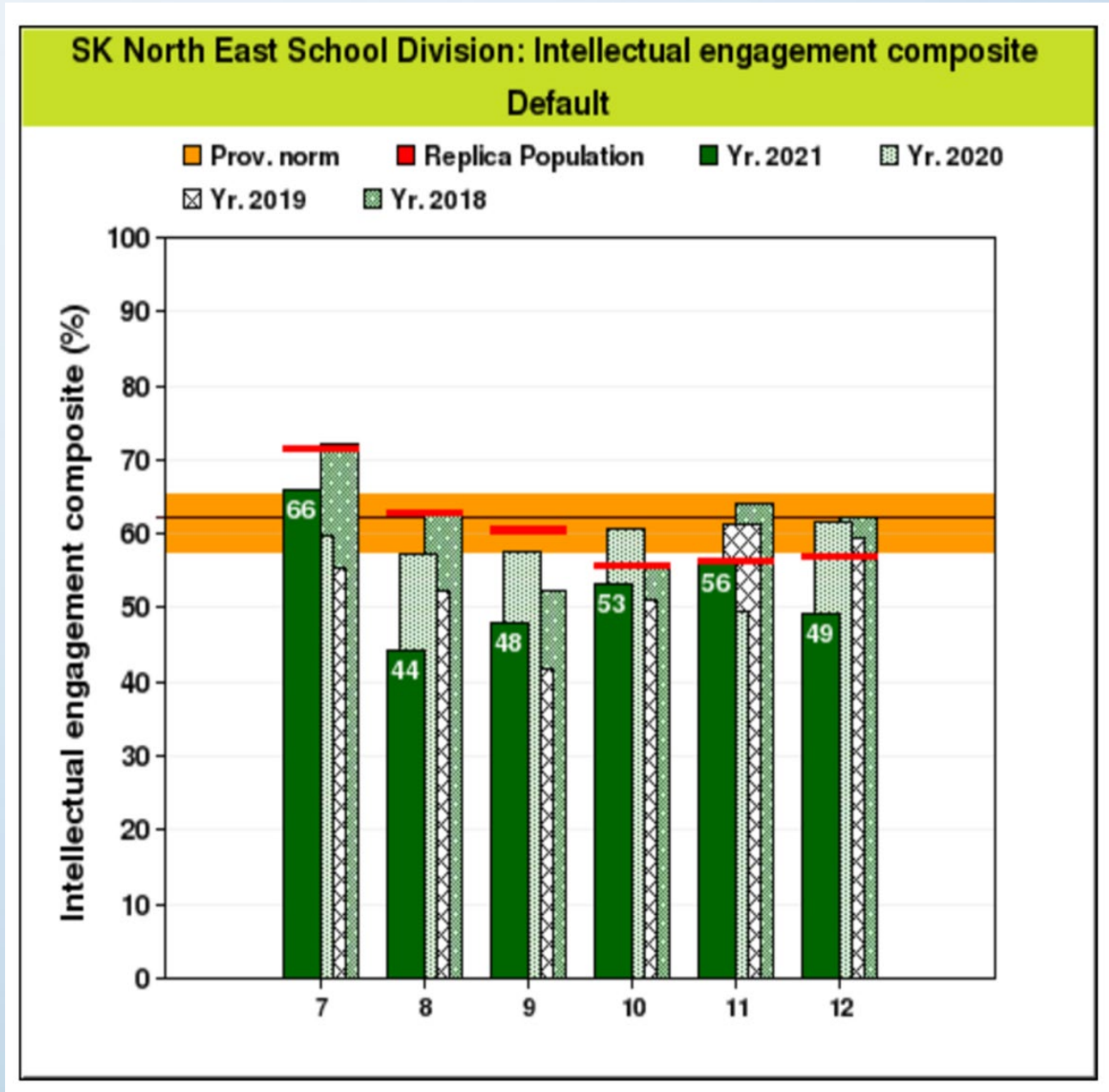
**Rigor**

These questions pertain to three subject areas: **Language Arts, Math, Science**

Students are only asked questions about subjects in which they are currently enrolled.

Scores are scaled on a 10-point scale.

Scores above 6 are considered to be intellectually engaged.





