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**NESD Board Meeting Agenda**  
**Monday, March 27, 2023**  
**TIME: 1:30pm**  
**LOCATION: NESD Transportation Boardroom, Tisdale, SK**

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**1. IN-CAMERA SESSION**

**2. CALL TO ORDER**

**3. LAND ACKNOWLEDGEMENT**

**4. DECLARATION OF CONFLICT OF INTEREST**

**5. ADOPTION OF AGENDA**

- Proposed Motion: That the agenda be adopted (as presented) or (as amended).

**6. ADOPTION OF MINUTES**

- That the minutes of the [February 28, 2023 Regular Board Meeting](#) be adopted (as presented) or (as amended).

**7. DELEGATIONS & SPECIAL PRESENTATIONS -**

*Strategic Intent 5 - Distributed Leadership Data*

- Stephanie Pipke-Painchaud, Coordinator of Curriculum, Instruction and Assessment
- Randy Kerr, Coordinator of Integrated Student Services
- Stephanie Rutley, Coordinator of Student Services

*Technology Report*

- Keith Chapman, Manager of IT and Data Services

**8. CONSENSUS AGENDA ITEMS**

- Proposed motion: That the Board moved that the following consent items be approved as presented and that the Board receive the following items as information:
  - Out of Province
  - Correspondence.

**9. DISCUSSION/DECISION - BOARD DIRECTION**

**A. New Business**

1. [Use of Internally Restricted Accumulated Surplus](#)

**B. Monitoring and Reporting Items**

1. Strategic Intent 5 - Shared Leadership
2. [Information Technology - Asset Management and Security](#)

**C. Board of Education Strategic Direction Items**

1. [2023-2024 School Calendar Approval](#)
2. [Pathlow Transportation - Annual Motion](#)

**\*9. INFORMATION ITEMS**

- [Out of Province Travel - March](#)

**\*10. CORRESPONDENCE**

- [Public Section Update - Feb 28, 2023](#)
- [Public Section Exec Meeting](#) - in conjunction with the SSBA Spring Assembly
  - DATE: April 5, 2023 at 1:00pm
  - LOCATION: Delta Downtown - Michelangelo B & C

**11. SASKATCHEWAN SCHOOL BOARDS ASSOCIATION**

- Spring Assembly - [AGENDA-Spring Assembly](#)
  - 6 rooms booked at the Delta Saskatoon Downtown

**12. READINGS**

- [03 2023-Board and Administrator](#)

**13. IDENTIFICATION OF EMERGENT ITEMS FOR NEXT MEETING**

**14. ADJOURNMENT**

**15. TEN-MINUTE RECESS AND MEDIA INTERVIEWS (if necessary)**

**16. CLOSED SESSION ROUNDTABLE AND MEETING REVIEW**

**NORTH EAST SCHOOL DIVISION  
BOARD MEETING MINUTES  
Tuesday, February 28, 2023**

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**MINUTES OF A MEETING:** of the Board of Education of the North East School Division No. 200 of Saskatchewan, held on Tuesday, February 28, 2023, at 1:30pm at the Tisdale Recplex-Hanover Room in Tisdale, Saskatchewan.

**PRESENT:**

**TRUSTEES:**

Kathrene Bank  
Kevin Graham – Chair  
Sherri Hanson  
Dustin Kelsey  
Lori Kidney  
Ted Kwiatkowski  
Marla Walton

**NESD ADMINISTRATION:**

Director of Education: Stacy Lair  
Supt. of Business Admin.: Wanda McLeod

**ABSENT:** Tyson Waldner

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**CALL TO ORDER** at 3:00pm.

**LAND ACKNOWLEDGMENT**

**M. Walton provided the following land acknowledgement:**

*"I acknowledge that today we meet on the homeland of the Métis and on Treaty 6 territory.*

*This land, I call home, is an indigenous space and I as a newcomer recognize that I, my family, community, and school division benefit from this land, from the plant world and animal world that nurtured First Nations people for thousands of years before me.*

*I strive to recognize my responsibility in reconciliation as a leader in my division, community, and family roles. I also acknowledge that all of the benefits from this land have come at a cost to First Nation and Metis people."*

**ADOPTION OF AGENDA**

2023-02-13 L. Kidney moved that the agenda be adopted as presented. CARRIED

**MINUTES**

2023-02-14 D. Kelsey moved that the minutes of the [January 27, 2023 Regular Board Meeting](#) be adopted as presented. CARRIED

**SPECIAL PRESENTATION:**

- Reanne Usselman, Coordinator of Early Learning, presented the NESD Strategic Intent 4 – Early Years Data, Reading, Writing, and Math.

**CONSENSUS ITEMS**

2023-02-15 T. Kwiatkowski moved that the Board approve the following consent items as presented and that the Board receive the following items as information: CARRIED

- Student Suspensions
- Out of Province Travel
- Correspondence.