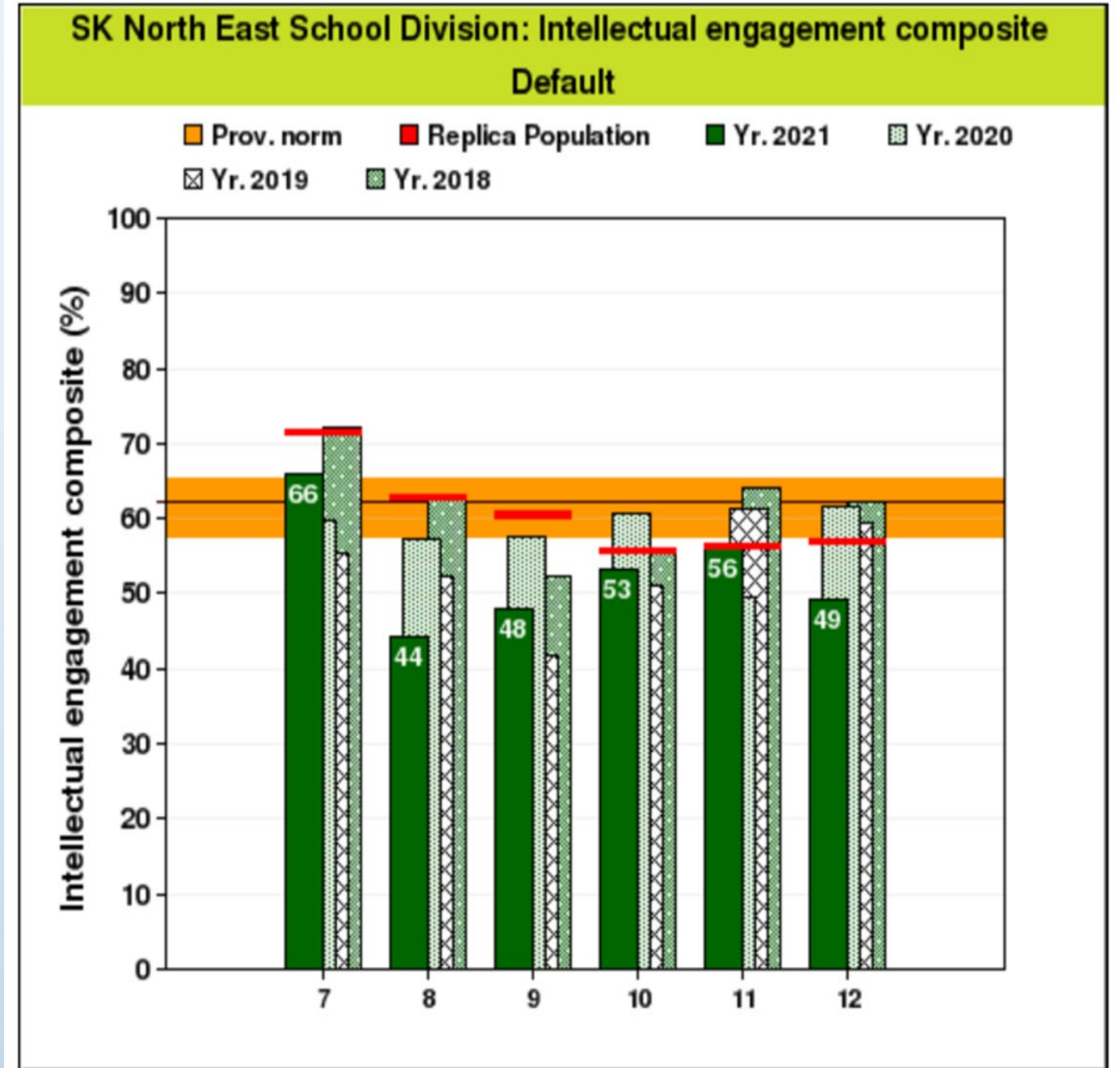
## Intellectual Engagement Composite

# Language Arts

This measure is derived from the Language Arts questions that are asked for the measures of:

- Interest and Motivation**
- Effort**
- Effective Learning Time**
- Relevance**
- Rigor**

Scores are scaled on a 10-point scale. Scores above 6 are considered to be intellectually engaged.



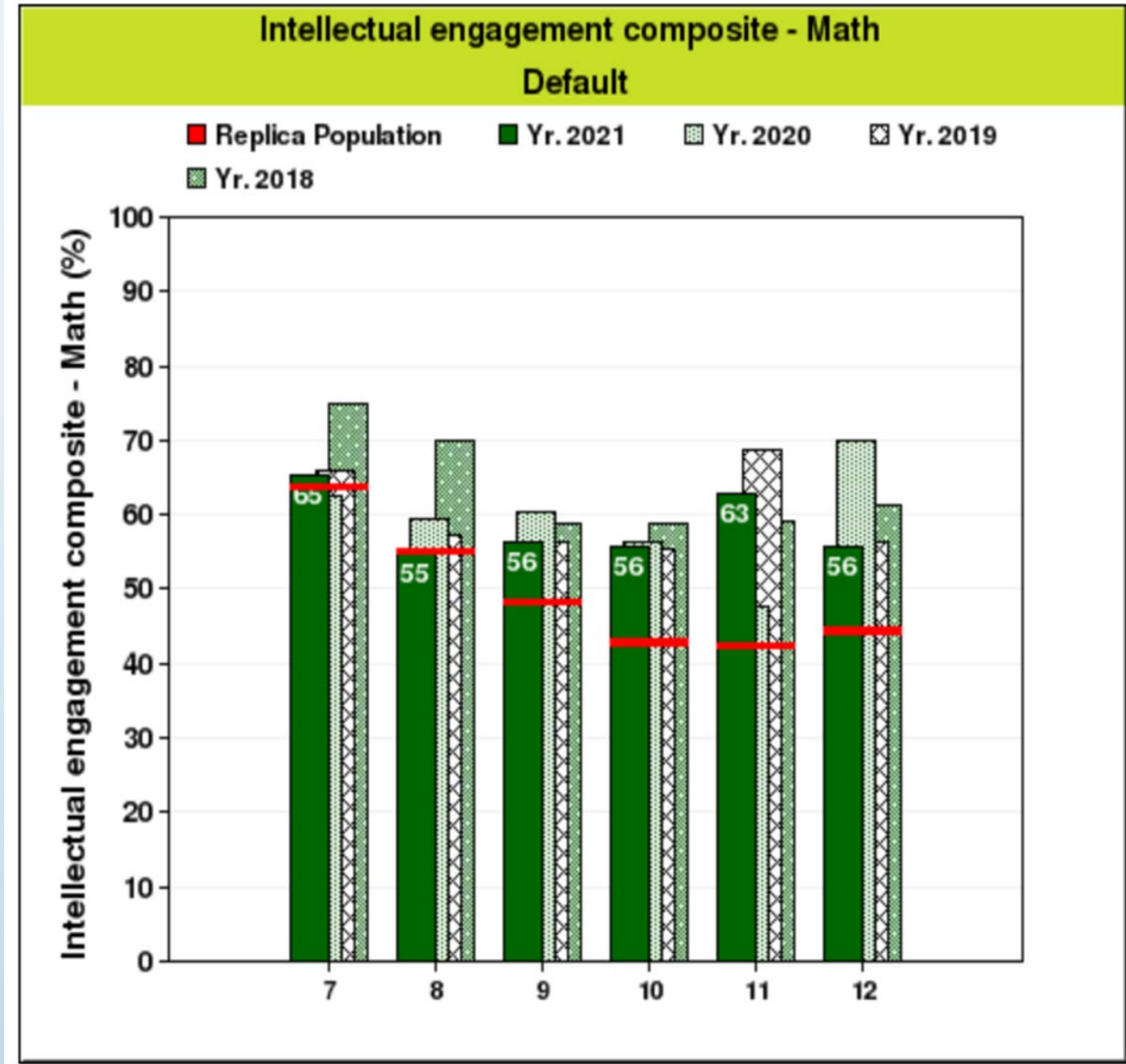
## Intellectual Engagement Composite

### Math

This measure is derived from the Math questions that are asked for the measures of:

- Interest and Motivation**
- Effort**
- Effective Learning Time**
- Relevance**
- Rigor**

Scores are scaled on a 10-point scale. Scores above 6 are considered to be intellectually engaged.