**NEW BUSINESS**

2023-02-16 M. Walton moved that the Board approve, in principle, an agreement with the Early Years Branch of the Ministry of Education to be the accountable partner for the development and operations of the new Tisdale Early Years Family Resource Centre. *CARRIED*

**MONITORING AND REPORTING ITEMS**

2023-02-17 L. Kidney moved that the Board accept the North East School Division Transportation Report: September 2022 to January 2023. *CARRIED*

**STRATEGIC DIRECTION ITEMS**

2023-02-18 S. Hanson moved that the Board postpone, until the Regular Meeting of the Board on March 21, 2023 at 1:30 pm, taking a position on the following motion: *CARRIED*

- That the Board endorse the initial priority actions and milestones for the long-term provincial education plan to 2030, with implementation dependent on funding.

**ADJOURNMENT**

2023-02-19 M. Walton moved that the Board Meeting adjourn at 4:40pm. *CARRIED*

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NESD Board Chair/Vice-Chair

\_\_\_\_\_  
Superintendent of Business Administration



# NESD Board of Education

Meeting Date: March 27, 2023

Topic: Use of Internally Restricted Accumulated Surplus

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

There is \$35,489 remaining in the Hudson Bay School Project Internally Restricted Accumulated Surplus. This amount is documented in the audited financial statements of the school division. The funding for the construction of the school was not entirely used when the school was built. The school opened in September 2015.

## CURRENT STATUS

The school submitted a request for a wall to be removed so two small rooms would create one large classroom. This work was completed internally by the Facilities Department. The principal has requested to use some of the remaining funds from the school build to purchase 30 desks for the new classroom. The estimated cost is \$5,550 to \$7,800.

## RECOMMENDATION

### Proposed motions:

That the Board approve the use of up to \$7,800 from Internally Restricted Accumulated Surplus – Hudson Bay School Project to fund the purchase of desks for a new classroom in the Hudson Bay Community School.

PREPARED BY	DATE	
Wanda McLeod, Superintendent of Business Administration	March 21, 2023	



# NESD Board of Education

Meeting Date: March 27, 2023

Topic: School Year Calendars

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Principle and Policy Item	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Board Strategic Direction	<input type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

The provincial government seeks to have all students return to school after Labour Day or as late as possible prior to Labour Day.

*The Education Act, 1995 - 163(4.1) For any school year in which Labour Day occurs on or after September 5, the minister may, by order, set a date in September that is earlier than Labour Day as the first instructional day for the school year.*

Four draft calendars have been prepared for review and input from the Board, a regular calendar, and an alternate calendar for White Fox School and calendars for Miner Creek and Star City Colony Schools.

A survey was shared with NESD staff and School Community Councils. Responses indicated a preference for the current distribution of the 14 break days (light blue) to remain as shared. In addition, respondents requested the teacher convention day be moved from September 29<sup>th</sup> to October 2<sup>nd</sup>.

## CURRENT STATUS

The following elements are contained in the attached regular calendar draft. These specifics are consistent with the calendars of the North East School Division since the change to legislation on the school year and school day were made:

- 194 teacher days (9 non-instruction)
- 185 student days
- Fall Teachers' convention; 3.5 school improvement planning days; 3.5 school administrative planning days
- 310 minute instructional days
- 955.8 instructional hours
- Student led conferences in evenings (10 hours)
- February includes a full week break in conjunction with Family Day
- Spring break is aligned with Easter

Alternative Calendar:

- 183 teacher days (8 non-instruction)
- 174 student days
- 330 minute instructional days
- 957.2 instructional hours

Hutterian School Calendars:

- 194 teacher days (9 non-instruction)
- 185 student days
- 310 minute instructional days
- 955.8 instructional hours



# NESD Board of Education

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## RECOMMENDATION

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**Proposed motion:**

That the Board of Education approve the North East School Division school year calendar and alternate school year calendars for 2023-2024.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education	March 22, 2023	2022-2023 Regular and Alternate Calendars

# 2023-2024 - NESD Calendar **DRAFT**

v.032223

AUG. 2023						
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Sept 2023						
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Oct. 2023						
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Nov. 2023						
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Dec. 2023						
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Jan. 2024						
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Feb. 2024						
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Mar. 2024						
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Apr. 2024						
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May 2024						
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Jun. 2024						
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Jul. 2024						
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21	22	23	24	25	26	27
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T 194  
S 185

LEGEND				STATUTORY HOLIDAYS			
	First day of School		Last Day of School	Aug 7	Civic Day	Jan 1	New Year's Day
	School Improvement Planning -- no students		School Admin - no students	Sep 4	Labor Day	Feb 19	Family Day
	Teacher Convention		Student Led Conferences WINDOW	Oct 9	Thanksgiving	Mar 29	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	Apr 1	Easter Monday
	Statutory Holiday		Last day of terms	Dec 25	Christmas Day	May 20	Victoria Day
T	Teacher days = 194	S	Student Days = 185	Dec 26	Boxing day	Jul 1	Canada Day