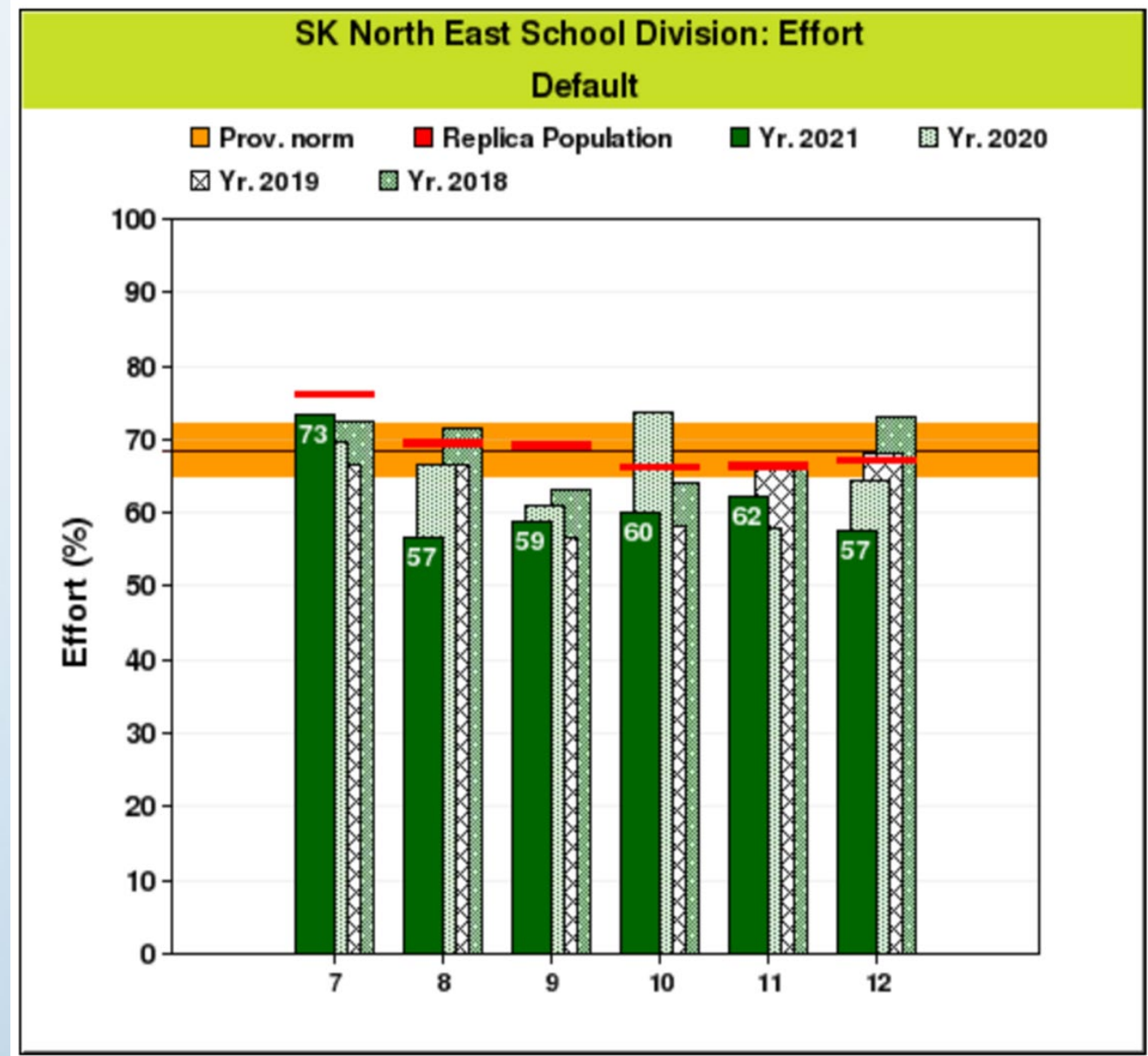
## Intellectual Engagement: Effort

Students are only asked questions about subjects in which they are currently enrolled. For each subject they are asked: ***We want you to think about the [subject area]\* classes you have had over the past two weeks. Please indicate the extent to which you agree or disagree with each of the following statements:***

- I try hard to succeed in [the subject area].***
- I ask for help when I do not understand a concept or idea.***
- I participate in class discussions.***

(Strongly Disagree, Disagree, Neither Agree nor Disagree, Agree, Strongly Agree)

The data are scaled on a 10-point scale. The results are reported as **"the percentage of students who are trying hard to succeed."** Results are not broken down by subject



## Intellectual Engagement: Interest and Motivation

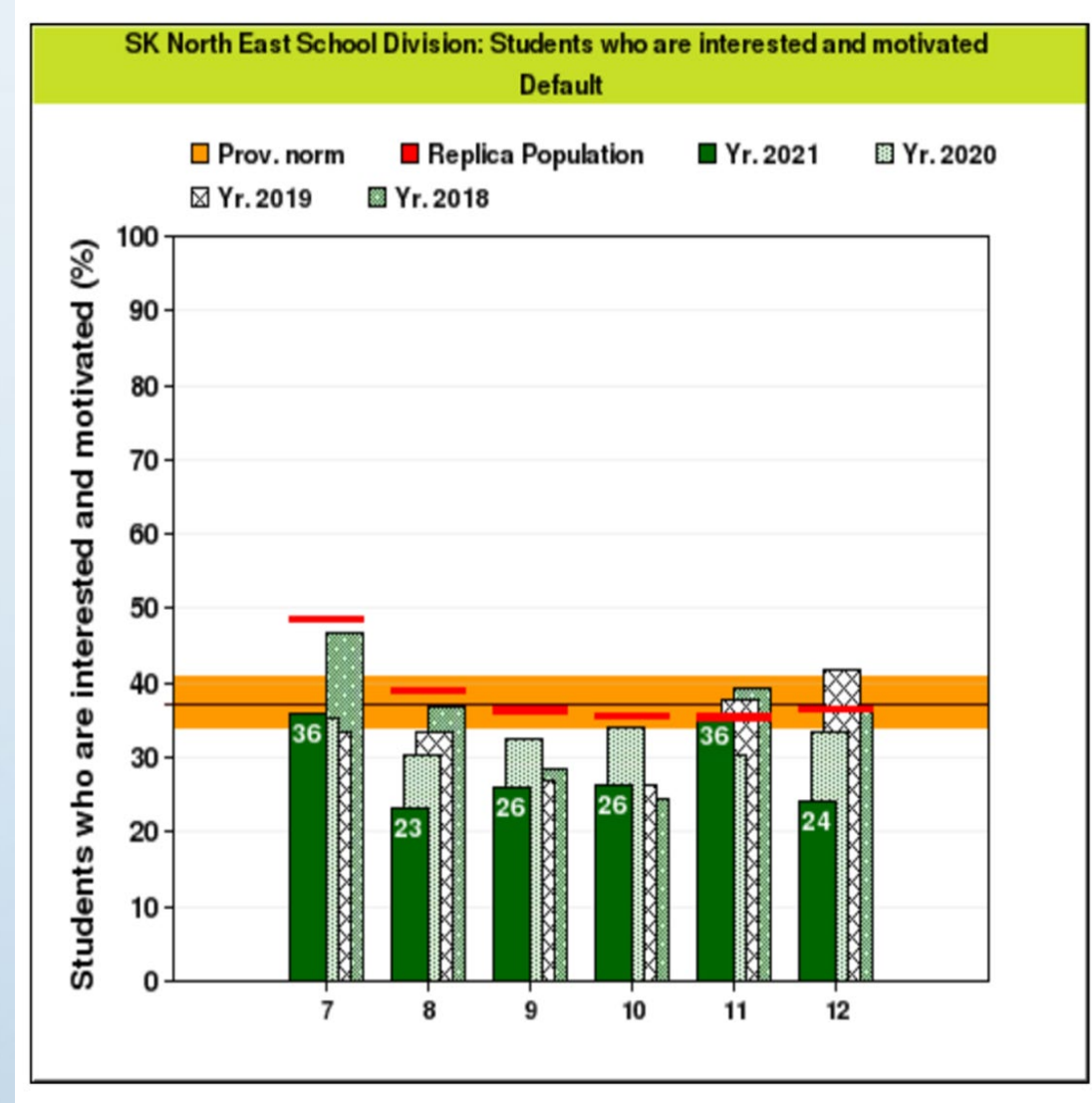
Students are only asked questions about subjects in which they are currently enrolled. For each subject they are asked:

***We want you to think about the [subject area]\* classes you have had over the past two weeks. Please indicate the extent to which you agree or disagree with each of the following statements:***

- I spend a lot of time day-dreaming, socializing, or pretending to pay attention.***
- I enjoy learning new concepts and ideas.***
- I enjoy our class projects so much that often I do not want to stop.***
- I wish we did not have to take [the subject area].***
- I enjoy [the subject area] classes so much that I lose track of time.***
- I find myself thinking about what we are learning even after the lesson is over.***

(Strongly Disagree, Disagree, Neither Agree nor Disagree, Agree, Strongly Agree)

The data are scaled on a 10-point scale. The results are reported as **"the percentage of students who are trying hard to succeed."** Results are not broken down by subject



# Innovation Sprints

## Background

The Innovation Sprints are a job embedded professional development model first started in 2021-2022.

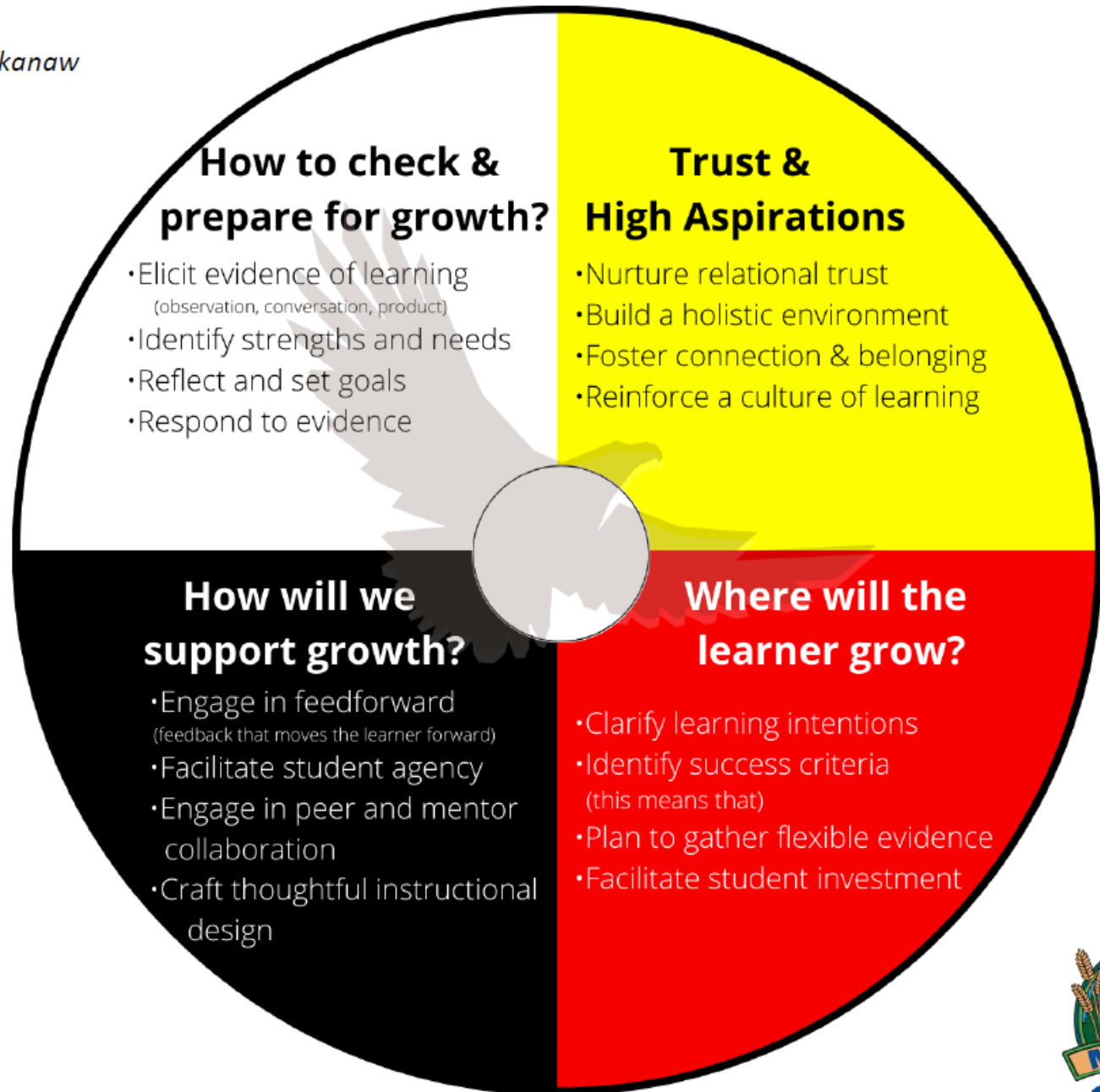
Teachers choose goal areas from a framework called Mikisiw Meskanaw or Eagles Path.