# NESD School Calendar – White Fox - DRAFT

# 2023-2024

Aug 2023						
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Sep 2023						
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Oct 2023						
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Nov 2023						
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Dec 2023						
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Jan 2024						
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Feb 2024						
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Mar 2024						
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Apr 2024						
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May 2024						
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June 2024						
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July 2024						
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LEGEND				STATUTORY HOLIDAYS			
	First day of School		Last Day of School	Aug 7	Civic Day	Jan 1	New Year's Day
	School Improvement Planning – no students		School Admin - no students	Sep 4	Labor Day	Feb 19	Family Day
	Teacher Convention		Student Led Conference WINDOW	Oct 9	Thanksgiving	Mar 29	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	May 20	Victoria Day
	Statutory Holiday		Last day of terms	Dec 25	Christmas Day	Jul 1	Canada Day
			Alternate Break				
T	Teacher days = 183	S	Student Days = 174	Dec 26	Boxing day		

# NESD School Calendar – Star City Colony - DRAFT1

## 2023-2024

Aug 2023						
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Oct 2023						
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Nov 2023						
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Dec 2023						
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Jan 2024						
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Feb 2024						
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Mar 2024						
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Apr 2024						
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May 2024						
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June 2024						
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July 2024						
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LEGEND			STATUTORY HOLIDAYS				
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	Teacher Convention		Student Led Conferences	Oct 9	Thanksgiving	Mar 29	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	May 20	Victoria Day
	Statutory Holiday		Religious Holiday	Dec 25	Christmas Day	Jul 1	Canada Day
T	Teacher days = 194	S	Student Days = 185	Dec 26	Boxing day		

# NESD School Calendar – Miner Creek Colony -DRAFT

## 2023-2024

Aug 2023						
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Sep 2023						
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Oct 2023						
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Nov 2023						
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Dec 2023						
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Jan 2024						
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Feb 2024						
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Mar 2024						
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Apr 2024						
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May 2024						
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June 2024						
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July 2024						
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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

LEGEND			STATUTORY HOLIDAYS				
	First day of School		Last Day of School	Aug 7	Civic Day	Jan 1	New Year's Day
	School Improvement Planning – no students		School Admin - no students	Sep 4	Labor Day	Feb 19	Family Day
	Teacher Convention		Student Led Conferences	Oct 9	Thanksgiving	Mar 29	Good Friday
	Division In-service- no students		School Break	Nov 11	Remembrance Day	May 20	Victoria Day
	Statutory Holiday		Religious Holiday	Dec 25	Christmas Day	Jul 1	Canada Day
T	Teacher days = 194	S	Student Days = 185	Dec 26	Boxing day		



# NESD Board of Education

Meeting Date: March 27, 2023

Topic: Pathlow Area Transportation Request

MEETING	AGENDA ITEM	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Board Strategic Direction	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Monitoring or Reporting Items	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information Items	
	<input type="checkbox"/> Correspondence	

## BACKGROUND

On July 13, 2016, Administration from the North East School Division and Horizon School Division met with two parents from the Pathlow area. Administration from the North East School Division who attended the meeting: Don Rempel, irector of education, Rob McKay, superintendent of school services, and Wanda McLeod, superintendent of business administration. Administration from the Horizon School Division who attended the meeting, Kevin Garinger, director of education for Horizon, and Jocelyn Possberg, manager of transportation services for Horizon. At the meeting, the parents, Vanessa Miller and Leanne McRae, provided the Administration of both school divisions with approximately thirty signed “Applications for Land Transfer Between School Divisions.” Essentially, the landowners, who signed the applications would like the Horizon School Division boundary to include more land in the Pathlow area (land that is currently within the North East School Division boundary). This would allow for transportation to be provided by Horizon to the St. Brieux School. Currently, the North East School Division does not generally allow Horizon buses to enter the North East School Division boundaries.

Administration of both school divisions agreed that the application requests were logical. The distance from this Pathlow area to the St. Brieux School is closer than the current requirement to attend a Melfort school in order to receive busing (based on the school division boundaries).

Initially, the school divisions were going to follow the steps involved in changing the school division boundaries (transferring land from the North East School Division to the Horizon School Division). This would require board motions by both boards and also a Minister’s Order. Administration requested a motion that would allow Administration the discretion to allow Horizon to enter the North East School Division boundaries (with their buses) in the Pathlow-St. Brieux area.

At the September 27, 2016 Regular Board Meeting, the Board made the following motion:

“That the Board approves the transportation by Horizon School Division to St. Brieux School of the students in the Pathlow-St. Brieux area that are within the North East School Division boundaries on a case by case basis, as decided by Administration during the 2016-17 school year.”

A similar motion was made for the school years from 2017-18 to 2022-23.

## CURRENT STATUS

The Board motion has provided Administration of both NESD and Horizon the flexibility needed in this unique area of the NESD boundaries. Administration of NESD would like to request a similar motion for the 2023-24 school year.



# NESD Board of Education

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## RECOMMENDATION

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**Proposed motion:**

That the Board approves the transportation by Horizon School Division to St. Brieux School of the students in the Pathlow-St. Brieux area that are within the North East School Division boundaries on a case by case basis, as decided by Administration during the 2023-24 school year.

PREPARED BY	DATE	ATTACHMENTS
Stacy Lair, Director of Education Wanda McLeod, Superintendent of Business Administration	March 21, 2023	