This work is grounded in the knowledge that intentional, incremental change to daily teacher habits results in long-term compounding growth for student progress and achievement

Cycle 1 of 4 was completed in November 2022.

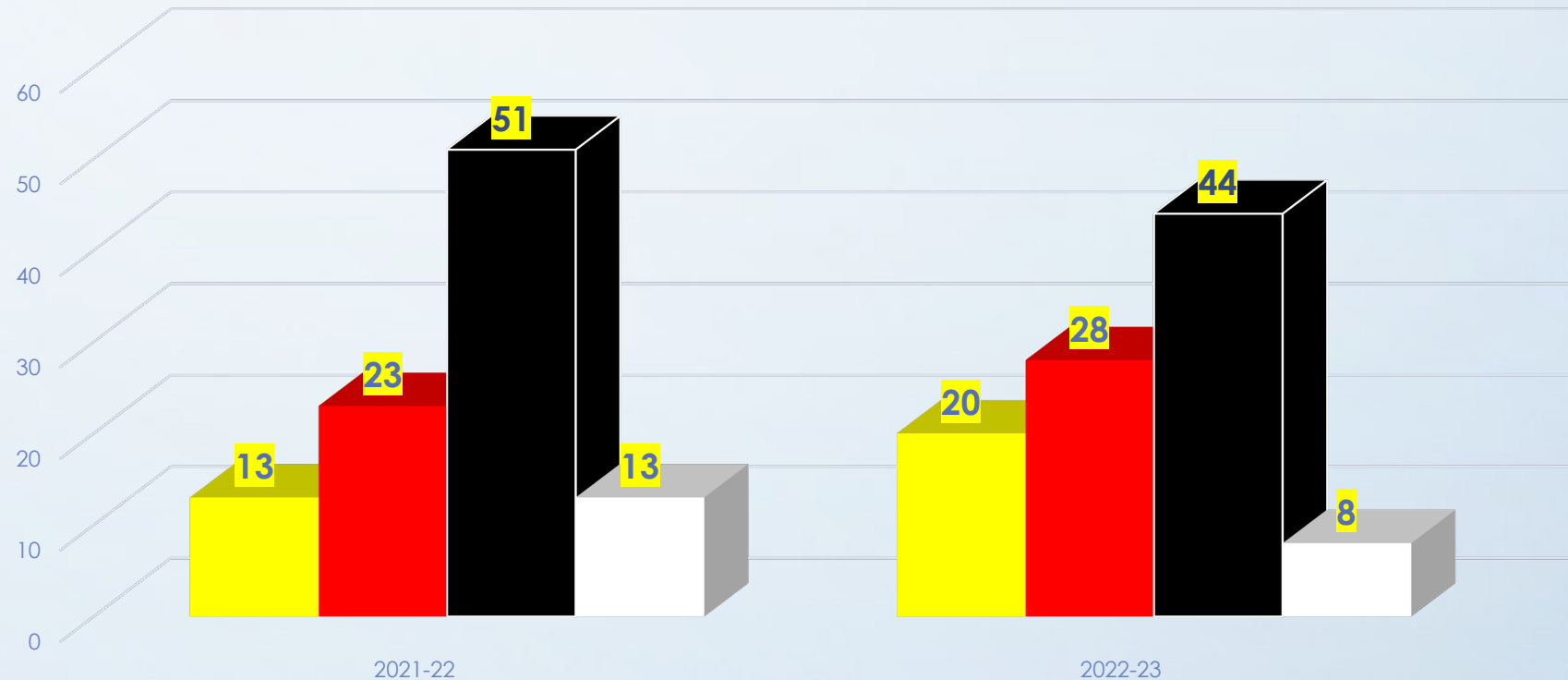
# Mikisiw Meskanaw Framework

*Mikisiw Meskanaw*  
*Eagle's Path*  
*(Guiding Circle)*



# Innovation Sprints

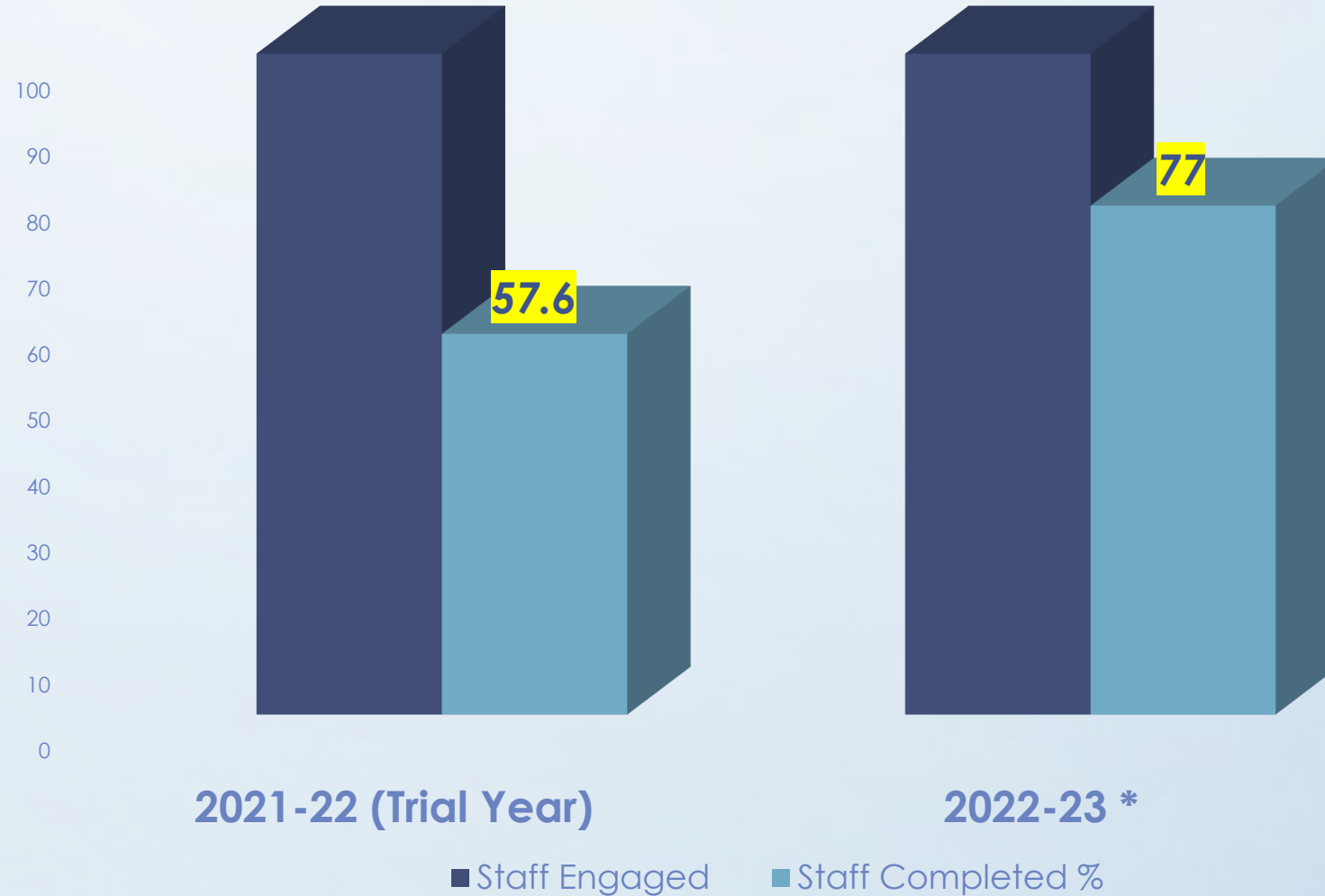
## Teacher Quadrant Focus (%)



- Trust & High Aspirations
- Where Will the Learner Grow?
- How Will We Support Growth?
- How to Check and Prepare for Growth?

# Innovation Sprints

## Engagement Awareness and Fidelity







# NESD Board of Education

Meeting Date: January 27, 2023

Topic: School Year Calendars

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Principle and Policy Item	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

The provincial government seeks to have all students return to school after Labour Day or as late as possible prior to Labour Day.

*The Education Act, 1995 - 163(4.1) For any school year in which Labour Day occurs on or after September 5, the minister may, by order, set a date in September that is earlier than Labour Day as the first instructional day for the school year.*

Four draft calendars have been prepared for review and input from the Board: a regular calendar, alternate calendar for White Fox School, and calendars for Miner Creek and Star City Colony Schools.

## CURRENT STATUS

The following elements are contained in the attached regular calendar draft. These specifics are consistent with the calendars of the North East School Division since the change to legislation on the school year and school day were made:

- 194 teacher days (9 non-instruction)
- 185 student days
- Fall Teachers' convention; 3.5 school improvement planning days; 3.5 school administrative planning days
- 310-minute instructional days
- 955.8 instructional hours
- Student led conferences in evenings (10 hours)
- February includes a full week break in conjunction with Family Day
- Spring break is aligned with Easter

Alternative Calendar:

- 183 teacher days (8 non-instruction)
- 174 student days
- 330-minute instructional days
- 957.2 instructional hours

Hutterian School Calendars:

- 194 teacher days (non-instruction)
- 185 student days
- 310 - minute instructional days
- 955.8 instructional hours



# NESD Board of Education

---

## RECOMMENDATION

---

**Proposed motion:**

That the Board of Education approve the draft 2023-2024 school year calendar and alternate school year calendars for distribution to seek feedback from School Community Councils and the NETA and CUPE executives.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	January 11, 2023	2022-2023 Regular and Alternate Calendars

# NESD School Calendar – All Schools -DRAFT

# 2023-2024

Aug 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
		T=	2	S=	0	

Sep 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		T=	20	S=	18	

Oct 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
		T=	21	S=	21	

Nov 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
		T=	21	S=	20	

Dec 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	16	S=	16	

Jan 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
		T=	18	S=	17	

Feb 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
		T=	16	S=	16	

Mar 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	19	S=	19	

Apr 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
		T=	19	S=	18	

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
		T=	22	S=	22	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30		T=	20	S=	18	

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

LEGEND			STATUTORY HOLIDAYS				
⊘	First day of School	⊗	Last Day of School	Aug 7	Civic Day	Jan 1	New Year's Day
■	School Improvement Planning – no students	■	School Admin - no students	Sep 4	Labor Day	Feb 19	Family Day
■	Teacher Convention	■	Student Led Conferences	Oct 9	Thanksgiving	Mar 29	Good Friday
■	Division In-service- no students	■	School Break	Nov 11	Remembrance Day	May 20	Victoria Day
■	Statutory Holiday	○	Last day of terms	Dec 25	Christmas Day	Jul 1	Canada Day
T	Teacher days = 193	S	Student Days = 184	Dec 26	Boxing day		

# NESD School Calendar – White Fox - DRAFT

# 2023-2024

Aug 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
		T=	2	S=	0	

Sep 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		T=	20	S=	18	

Oct 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
		T=	20	S=	20	

Nov 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
		T=	21	S=	20	

Dec 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	16	S=	16	

Jan 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
		T=	18	S=	17	

Feb 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
		T=	16	S=	16	

Mar 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	19	S=	19	

Apr 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
		T=	17	S=	16	

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
		T=	22	S=	22	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30		T=	12	S=	10	

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

LEGEND			STATUTORY HOLIDAYS				
	First day of School		Last Day of School	Aug 7	Civic Day	Jan 1	New Year's Day
	School Improvement Planning – no students		School Admin - no students	Sep 4	Labor Day	Feb 19	Family Day
	Teacher Convention		Student Led Conferences	Oct 9	Thanksgiving	Mar 29	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	May 20	Victoria Day
	Statutory Holiday		Last day of terms	Dec 25	Christmas Day	Jul 1	Canada Day
			Alternate Break				
T	Teacher days = 193	S	Student Days = 184	Dec 26	Boxing day		

# NESD School Calendar – Miner Creek Colony -DRAFT

## 2023-2024

Aug 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
		T=	2	S=	0	

Sep 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		T=	20	S=	18	

Oct 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
		T=	21	S=	21	

Nov 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
		T=	21	S=	21	

Dec 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	16	S=	16	

Jan 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
		T=	18	S=	17	

Feb 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
		T=	16	S=	16	

Mar 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	19	S=	19	

Apr 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
		T=	19	S=	19	

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
		T=	22	S=	20	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30		T=	20	S=	18	

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

LEGEND			STATUTORY HOLIDAYS				
	First day of School		Last Day of School	Aug 7	Civic Day	Jan 1	New Year's Day
	School Improvement Planning – no students		School Admin - no students	Sep 4	Labor Day	Feb 19	Family Day
	Teacher Convention		Student Led Conferences	Oct 9	Thanksgiving	Mar 29	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	May 20	Victoria Day
	Statutory Holiday		Religious Holiday	Dec 25	Christmas Day	Jul 1	Canada Day
T	Teacher days = 194	S	Student Days = 185	Dec 26	Boxing day		

# NESD School Calendar – Star City Colony - DRAFT1

## 2023-2024

Aug 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
		T=	2	S=	0	

Sep 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		T=	20	S=	18	

Oct 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
		T=	21	S=	21	

Nov 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
		T=	21	S=	21	

Dec 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	16	S=	16	

Jan 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
		T=	18	S=	17	

Feb 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
		T=	16	S=	16	

Mar 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31		T=	16	S=	16	

Apr 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
		T=	22	S=	22	

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
		T=	22	S=	20	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30		T=	20	S=	18	

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

LEGEND			STATUTORY HOLIDAYS				
⊘	First day of School	⊘	Last Day of School	Aug 7	Civic Day	Jan 1	New Year's Day
■	School Improvement Planning – no students	■	School Admin - no students	Sep 4	Labor Day	Feb 19	Family Day
■	Teacher Convention	■	Student Led Conferences	Oct 9	Thanksgiving	Mar 29	Good Friday
■	Division In-service- no students	■	School Break	Nov 11	Remembrance Day	May 20	Victoria Day
■	Statutory Holiday	■	Religious Holiday	Dec 25	Christmas Day	Jul 1	Canada Day
T	Teacher days = 194	S	Student Days = 185	Dec 26	Boxing day		